

## Minutes of the Electronic Township of Douro-Dummer Planning Committee Meeting

**August 7, 2020, 9:00 AM**

**Douro-Dummer YouTube Channel**

**[https://www.youtube.com/channel/UCPpzm-uRBZRDjB89o2X6R\\_A](https://www.youtube.com/channel/UCPpzm-uRBZRDjB89o2X6R_A)**

**Present:**

**Chair, Deputy Mayor - Karl Moher**  
**Member - Wendy Dunford**  
**Member - Ken Jackman**  
**Member - Jim Patterson**  
**Member - Ed Reid**

**Staff Present:**

**Secretary, Clerk/Planning Coordinator - Crystal McMillan**  
**Administration Assistant - Vanessa Sweeting**  
**Administration Assistant - Nicole Zenner**

1. Call to Order by Chair: The Chair called the meeting to order at 9:03 a.m.
2. Disclosure of Pecuniary Interest: The Chair reminded members of their obligation to declare any pecuniary interest they might have. None were declared.
3. Approval of Minutes:

3.1 Minutes - June 22, 2020

**Resolution**

Moved By Wendy Dunford

Seconded By Jim Patterson

That the Minutes from the Planning Committee Meeting, held on June 22, 2020, be received and approved, as circulated. Carried

4. Severance Applications:

4.1 B-39-20, Clerk/Planning-2020-37

Concession 1, Part Lot 11

Ironwoods Drive, Dummer Ward

Roll No.: 1522-020-003-07300

**Purpose of the application** – Creation of a new residential lot

In attendance: Marcelle Mundell, applicant

Crystal McMillan, Secretary, reviewed the planning report for this application.

**Recommendation**

Moved By Ken Jackman

Seconded By Wendy Dunford

That it be recommended to Council that Severance Application B-39-20 for Doug and Marcelle Mundell be approved, and if approved by the Peterborough County Land Division Committee that the following conditions be imposed:

- \$1250.00 cash-in-lieu of parkland be paid to the municipality
- That a rezoning of the retained and severed lots be obtained to the satisfaction of the municipality, only if another agency requires a rezoning on the application
- That a 3 metre strip of frontage from the severed parcel be deeded to the Township for road widening purposes
- That a safe entrance be approved by the Manager of Public Works

Carried

5. Severance Proposals:

5.1 Preliminary Severance Review - Lobb, Clerk/Planning-2020-36

Lot 4, Concession 5

276 Sixth Line Road South Dummer, Dummer Ward

Roll No. 1522-020-001-08200

**Purpose of the proposal** – Creation of a New Lot

In attendance: N/A

Crystal McMillan, Secretary, reviewed the planning report for this application.

**Recommendation**

Moved By Jim Patterson

Seconded By Ed Reid

That the Committee recommend that Council support in principle the severance proposal for Roy Lobb and when a formal application is submitted to the Peterborough Land Division Committee that the following conditions be imposed:

- \$1250.00 cash-in-lieu of parkland be paid to the municipality
- That a 3 metre strip of frontage from the severed parcel be deeded to the Township for road widening purposes
- That a safe entrance be approved by the Manager of Public Works
- When the applicant files a formal consent application, there will be a fee(s) to inspect the test holes to ensure a septic system would be viable – current fees are \$150 per lot severed and \$150 for retained if vacant and applicant is responsible for the digging of the test holes.

This support is based on the information provided at this time and the application will be further reviewed upon receipt of the formal application.

Carried

6. Next Meeting Date: September 25th, 2020 at 9:00 a.m.

The Committee will hold meetings going forward on the 4th Friday of each month at 9:00 a.m., save and except when a holiday falls on that day.

7. Adjournment

**Resolution**

Moved By Wendy Dunford

Seconded By Jim Patterson

That this meeting adjourn at 9:18 a.m.

Carried

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Chair, Karl Moher

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Secretary, Crystal McMillan