

Mission Statement: The Douro-Dummer Library is committed to providing access to resources and opportunities for reading, life-long learning, personal development, and enrichment for the community.

**(DRAFT)**

**Minutes of a Meeting of the Township of Douro-Dummer Public Library Board held on April 12, 2022, at 3:30 p.m. through Zoom.**

**Present:** Board Chair: Georgia Gale-Kidd  
Vice Chair: Darla Milne  
Board Member: Sharon McKeiver  
Board Member: Councillor Heather Watson

**Absent:** Board Member: Clara Leahy

**Also present:** Former Board Member: Marian Leahy

**Recording Secretary:** Douro-Dummer Public Library – CEO, Anne Landry

- 1) **Call meeting to order:** The Chair called the meeting to order at 3:55 pm.
- 2) **Disclosure of Pecuniary Interest:** The Chair reminded the Board of their obligation to declare any pecuniary interest. None were declared.
- 3) **Adoption of the February 11, 2022, Minutes:**

**Resolution Number 19-2022**

Moved by: Sharon McKeiver                      Seconded by: Councillor Watson  
That the Board approves the February 11<sup>th</sup>, 2022, Library Board minutes with amendments.

Carried

**4) Business arising from Minutes:**

- a) Committee Reports
  - i) Art Gallery – No report from Sharon McKeiver.
  - ii) Schools – No report from Anne Landry.
  - iii) Friends of the Library – Verbal report from Georgia Gale-Kidd. The Friends book sale is scheduled for May 6<sup>th</sup> and May 7<sup>th</sup>. They are wondering if they should join St. Joseph school at the Community Centre, where the school is holding a garage sale, or at the library.

**Resolution Number 20-2022**

Moved by: Darla Milne                      Seconded by: Sharon McKeiver  
That Library Board Receives the Committee Reports 4 a) i) through iii).

Carried

- b) Trillium Grant Application Update: Georgia gave a verbal report. Basterfield (Landscape Architect company) will come and look at the property and potentially

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work on a plan for the grant application. We will be sending a survey out to the population to ask the community what they would like to see in the new Library Community Outdoor space.

- c) Library Clerk – The CEO announces that the library hired a new Library Clerk and a New Casual Staff.
- d) Library Assistant – The CEO announced that the library is in the process of hiring a new library assistant.
- e) Summer Student – The CEO gave a verbal report. Employment Planning and Counselling in Peterborough no longer offers the Youth at Risk program. The library applied for a grant through the Provincial Government to get a summer student. We are still waiting to see if the grant application was successful.
- f) Going Fine Free – Report Dated April 5, 2022

### **Resolution Number 21-2022**

Moved by: Darla Milne

Seconded by: Sharon McKeiver

That the Library goes fine free, and that the CEO reach out to local newspaper to let the community know.

Carried.

### **Resolution Number 22-2022**

Moved by: Councillor Watson

Seconded by: Darla Milne

That Library Board Receives the business arising from minutes reports 4 b) through f).

Carried.

## **6. Review of Financial Reports – Dated December 21<sup>st</sup>, 2021**

### **Resolution Number 23-2022**

Moved by: Sharon McKeiver

Seconded by: Councillor Watson

That the Library Board receive the incomplete Financial Report dated April 30, 2022.

Carried

## **7. Librarian's Report – Report dated April 5, 2022.**

### **Resolution Number 24-2022**

Moved by: Councillor Watson

Seconded by: Sharon McKeiver

That the Library Board receives the Librarian's Report dated April 5<sup>th</sup>, 2022.

Carried

## **8. New Business –**

- a) Board Legacy – Marian Leahy provides a verbal report from the Webinar she attended from Learn HQ about Board Legacy. The CEO, the Board Chair and the Board Vice-Chair will start working on the Library Board Transition shortly.

## **9. Correspondence – None**

## **10. Closed Session – Personal matters from identifiable individuals (library personnel).**

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**Resolution Number 25-2022**

Moved by: Darla Milne                      Seconded by: Sharon McKeiver

That the Board moves into closed session.

**Resolution Rising from Closed Minutes Number 26-2022**

Moved by: Councillor Watson              Seconded by: Darla Milne

That the Board rises with no report.

Carried

**12. Adjournment:**

**Resolution Number 27-2022**

Moved by: Sharon McKeiver                      Seconded by: Councillor Watson

That the Board Meeting be adjourned at 4:49 pm.

Carried

**Next Meeting:** June 14, 2022, at 3:00 at the Douro-Dummer Public Library.

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Georgia Gale-Kidd,  
Board Chair

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Anne Landry,  
Recording Secretary