

## Minutes of the Special Meeting of Council of the Township of Douro-Dummer

**August 24, 2020, 10:00 AM**

**Douro-Dummer YouTube Channel**

**[https://www.youtube.com/channel/UCPpzm-uRBZRDjB89o2X6R\\_A](https://www.youtube.com/channel/UCPpzm-uRBZRDjB89o2X6R_A)**

- Present:** Mayor - J. Murray Jones  
 Deputy Mayor - Karl Moher  
 Councillor, Douro Ward - Heather Watson  
 Councillor, Dummer Ward - Shelagh Landsmann  
 Councillor at Large - Thomas Watt
- Staff Present** Temporary C.A.O. - Martina Chait-Hartwig  
 Clerk/Planning Coordinator - Crystal McMillan  
 Treasurer - Darlene Heffernan  
 Temporary Manager of Public Works - Jake Condon  
 Manager of Recreation Facilities - Vicki Hallam
- Also Present** Tammy Carruthers, WSCS Consulting  
 Acting Clerk, Angela Gravelle, Ontario Municipal Leadership  
 Institute – Partner of WSCS Consulting  
 John Skorobohacz, Ontario Municipal Leadership Institute –  
 Partner of WSCS Consulting

1. Reason(s) for Special Meeting:

The Mayor called the meeting to order at 10:06 a.m. and stated the reason for the Special Meeting.

2. Disclosure of Pecuniary Interest:

The Mayor reminded members of Council of their obligation to declare any pecuniary interest they might have. None were declared.

3. Adoption of Agenda: Special August 24, 2020

**Resolution Number 2020-293**

Moved By: Deputy Mayor Moher

Seconded By: Councillor Landsmann

That the agenda for the Special Electronic Council Meeting, dated August 24, 2020, be adopted, as circulated. Carried

4. Delegations, Petitions or Presentations:

4.1 Presentation – Draft Final Service Delivery Review

At 11:24 a.m. Mayor Jones turned the chair to Deputy Mayor Moher and left the meeting.

**Resolution Number 2020-294**

Moved By: Councillor Watson

Seconded By: Councillor Landsmann

That the final draft Service Delivery Report, dated August 24, 2020, be received and approved and the following actions be approved:

- That a Service Delivery Implementation Committee Terms of Reference be approved for Council to volunteer and requested to work with the Management Team to prepare an implementation plan;
- That an implementation plan be presented to Council for review and approval;
- That the final draft Service Delivery Report be sent to the Ministry of Municipal Affairs and Housing no later than August 31, 2020 as per the Agreement for Municipal Modernization Funding Program;
- That the Final Service Delivery and Organizational Report be posted on the Township website no later than September 18, 2020 as per the Agreement for Municipal Modernization Funding Program.

Carried

5. Closed Session

**Resolution Number 2020-295**

Moved By: Councillor Watt

Seconded By: Councillor Watson

That Council go into closed session regarding personal matters about identifiable individuals, including municipal or local board employees (Personnel), pursuant to the Ontario Municipal Act, S.O. 2001, c. 25, Section 239 (2)(b). (12:38 p.m.)

Carried

6. Rise from Closed Session with or without a Report

That the Council meeting resume in open session without a report. (1:31 p.m.)

**Resolution Number 2020-296**

Moved By: Councillor Landsmann

Seconded By: Councillor Watson

Carried

7. Confirming By-law - 2020-46

**Resolution Number 2020-297**

Moved By: Councillor Watt

Seconded By: Councillor Landsmann

That By-law Number 2020-46, being a By-law to confirm the proceedings of the Special electronic Meeting of Council, held on the 24th day of August, 2020 be passed in open Council and that the Deputy Mayor and the Clerk be directed to sign same and affix the Corporate Seal thereto.

Carried

8. Adjournment

**Resolution Number 2020-298**

Moved By: Councillor Watson

Seconded By: Councillor Landsmann

That this meeting adjourn at 1:35 p.m.

Carried

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Deputy Mayor, Karl Moher

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Clerk, Crystal McMillan