

Minutes

Donwood Parks Committee Meeting

May 13, 2020 – 4:30p.m.

Zoom meeting

Marc Trudeau(chair), Heather Watson, Vicki Hallam, Chris Hickson, Mike Mood, Angela Bullock.

1. Call to order – meeting was called to order at 4:32 pm.
2. Declaration of Pecuniary Interest – No pecuniary interest was declared.
3. **Approval of the minutes from January 29, 2020 meeting.**
4. Business from minutes
 - A. **Grant Update** – Due to Covid-19 situation grant can hold off on presentation. We would like to hold a proper cheque presentation in the park with the Trillium funding staff.

ORCA Update – Douro staff have meet with ORCA about park plans in Clintonia Park. With adding extra material to level the land we would need and engineering grade report. This report could cost up to 20,000. It could possibly take a year for this report. DM Wells is the place of record for engineered drawings. We need to look into who could give us this report. Would it be possible to dig into the hill and place a retaining wall up? Hendersons play structure did not work out to ORCA'S grading. This could be a set back with proceeding with park equipment install.

Motion made to move forward for quotes and estimate for engineer plans and a detailed report for grade change. Motion passed.

- B. **Maryvale Park** – Benches are ordered through Henderson equipment. They should have the order ready in 6 weeks. Park will have to be prepped for install. Bushes to be removed and other landscaping done by parks staff. We need to communicate with homeowners along street that work will be starting in their park.
- C. **Landscaping report** - Dawn from gardens plus drove by the Maryvale location. She sees flowerbeds on either side of the benches and along the creek bed. She would donate her time for the flowerbed design plans. We would do signage in park thanking gardens plus for their services. She also brought up an idea to put a flowerbed at the Donwood Fire Hall. This flowerbed would be a Thank you all front line workers during Covid-19 pandemic. We would have to discuss plans with Fire captain and council.

**Motion made for Flowerbed and signage to be placed at Donwood Fire Hall.
Motion carried.**

- D. **Daleview Park** – No sale of the Park space. There will be brushing and a clean up done so park greenspace can be accessed from road. Daleview road project has been approved.

New Business

1. **Lighting** – Eco friendly solar panels. They would be low dim and straight down? Don't want the neighbouring houses to be affected by light pollution. We would need to get a quote for three lights. One for potential parking area, one in park area and one by the playground. We could have a timer to turn lighting off at 11:30pm. We need to explore this option. Possible lighting for signage.

Motion made for staff to obtain quotes for solar lighting in park space. Motion carried.

2. Correspondence - none
3. Adjournment

Motion to adjourn meeting at 5:30 p.m.

Next meeting: June 17/2020 at 4:30. Vicki will set up the zoom meeting.