

Overview:

At the meeting held on June 2, 2020, Council passed the following Resolution:

Resolution Number 202-2020

Moved by: Deputy Mayor Moher

Seconded by: Councillor Watson

That the Clerk/Planning-2020-23 report, dated May 26, 2020, regarding Extending the Interim Appointment of the Integrity Commissioner be received and that Council is requesting to extend the appointment of Aird & Berlis LLP as the Interim Integrity Commissioner to align with the County's interim appointment (approximately 90 days). Carried

The extension of the appointment of Aird & Berlis LLP as the Interim Integrity Commissioner was necessary to allow time for the Township to take part in a joint RFP process with the County and some of the other Townships in the area.

Conclusion:

The County sent out an RFP for the services of an Integrity Commissioner. Two RFPs were received and reviewed as a group with staff from the County and the various Township. The RFPs were rated using a scoring method based on a variety of factors, including bidder profile, experience/qualifications, expertise, pricing, etc.

Cunningham, Swan, Carty, Little & Bonham LLP received the highest score on the rating of the RFPs and is being recommended to be appointed as the Integrity Commissioner for a two year term starting on September 1, 2020 with an optional renewal for a four year term.

Recommendation:

That the Clerk/Planning-2020-34 report, dated August 4, 2020, regarding the Appointment of an Integrity Commissioner be received, that the By-law to appoint Cunningham, Swan, Carty, Little & Bonham LLP as the Township Integrity Commissioner be passed at the appropriate time during the meeting, that the CAO and Clerk be delegated the authority to sign the Agreement for Integrity Commission Services with Cunningham, Swan, Carty, Little & Bonham LLP and further that Aird & Berlis LLP be given notice that their appointment as Interim Integrity Commission will end on August 31, 2020.

Financial Impact: There is no annual retainer fee to appoint Cunningham, Swan, Carty, Little & Bonham LLP as the Township's Integrity Commissioner. There is an hourly fee for various services (i.e. providing advice, processing an investigation, training, etc.) that is charged based on actual use.

Strategic Plan Applicability: *Mission Statement:* The Township of Douro Dummer is committed to providing a high level of effective and efficient service throughout our municipality. We promise open responsible leadership, enhancing the quality of life, and building for the future while respecting our heritage.

Sustainability Plan Applicability: N/A

Report Approval Details

Document Title:	Appointment of an Integrity Comissioner.docx
Attachments:	
Final Approval Date:	Jul 28, 2020

This report and all of its attachments were approved and signed as outlined below:

Martina Chait-Hartwig