

Minutes of the Special Meeting of Council of the Township of Douro-Dummer

June 30, 2020, 1:00 PM

Douro-Dummer YouTube Channel

https://www.youtube.com/channel/UCPpzm-uRBZRDjB89o2X6R_A

Present: Mayor - J. Murray Jones
 Deputy Mayor - Karl Moher
 Councillor, Douro Ward - Heather Watson
 Councillor, Dummer Ward - Shelagh Landsmann
 Councillor at Large - Thomas Watt
 Clerk/Planning Coordinator - Crystal McMillan

Staff Present: Temporary C.A.O. - Martina Chait-Hartwig
 Chief Building Official - Brian Fawcett
 Fire Chief - Chuck Pedersen
 Temporary Manager of Public Works - Jake Condon

1. Reason(s) for Special Meeting:

The Mayor called the meeting to order at 1:05 p.m. and stated the reasons for the Special Meeting.

2. Disclosure of Pecuniary Interest:

The Mayor reminded members of Council of their obligation to declare any pecuniary interest they might have. None were declared.

3. Adoption of Agenda: Special Meeting June 30, 2020

Resolution Number 243-2020

Moved By: Councillor Watt

Seconded By: Councillor Landsmann

That the revised agenda for the Special Council Meeting, dated June 30, 2020, be adopted, as circulated.

Carried

4. Delegations, Petitions or Presentations:

4.1 Presentation - Kevin Fitzpatrick, WSP

Resolution Number 244-2020

Moved By: Councillor Watson

Seconded By: Deputy Mayor Moher

That the presentation from Kevin Fitzpatrick, WSP on the Supplemental Geotechnical Survey and Testing Report - Edwards Property - March 23, 2020, Part of Lots 14 & 15, Concession 1, Dummer Ward be received.

Carried

4.2 Presentation - Brian Peterkin and Stuart Baird, Cambium Inc. - Peterborough

At 1:57 p.m. Mayor Jones turned the chair to Deputy Mayor Moher and left the meeting.

At 2:18 p.m. Deputy Mayor Moher turned the chair over to Councillor Watt to make a motion. Councillor Watt now has the Chair.

Resolution Number 245-2020

Moved By: Deputy Mayor Moher

Seconded By: Councillor Landsmann

Whereas there continues to be uncertainty regarding the development of the Edwards Pit for Douro-Dummer roads for our residents for many generations into the future;

And further, direction from council to apply for a quarry licence should be made soon to meet the various time tables;

Therefore be it resolved, that a special committee be established consisting of the Mayor, Deputy Mayor, Temporary C.A.O. and Temporary Public Works Manager to develop a proposed plan for Council direction to be formed no later than the first meeting in September 2020;

And further that this special committee be authorized to meet with any knowledgeable individual(s)/professionals to help develop a proposal for Council to consider.

Carried

At this time, Deputy Mayor Moher took back the Chair.

Resolution Number 246-2020

Moved By: Councillor Landsmann

Seconded By: Councillor Watt

That the presentation from Brian Peterkin and Stuart Baird, Cambium Inc. regarding the peer review of the Supplemental Geotechnical Survey and Testing Report prepared by WSP Canada Inc. dated March 23, 2020, Part of Lots 14 & 15, Concession 1, Dummer Ward, be received.

Carried

5. Other Business and Staff Reports:

5.1 Edwards Pit Project, C.A.O.-2020-31

5.2 Infectious Disease Preparedness and Response Policy, C.A.O.-2020-28

Resolution Number 247-2020

Moved By: Councillor Watson

Seconded By: Councillor Watt

That the C.A.O.-2020-28 report, dated June 24, 2020, regarding the Infectious Disease Preparedness and Response Policy be received, that Council approves the Policy and further that the Policy be entered into the Township Policy Manual as Policy Number A-26 and takes effect immediately.

Carried

5.3 Job Description for Manager of Public Works, C.A.O.-2020-29

Resolution Number 248-2020

Moved By: Councillor Watt

Seconded By: Councillor Watson

That the C.A.O.-2020-29 report, dated June 24, 2020, regarding the job description for the Manager of Public Works position be received and that that the amended job description replace the previous description approved in November 2019.

Carried

5.4 Federation of Canadian Municipalities' (FCM) Municipal Asset Management Program (MAMP) Grant Application, Treasurer-2020-18

Resolution Number 249-2020

Moved By: Councillor Watson

Seconded By: Councillor Landsmann

That the Treasurer-2020-18 Memo, dated June 24, 2020 regarding Federation of Canadian Municipalities' (FCM) Municipal Asset Management Program (MAMP) Grant Application be received, that staff continue the Asset Management Program Development with Public Sector Digest Incorporated for a total municipal expenditure of \$125,368, as reduced by the \$50,000 FCM Grant application and efficiency funding of \$61,193, resulting in a net municipal 2020 budget commitment of \$14,175. This project will be conducted over a 2-year time frame 2020 and 2021.

That Council directs staff to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for Asset Management Program Development in The Township of Douro-Dummer.

And that efficiency funding be used in the amount of \$61,193 for the balance of the Public Sector proposal that allows the Township to comply with the requirements of Asset Management Policy & Reporting (Bill 6, O. Reg. 588/17)

The following resolution is a requirement for the Canadian Municipalities' Municipal Asset Management Program for Asset Management Program Development application:

Be it resolved that Council directs staff to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for Asset Management Program Development in Douro-Dummer.

Be it therefore resolved that the Township of Douro-Dummer commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program:

- Risk and Lifecycle Framework Development

- Levels of Service Framework Development
- Data Work and Asset Management Training

Be it further resolved that the Township of Douro-Dummer commits \$14,175 from its budget toward the costs of this initiative.

Carried

5.5 Hired Equipment Registry Tender T-2020-01, Public Works-2020-09

Resolution Number 250-2020

Moved By: Councillor Watt

Seconded By: Councillor Landsmann

That the Public Works-2020-09 report, dated June 18, 2020, regarding the Hired Equipment Registry Tender T-2020-01 be received for Council's information.

Carried

5.6 Supply and Delivery of Culvert Pipes Tender T-2020-02, Public Works-2020-10

Resolution Number 251-2020

Moved By: Councillor Watson

Seconded By: Councillor Landsmann

That the Public Works-2020-10 report, dated June 18, 2020, regarding the Supply and Delivery of Culvert Pipes Tender T-2020-02 be received for Council's information.

Carried

5.7 Supply and Delivery of One Plow Truck Tender T-2020-03, Public Works-2020-11

Resolution Number 252-2020

Moved By: Councillor Watt

Seconded By: Councillor Landsmann

That the Public Works-2020-11 report, dated June 23, 2020, regarding the Supply and Delivery of One Plow Truck be received and that Council award the tender to Winslow Gerolamy Motors.

Carried

5.8 Open-Air Burning, Fire Chief-2020-08

Resolution Number 253-2020

Moved By: Councillor Watt

Seconded By: Councillor Watson

That the Fire Chief-2020-08 report, dated June 25, 2020, regarding Open-Air Burning be received and the following be approved:

- That the attached open-air burning bylaw be approved at the appropriate time during the meeting;
- That the Township switch our burn permits to an online system;
- That the fire section of the user fee by-law be updated as attached;
- That the surplus revenue will be moved to the established wildfire reserve.

Carried

5.9 Daleview Road Reconstruction, Public Works-2020-12

Resolution Number 254-2020

Moved By: Councillor Watson

Seconded By: Councillor Watt

That the Public Works-2020-12 report, dated June 24, 2020, regarding the Daleview Road Reconstruction be received and the following approved:

- That Drain Brothers Excavating be awarded the tender utilizing the two-phase approach following the recommendations of D.M. Wills;
- That phase one works would include the slope stabilization, underground and storm water works and the installation of a guardrail system to be completed in 2020 with the alternatives for geogrid and guardrails;
- That phase two would commence in 2021 for finalization and include the remainder of the works such as grading, culverts and roadworks.

Carried

6. By-laws:

6.1 By-law 2020-35 - To regulate Open-Air Burning and to Repeal By-law Number 2015-05

Moved By: Councillor Watson

Seconded By: Councillor Watt

That By-law 2020-35, being a By-law to regulate Open-Air Burning in the Township of Douro-Dummer and to Repeal By-law Number 2015-05 be passed, in open council this 30th day of June, 2020 and that the Mayor and the Clerk be directed to sign same and affix the Corporate Seal thereto.

Carried

6.2 By-law 2020-36 - To amend By-law 2017-30, as amended, (User Fees and Charges) (Fire - Fees & Charges -Services & Activities)

Moved By: Councillor Watt

Seconded By: Councillor Landsmann

That By-law 2020-36, being a By-law to amend By-law 2017-30, as amended, (To provide for User Fees and Charges) (Fire - Fees & Charges -Services & Activities) be passed, in open council this 30th day of June, 2020 and that the Mayor and the Clerk be directed to sign same and affix the Corporate Seal thereto.

Carried

6.3 By-law 2020-37 - A By-law for the Prohibition of Fishing on Public Wharves within the Jurisdiction of the Township of Douro-Dummer

Moved By: Councillor Landsmann

Seconded By: Councillor Watt

That By-law 2020-37, being a By-law for the Prohibition of Fishing on Public Wharves within the Jurisdiction of the Township of Douro-Dummer be passed, in open council this 30th day of June, 2020 and that the Mayor and the Clerk be directed to sign same and affix the Corporate Seal thereto.

Carried

6.4 By-law 2020-38 - A By-law to amend By-law No. 2020-01 (To extend Temporary Chief Administrative Officer and Deputy Treasurer position)

Moved By: Councillor Watson

Seconded By: Councillor Landsmann

That By-law 2020-38, being a By-law to amend By-law No. 2020-01, a By-law to appoint a Temporary Chief Administrative Officer and Deputy Treasurer (extend effective date) be passed, in open council this 30th day of June, 2020 and that the Mayor and the Clerk be directed to sign same and affix the Corporate Seal thereto. Carried

7. Action - Correspondence Items:

7.1 Alcohol and Gaming Commission of Ontario (AGCO)

Resolution Number 255-2020

Moved By: Councillor Watson

Seconded By: Councillor Landsmann

That the correspondence from the Alcohol and Gaming Commission of Ontario, dated June 8, 2020, regarding amendments to Regulation 719 under the Liquor Licence Act to support liquor sales licensees in temporarily extending their patios and provide additional flexibility for the location of tied houses be received. Carried

8. Committee Minutes:

8.1 Planning Committee Minutes - June 22, 2020

Resolution Number 256-2020

Moved By: Councillor Watt

Seconded By: Councillor Watson

That the Planning Committee Minutes from June 22, 2020 be received and adopted. Carried

9. Confirming By-law - By-law 2020-39

Moved By: Councillor Watt

Seconded By: Councillor Landsmann

That By-law Number 2020-39, being a By-law to confirm the proceedings of the Special electronic Meeting of Council, held on the 30th day of June, 2020, be passed in open Council and that the Mayor and the Acting Clerk be directed to sign same and affix the Corporate Seal thereto.

Carried

10. Adjournment

Resolution Number 257-2020

Moved By: Councillor Landsmann

Seconded By: Councillor Watt

That this meeting adjourn at 3:34 p.m.

Carried

Deputy Mayor, Karl Moher

Clerk, Crystal McMillan