

Minutes of the Regular Meeting of Council of the Township of Douro-Dummer

September 1, 2020, 5:00 PM

Douro-Dummer YouTube Channel

https://www.youtube.com/channel/UCPpzm-uRBZRDjB89o2X6R_A

Present: Mayor - J. Murray Jones
 Deputy Mayor - Karl Moher
 Councillor, Douro Ward - Heather Watson
 Councillor, Dummer Ward - Shelagh Landsmann
 Councillor at Large - Thomas Watt

Staff Present: Temporary C.A.O. - Martina Chait-Hartwig
 Treasurer - Darlene Heffernan
 Temporary Manager of Public Works - Jake Condon
 Manager of Recreation Facilities - Vicki Hallam
 Administration Assistant - Vanessa Sweeting
 Administration Assistant - Nicole Zenner

Staff Absent: Clerk/Planning Coordinator - Crystal McMillan
 Chief Building Official - Brian Fawcett
 Fire Chief - Chuck Pedersen

Also Present: Naomi Farough, D.M. Wills

1. Call to Order
 With a quorum of Council being present, the Mayor called the meeting to order at 5:02 p.m.
2. Land Acknowledgement
 The Mayor recited the Land Acknowledgement.
3. Moment of Silent Reflection
 The Mayor asked that everyone rise for a moment of silent reflection in memory of Dave Nelson, past Reeve of Otonabee-South Monaghan and past Warden of the County of Peterborough, who recently passed away.
4. Disclosure of Pecuniary Interest:
 The Mayor reminded members of Council of their obligation to declare any pecuniary interest they might have. None were declared.

5. Adoption of Agenda: September 1, 2020

Resolution Number 2020-299

Moved by: Councillor Watt

Seconded by: Councillor Watson

That the agenda for the Regular Council Meeting, dated September 1, 2020, be adopted, as circulated. Carried

6. Adoption of Minutes:

6.1 Special - August 4, 2020

6.2 Regular - August 4, 2020

Resolution Number 2020-300

Moved by: Deputy Mayor Moher

Seconded by: Councillor Landsmann

That the Minutes from the Special Council Meeting and Regular Council Meeting on August 4, 2020, be received and adopted, as circulated. Carried

7. Business arising out of previous minutes:

8. Delegations, Petitions, Presentations or Public Meetings:

8.1 County of Peterborough - 2019 Year End Update and 2020 Objectives

Resolution Number 2020-301

Moved by: Councillor Landsmann

Seconded by: Councillor Watt

That the electronic presentation from the County of Peterborough providing an update on 2019 and objectives for 2020 be received. Carried

9. Other Business and Staff Reports:

9.1 Mandatory Face Covering Policy, C.A.O.-2020-42

Resolution Number 2020-302

Moved by: Councillor Landsmann

Seconded by: Councillor Watson

That C.A.O 2020-42 report, dated September 1, 2020 regarding Mandatory Face Covering Policy be received and that the Policy be adopted as Policy A-28.

Carried

9.2 Heat Stress Prevention and Hot Weather Policy, C.A.O.-2020-43

Resolution Number 2020-303

Moved by: Councillor Watt

Seconded by: Councillor Landsmann

That C.A.O 2020-43 report, dated September 1 2020, regarding heat stress prevention and hot weather be received and that the policy be incorporated into the Township Policy Manual as A-27.

Carried

9.3 Municipal Office Re-Opening Plans, C.A.O.-2020-45

Resolution Number 2020-304

Moved by: Deputy Mayor Moher

Seconded by: Councillor Watson

That C.A.O 2020-45 report, dated August 25, 2020, regarding the re-opening of the municipal office be received and that staff continue to monitor any changes made by public health officials directly influencing day-to-day operation at the Municipality; and that the municipal office plan on reopening on September 8, 2020.

Carried

9.4 Ice-Floor Rental Policy, Recreation Facilities-2020-13

9.6 Re-Opening of Community Centres, Recreation Facilities-2020-15

Resolution Number 2020-305

Moved by: Councillor Watt

Seconded by: Deputy Mayor Moher

That Other Business and Staff Reports, Items 9.4 Ice-Floor Rental Policy and 9.6 Re-Opening of Community Centres, be deferred to a Special Council Meeting which will be held in approximately 2 weeks time and for comments to be forwarded to Martina Chait-Hartwig, Temporary CAO and Vicki Hallam, Manager of Recreation Facilities, prior to the Meeting.

Carried

9.5 Facility Upgrades and Tender Follow Up, Recreation Facilities-2020-14

At 6:12 p.m., Council took recess until 6:16 p.m.

Resolution Number 2020-306

Moved by: Deputy Mayor Moher

Seconded by: Councillor Landsmann

That Recreation Facilities 2020-14 report, dated September 1, 2020 regarding the Facility Upgrades and Tender Follow up Report be received and that the Paint Tender PR-01-2020 contract be awarded to G&M Painting;

And further, that the Facility upgrades including automatic flushers and faucets proceed provided that it meets the criteria under the Provincial Covid-19 funding; And further, that the Flooring Tender PR-02-2020 contract be awarded to Caliber Sports Systems. Carried

9.7 Community Safety Zone – County Road 4, Public Works-2020-15

Resolution Number 2020-307

Moved by: Councillor Landsmann

Seconded by: Deputy Mayor Moher

That Public Works 2020-15 report, dated August 21, 2020, regarding the Community Safety Zone – County Road 4 be received and further that; The Council of the Township of Douro-Dummer formally requests that the County of Peterborough to establish a "Community Safety Zone" with a speed limit reduction to 40 km/hr for the following road sections:

- County Road 4, from County Road 38 to English Line South
- County Road 38, from Ford Street to County Road 4

Carried

9.8 Daleview Road Project - Update, Public Works-2020-16

Resolution Number 2020-308

Moved by: Councillor Watson

Seconded by: Councillor Landsmann

That Public Works 2020-16 report, dated August 24, 2020, regarding Daleview Road Project - Update be received and that Council hereby approves the Everlife Flex Municipal Thin Asphalt as proposed by Drain Bros. at no additional cost to the Township. Carried

9.9 Supply and Delivery of Sodium Chloride, Public Works-2020-17

Resolution Number 2020-309

Moved by: Deputy Mayor Moher

Seconded by: Councillor Watt

That Public Works 2020-17 report, dated August 20, 2020 regarding the Supply and Delivery of Sodium Chloride be received for information.

Carried

9.10 Amend User Fees, Treasurer-2020-20

Resolution Number 2020-310

Moved by: Councillor Landsmann

Seconded by: Deputy Mayor Moher

That the Treasurer-2020-20 report, dated September 1, 2020 regarding amending the User Fees and Charges By-law be received and that the User Fee By-law be approved as presented at the appropriate time in the meeting.

Carried

9.11 FCM Funding Motion Change, Treasurer-2020-21

Resolution Number 2020-311

Moved by: Councillor Watson

Seconded by: Councillor Watt

That Treasurer-2020-21 report, dated September 1, 2020, regarding FCM Funding Motion Change be received and that staff continue the Asset Management Program Development with Public Sector Digest Incorporated for a total municipal expenditure of \$125,368, as reduced by the \$50,000 FCM Grant application and efficiency funding of \$61,193, resulting in a net municipal 2020 budget commitment of \$14,175. This project will be conducted over a 2-year time frame 2020 and 2021.

That Council directs staff to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for Asset Management Program Development in The Township of Douro-Dummer.

And that efficiency funding be used in the amount of \$61,193 for the balance of the Public Sector proposal that allows the Township to comply with the requirements of Asset Management Policy & Reporting (Bill 6, O. Reg. 588/17)

The following resolution is a requirement for the Canadian Municipalities' Municipal Asset Management Program for Asset Management Program Development application:

Be it resolved that Council directs staff to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for Asset Management Program Development in Douro-Dummer.

Be it therefore resolved that the Township of Douro-Dummer commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program:

Additional Asset Management Training – Reporting and Analysis

- **Continued Levels of Service Analysis**
- **Comprehensive Asset Management Plan with Program Development Incorporated (2021 O. Reg 588/17 Compliant)**

Be it further resolved that the Township of Douro-Dummer commits \$14,175 from its budget toward the costs of this initiative. Carried

10. Committee Minutes and Other Reports:

10.1 Deputy Mayor Moher – Update on County Council Matters

Resolution Number 2020-312

Moved by: Councillor Watson

Seconded by: Councillor Watt

That the verbal report from Deputy Mayor Moher regarding an update on County Council matters be received. Carried

10.2 Departmental Reports – C.A.O., Clerk's/Planning, Building Services, Finance, Fire, Parks and Recreation and Public Works Departments

Resolution Number 2020-313

Moved by: Councillor Watson

Seconded by: Councillor Landsmann

That the monthly department reports Items 10.2.1 to 10.2.6 for August 2020 be received. Carried

10.3 Planning Committee Minutes - August 7, 2020

Resolution Number 2020-314

Moved by: Councillor Watt

Seconded by: Councillor Landsmann

That the Planning Committee Minutes from August 7, 2020 be received and approved. Carried

11. By-laws:

11.1 By-law 2020-47 – To appoint a Manager of Public Works and repeal By-law 2020-23

11.2 By-law 2020-48 – To amend By-law 2019-24 (appoint members to Donwood Parks Committee)

11.3 By-law 2020-49 – To amend By-law 2019-04 (remove a member from the Douro-Dummer Public Library Board)

11.4 By-law 2020-50 – To provide for User Fees and Charges and to repeal By-law 2017-30

Resolution Number 2020-315

Moved by: Councillor Watson

Seconded by: Deputy Mayor Moher

That By-law 2020-47, being a By-law to appoint a Manager of Public Works and repeal By-law 2020-23 be passed, in open council this 1st day of September, 2020 and that the Mayor and the Deputy Clerk be directed to sign same and affix the Corporate Seal thereto, and;

That By-law 2020-48, being a By-law to amend By-law 2019-24 (appoint members to Donwood Parks Committee) be passed, in open council this 1st day of September, 2020 and that the Mayor and the Deputy Clerk be directed to sign same and affix the Corporate Seal thereto, and;

That By-law 2020-49, being a By-law to Amend By-law 2019-04, as amended (To remove a member from the Douro-Dummer Public Library Board) be passed, in open council this 1st day of September, 2020 and that the Mayor and the Deputy Clerk be directed to sign same and affix the Corporate Seal thereto, and;

That By-law 2020-50, being a By-law to provide for User Fees and Charges and to repeal By-law 2017-30, as amended, be passed, in open council this 1st day of September, 2020 and that the Mayor and the Deputy Clerk be directed to sign same and affix the Corporate Seal thereto. Carried

12. Correspondence – Action Items:

12.1 Municipality of West Grey

Resolution Number 2020-316

Moved by: Councillor Landsmann

Seconded by: Deputy Mayor Moher

That the Resolution from the Municipality of West Grey regarding Anti-Racism be received. Carried

12.2 Peterborough County

Resolution Number 2020-317

Moved by: Councillor Watt

Seconded by: Deputy Mayor Moher

That the correspondence from the County of Peterborough regarding the Transportation Master Plan Update be received and supported. Carried

13. Correspondence/Information Items:

13.1 Delegation of Powers & Duties Report

Resolution Number 2020-318

Moved by: Deputy Mayor Moher

Seconded by: Councillor Watson

That Correspondence/Information Item 13.1, Delegation of Powers & Duties Report regarding a livestock claim be received. Carried

14. Accounts: None

15. Notices of Motion: None

16. Announcements: None

17. Closed Session: None

18. Rise from Closed Session with or without a Report: N/A

19. Confirming By-law - By-law 2020-51

Resolution Number 2020-319

Moved by: Deputy Mayor Moher

Seconded by: Councillor Landsmann

That By-law Number 2020-51, being a By-law to confirm the proceedings of the Regular Electronic Meeting of Council, held on the 1st day of September, 2020, be passed in open Council and that the Mayor and the Deputy Clerk be directed to sign same and affix the Corporate Seal thereto. Carried

20. Adjournment

Resolution Number 2020-320

Moved by: Councillor Watson

Seconded by: Councillor Landsmann

That this meeting adjourn at 6:53 p.m.

Carried

Mayor, J. Murray Jones

Deputy Clerk, Martina Chait-Hartwig