

- Alarm and Elevator annual testing has been completed at both Community Centres.
- Manager and Assistant have completed Monthly Health & Safety inspections at facilities, including addressing previous outstanding items. Created an action item checklist for completion.
- Still collecting Ice Request forms that have been sent to regular User Groups for 2020/2021 ice season.
- Researching best practices for ice rental cancellations and canteen operations.
- Research and consolidating findings from neighbouring municipalities on Fees for Services Bylaw. Look at proposing changes in near future.
- Obtaining quotes for arena signage, and flooring at the Recreation Centre.
- Reviewing all arena advertising agreements in place, invoicing, and new prospects.
- Reviewing sponsorship opportunities for Public Skating still available.
- Addressing outstanding Accounts owing from 2019.
- Introduced to the "Municipal Access to Recreation Committee" group, share resources, ideas, training.
- Hosted monthly staff meeting for the Arena operators, outlining Township updates, expectations, incidents, concerns, compliments, projects.

Report Approval Details

Document Title:	Recreation Facilities - February 2020.docx
Attachments:	
Final Approval Date:	Feb 24, 2020

This report and all of its attachments were approved and signed as outlined below:

Crystal McMillan

Martina Chait-Hartwig