

Minutes of the Regular Meeting of Council of the Township of Douro-Dummer

June 16, 2020, 5:00 PM

Douro-Dummer YouTube Channel

https://www.youtube.com/channel/UCPpzm-uRBZRDjB89o2X6R_A

Present: Mayor - J. Murray Jones
 Deputy Mayor - Karl Moher
 Councillor, Douro Ward - Heather Watson
 Councillor, Dummer Ward - Shelagh Landsmann
 Councillor at Large - Thomas Watt

Staff Present: Temporary C.A.O. - Martina Chait-Hartwig
 Clerk/Planning Coordinator - Crystal McMillan
 Chief Building Official - Brian Fawcett
 Fire Chief - Chuck Pedersen
 Temporary Manager of Public Works - Jake Condon
 Manager of Recreation Facilities - Vicki Hallam

Also Present: Sheridan Graham, Director, Corporate Projects & Services,
 Peterborough County

1. Call to Order

With a quorum of Council being present, the Mayor called the meeting to order at 5:02 p.m.

2. Land Acknowledgement: The Mayor recited the Land Acknowledgement.

3. Moment of Silent Reflection: A moment of silent reflection was observed.

4. Disclosure of Pecuniary Interest:

The Mayor reminded members of Council of their obligation to declare any pecuniary interest they might have.

4.1 Councillor Watson - Accounts: Until June 8, 2020

I hold controlling interest in a company that is actively engaged with Morris Chemicals.

5. Adoption of Agenda: June 16, 2020

Resolution Number 218-2020

Moved by: Deputy Mayor Moher

Seconded by: Councillor Landsmann

That the agenda for the Regular Council Meeting, dated June 16, 2020, be adopted, as circulated.

Carried

6. Adoption of Minutes:

6.1 Regular Minutes - June 2, 2020

Resolution Number 219-2020

Moved by: Councillor Landsmann

Seconded by: Councillor Watson

That the Minutes from the Regular Council Meeting, held on June 2, 2020, be received and adopted, as circulated.

Carried

7. Business arising out of previous minutes:

7.1 Resolution Number 207-2020 - Temporary C.A.O. Position, Clerk/Planning-2020-25

Resolution Number 220-2020

Moved by: Councillor Watson

Seconded by: Deputy Mayor Moher

That Resolution Number 207-2020 passed at the meeting on June 2, 2020 be opened for reconsideration.

Carried

Mayor Jones turned the chair over to Councillor Landsmann to second the motion made by Deputy Mayor Moher. Councillor Landsmann now has the Chair.

Resolution Number 221-2020

Moved by: Deputy Mayor Moher

Seconded by: Mayor Jones

That the report, Clerk/Planning-2020-24, dated May 27, 2020, the Temporary C.A.O. Position be received, that Mary Spence, County of Peterborough, be requested to negotiate the terms of the extension with

Martina Chait-Hartwig and that staff be requested to draft a by-law to extend the current Temporary C.A.O. position until December 31, 2020.

Recorded	For	Against
Mayor Jones	X	
Deputy Mayor Moher	X	
Councillor Watson		X
Councillor Landsmann		X
Councillor Watt		X
Results	2	3
		Defeated (2 to 3)

At this time, Mayor Jones took back the Chair.

Resolution Number 222-2020

Moved by: Councillor Watson

Seconded by: Councillor Landsmann

That the Temporary Chief Administrative Officer (C.A.O.) position with Martina Chait-Hartwig be extended for six (6) months, until December 31, 2020 and that, with the assistance of a recruitment agency, that the process be started for the recruitment of a Chief Administrative Officer (C.A.O.) for a three (3) year contract, with an option of a two (2) year extension.

Recorded	For	Against
Mayor Jones		X
Deputy Mayor Moher		X
Councillor Watson	X	
Councillor Landsmann	X	
Councillor Watt	X	
Results	3	2
		Carried (3 to 2)

8. Delegations, Petitions, Presentations or Public Meetings: None

9. Other Business and Staff Reports:

9.1 Maternity Leave, C.A.O.-2020-23

Resolution Number 223-2020

Moved by: Councillor Watt

Seconded by: Councillor Landsmann

That the C.A.O.-2020-23 report, dated June 4, 2020, regarding the recruitment of a contract employee to cover the maternity leave of the Administrative Assistant – Legislative Services be received and that staff be authorized to begin the recruitment process and to have the contract person start as soon as possible. Carried

9.2 Financial Impact of Covid-19, C.A.O.-2020-24

Resolution Number 224-2020

Moved by: Councillor Watson

Seconded by: Deputy Mayor Moher

That the C.A.O.-2020-24 report, dated June 5, 2020, regarding the financial impact of Covid-19 be received, that staff continue to monitor the impact of Covid-19 on the Township finances and that an updated report be brought back to the next regular Council meeting. Carried

9.3 Recruitment Process for Permanent Manager of Public Works, C.A.O.-2020-25

Resolution Number 225-2020

Moved by: Deputy Mayor Moher

Seconded by: Councillor Watson

That the C.A.O.-2020-25 report, dated June 4, 2020, regarding the recruitment of a permanent Manager of Public Works be received, that Council appoint Mayor Jones to sit on the hiring committee, that the efficiency and transparency methods outlined in the report be approved and finally that the first meeting of the hiring committee take place on the afternoon of Friday, June 19, 2020. Carried

Resolution Number 226-2020

Moved by: Deputy Mayor Moher

Seconded by: Councillor Watson

That the Temporary C.A.O. and Temporary Manager of Public Works be empowered to move forward with securing a consultant(s) on a temporary basis as a mentor for the Public Works Department on the construction and maintenance of gravel roads. Carried

9.4 Committee to Consider Fishing and Other Uses at Township Wharfs, C.A.O.-2020-26

Resolution Number 227-2020

Moved by: Councillor Landsmann

Seconded by: Councillor Watson

That the C.A.O.-2020-26 report, dated June 8, 2020, regarding received and the recommendation to Council from the be approved as follows:

- That fishing be banned at Crowe's Landing Wharf and McCracken's Landing Wharf until the end of March 2021;
- That the Township Solicitor be requested to draft a By-law for Council to consider regarding the ban and that the Solicitor also complete the work required to obtain the set fine approval order from the Ministry of the Attorney General;
- That the By-law include a clause to allow for special fishing events to take place at the Wharfs through a request to Council;
- That staff be requested to prepare signage to be installed as soon as possible at the Wharfs to alert users to the fishing ban and that the signage contain contact information for the OPP and MNRF for enforcement and that the information be noted on the Township website;
- That once the By-law is passed that staff be requested to place ads in the local papers (Lakefield Herald and Peterborough This Week) to alert the wider community to the change of uses at the Wharfs.

Carried

9.5 Sidewalks – Mainstreet Revitalization Project, Public Works-2020-08

Resolution Number 228-2020

Moved by: Deputy Mayor Moher

Seconded by: Councillor Watson

That the Public Works-2020-08 report, dated June 9, 2020, regarding Sidewalks – Mainstreet Revitalization Project be received for information, that the remaining funds of approximately \$5,218.10 from the current Dummer Sidewalk project be used to add or repair an additional section(s) of sidewalk at the current Dummer project location; And further that the Douro sidewalk project be budgeted for in the upcoming 2021 budget as a complete project. Carried

9.6 Amend Delegation of Powers-Duties By-law – Zoning By-law Amendment Applications, Clerk/Planning-2020-28

Resolution Number 229-2020

Moved by: Councillor Watt

Seconded by: Councillor Landsmann

That the Clerk/Planning-2020-28 report, dated June 10, 2020, regarding amending the Delegation of Powers-Duties By-law for Zoning By-law Amendment Applications be received and that By-law 2020-32 be passed at the appropriate time during the meeting to delegate the Clerk/Planning Coordinator the authority to respond to the completeness of zoning by-law amendment applications.

Carried

9.7 Active Investigation Policy, Building Department-2020-05

Resolution Number 230-2020

Moved by: Councillor Landsmann

Seconded by: Councillor Watt

That the Building Department-2020-05 report, dated June 9, 2020, regarding an Active Investigation Policy be received and approved as Policy Number P8 and further that this Policy become effective

immediately.

Carried

Deputy Mayor Moher left the meeting at this time (6:48 p.m.)

9.8 County Sign By-law Comments, Building Department-2020-06

Resolution Number 231-2020

Moved by: Councillor Watt

Seconded by: Councillor Landsmann

That the Building Department-2020-06 Report, dated June 10, 2020, regarding County Sign By-law Comments be received and that staff be authorized to forward the comments contained in the Report to the County.

Carried

10. Committee Minutes and Other Reports:

10.1 Douro-Dummer Police Services Board Meeting Minutes from May 22, 2020

Resolution Number 232-2020

Moved by: Councillor Landsmann

Seconded by: Councillor Watson

That the Douro-Dummer Police Services Board Meeting Minutes from May 22, 2020 be received.

Carried

11. By-laws:

11.1 By-law 2020-31 - To amend By-law 2020-26 (To adopt tax rates for 2020)

11.2 By-law 2020-32 - To Amend By-law Number 2017-33, as amended, to Delegate Certain Powers of Council

Moved by: Councillor Watson

Seconded by: Councillor Landsmann

That By-law 2020-31, being a By-law to amend By-law 2020-26 (to provide for the adoption of tax rates and to further provide for penalty and interest in default of payment for 2020), and;

That By-law 2020-32, being a By-law to Amend By-law Number 2017-33, as amended, to Delegate Certain Powers of Council;

both be passed, in open council this 16th day of June, 2020 and that the Mayor and the Clerk be directed to sign same and affix the Corporate Seal thereto.

Carried

12. Correspondence – Action Items:

12.1 Alcohol and Gaming Commission of Ontario (AGCO)

This item was moved forward to a future meeting of Council.

12.2 City of Brantford

12.4 Town of Orangeville

Resolution Number 233-2020

Moved by: Councillor Watson

Seconded by: Councillor Watt

That the Resolution from the City of Brantford to request the Federal and Provincial Governments to formally declare March 17 to be Essential Workers Day to honour all of the essential workers who sacrificed so much during the COVID-19 pandemic and the Resolution from the Town of Orangeville to request the Solicitor General to encourage common training requirements for all members of Police Services in Ontario as it relates to diversity, empathy and use of force, both be received and supported.

Carried

12.3 Jon Douglas

Resolution Number 234-2020

Moved by: Councillor Landsmann

Seconded by: Councillor Watson

That the email from Jon Douglas, dated June 8, 2020, regarding concerns with Douglas and Rock Roads be received, that staff be requested to contact Jon Douglas to explain the process for the construction of Douglas and Rock Roads and further, that a letter be developed explaining the

construction process to be provided to the property owners on these Roads.

Carried

13. Correspondence/Information Items:

13.1 Otonabee Conservation

13.2 City of Peterborough

13.3 John and Anita Earnshaw

Resolution Number 235-2020

Moved by: Councillor Landsmann

Seconded by: Councillor Watt

That Correspondence/Information Items 13.1 to 13.3 be received.

Carried

14. Accounts: Until June 8, 2020

Councillor Watson declared a conflict on this item. (I hold controlling interest in a company that is actively engaged with Morris Chemicals.)

Resolution Number 236-2020

Moved by: Councillor Watt

Seconded by: Councillor Landsmann

That Council receives and approves payment of all of the accounts, dated to June 8, 2020, and included in the agenda package, save and except for the accounts payable to Morris Chemicals.

Carried

At this time, Councillor Watson turned off her video and audio, so as to virtually not attend this portion of the meeting.

Resolution Number 237-2020

Moved by: Councillor Watt

Seconded by: Councillor Landsmann

That Council receives and approves payment of all of accounts payable to Morris Chemicals, dated to June 8, 2020, and included in the agenda package.

Carried

At this time, Councillor Watson turned on her video and audio, virtually returning to the meeting.

15. Notices of Motion: None

16. Announcements: None

17. Closed Session: None

18. Rise from Closed Session with or without a Report: N/A

19. Confirming By-law - By-law 2020-33

Resolution Number

Moved by: Councillor Watt

Seconded by: Councillor Landsmann

That By-law Number 2020-33, being a By-law to confirm the proceedings of the Regular Meeting of Council, held on the 16th day of June, 2020, be passed in open Council and that the Mayor and the Clerk be directed to sign same and affix the Corporate Seal thereto.

Carried

20. Adjournment

Resolution Number 238-2020

Moved by: Councillor Watson

Seconded by: Councillor Landsmann

That this meeting adjourn at 7:06 p.m.

Carried

Mayor, J. Murray Jones

Clerk, Crystal McMillan