

Recommendation:

That the Public Works-2022-14 report, dated June 21, 2022, regarding the purchase of Cab and Chassis Plow Truck with Dump Box be received; and
That Council award the tender to J.J. Stewart Motors Ltd. in the amount of \$125,816.06; and further that the 2007 Ford truck be deemed surplus to the operation and authorize the Manager to proceed with the sale of the vehicle at the appropriate time.

Overview:

Council approved, through the 2022 budget process, the purchase of a new Cab and Chassis Plow Truck with Dump Box for the Public Works Department to replace the current 2007 truck. Staff sent out an RFP on two different occasions, the first received no submissions. A second RFP was issued and closed at 4:00 pm on Wednesday, June 1, 2022.

Conclusion:

Upon tender closing one bid was received from J.J. Stewart Motors Ltd. The bid submission was reviewed and meets all of the required tender specifications. A summary of the tender price is listed in the table below.

Company	Sub Total	HST	Total Amount	TOTAL (incl. Twp. portion of HST non-refundable)
J.J. Stewart	\$123,640.00	\$16,073.20	\$139,713.20	\$125,816.06

The demand for these trucks is high and the supply is very limited. At the time of the RFP the bidder bid on a diesel even though there was the ability in the RFP to bid on both a diesel and/or gas engine. The preference would be for a gas powered engine based on discussions with our mechanic as it would better suit our needs. In accordance with the Procurement Policy I did reach out to J.J. Stewart Motors to see if there was an ability to change the engine specification from a diesel to a gas powered engine and received confirmation that this was an option with some cost savings attained.

Financial Impact:

The 2022 budgeted amount for the purchase of the truck is \$120,000. Any overages related to the purchase of the new unit will be funded through the sale of the surplus truck. However, by changing the specification from diesel to gas there will be some minor cost savings recognized.

Strategic Plan Applicability: To ensure that the public works department operates efficiently and effectively.

Sustainability Plan Applicability: N/A

Report Approval Details

Document Title:	Purchase of Cab and Chassis Truck With Dump Box.docx
Attachments:	
Final Approval Date:	Jun 16, 2022

This report and all of its attachments were approved and signed as outlined below:

Martina Chait-Hartwig

Elana Arthurs