

Minutes of the Special Meeting of Council of the Township of Douro-Dummer

**April 2, 2020, 4:00 PM
Telephone Conference**

Present: Mayor - J. Murray Jones
Deputy Mayor - Karl Moher
Councillor - Shelagh Landsmann
Councillor - Heather Watson
Councillor - Thomas Watt

Staff Present: Temporary C.A.O. - Martina Chait-Hartwig
Clerk/Planning Coordinator - Crystal McMillan
Treasurer – Darlene Heffernan
Manager of Public Works – Harold Nelson

1. Reason(s) for Special Meeting:

The Mayor announced that the meeting is being recorded and called the Roll. All members of Council were in attendance on the telephone conference call.

The Mayor called the meeting to order at 4:01 p.m. and stated the reasons for the Special Meeting.

2. Disclosure of Pecuniary Interest:

The Mayor reminded members of Council of their obligation to declare any pecuniary interest they might have. None were declared.

3. Adoption of Agenda: Special Meeting - April 2, 2020

Resolution Number 143-2020

Moved By: Deputy Mayor Moher

Seconded By: Councillor Watt

That the agenda for the Special Council Meeting, dated April 2, 2020, be adopted, as circulated.

Carried

At this time, the Mayor recognized and thanked Harold Nelson, Manager of Public Works, for his service to the Township and wished him well on his retirement.

4. Other Business and Staff Reports:

4.1 Amending the Procedural By-law – Electronic Participation during Emergencies, Clerk/Planning 2020-18

Resolution Number 144-2020

Moved By: Deputy Mayor Moher

Seconded By: Councillor Watson

That the Clerk/Planning 2020-18 report, dated March 25, 2020, regarding Amending the Procedural By-law during Emergencies be received, that the By-law to amend the Procedural By-law be passed at the appropriate time during this meeting, that Council resume regularly scheduled Council meetings starting April 21, 2020 electronically until the emergency situation has ended and that the public be notified of the method of the meeting on the agenda which will be posted on the Township's website.

Carried

Harold Nelson, Manager of Public Works, left the meeting at this time.

4.2 Collection of Curbside Waste and Roll-Off Bin Transportation, C.A.O.-2020-12

Resolution Number 145-2020

Moved By: Councillor Watt

Seconded By: Councillor Landsmann

That the report C.A.O.-2020-12, dated March 18, 2020, regarding Collection of Curbside Waste and Roll-Off Bin Transportation be received and that Council award RFP ES-2020-01 Curbside Waste Collection and Transporting Roll-Off Bins to Waste Connections of Canada.

Carried

4.3 Appointment of an Interim Integrity Commissioner, Clerk/Planning-2020-17

Resolution Number 146-2020

Moved By: Councillor Watson

Seconded By: Deputy Mayor Moher

That the report, dated March 27, 2020, regarding the appointment of an Integrity Commissioner be received and that the necessary by-laws be passed at the appropriate time during the meeting to appoint Aird & Berlis LLP as the Interim Integrity Commissioner and that the Code of Conduct be amended to change the complaint process.

Carried

4.4 Tax Installment Deferral, Treasurer-2020-04

Resolution Number 147-2020

Moved By: Councillor Watson

Seconded By: Councillor Watt

That the Treasurer-2020-04 report, dated March 29, 2020, regarding Tax Penalty Deferral be received and that Staff be directed to put in place the following:

1. Penalty for the April 30th due date be waived.
2. That anyone who wishes to be removed from the monthly or due date PAP file can be upon request.
3. That anyone who has post-dated cheques on file for the April 30th due date can request that they be pulled.
4. After the April 1st penalty there will be no more penalty applied on any account.

And that the tax penalty options be kept in place for sixty (60) days and that Council will further review this matter in forty-five (45) days.

Carried

5. By-laws

5.1 2020-18 - To amend 2018-09 (Procedural By-law)

5.2 2020-19 - Authorize Waste Agreement

5.3 2020-20 - To appoint Aird & Berlis LLP as Interim Integrity Commissioner

5.4 2020-21 - To amend By-law 2018-53 (Code of Conduct for Members of Council)

5.5 2020-22 - To amend By-law 2020-06 (Interim Tax Levy and the Payment of Interim Taxes for the Year 2020)

Moved By: Councillor Landsmann

Seconded By: Councillor Watson

That By-law 2020-18, being a By-law to amend By-law No. 2018-09, being "A by-law to govern the proceedings of the Council of The Corporation of the Township of Douro-Dummer" (Procedural By-law);

That By-law 2020-19, being a By-law to authorize the execution of an Agreement with Waste Connections of Canada Inc. for the Collection,

Removal of Garbage and Other Waste and handling of 40 cu. yd. roll-off bins and to repeal By-Law 2009-41, as amended;

That By-law 2020-20, being a By-law to appoint Aird & Berlis LLP as the Integrity Commissioner for The Corporation of the Township of Douro-Dummer;

That By-law 2020-21, being a By-law to amend By-law 2018-53 (Code of Conduct for Members of Council);

That By-law 2020-22 as amended, being a By-law to amend By-law 2020-06 (Interim Tax Levy and the Payment of Interim Taxes for the Year 2020);

all be passed, in open council this 2nd day of April, 2020 and that the Mayor and the Clerk be directed to sign same and affix the Corporate Seal thereto. Carried

5.6 2020-23 - To appoint a Temporary Manager of Public Works and repeal By-law 2005-09

Moved By: Councillor Watt

Seconded By: Deputy Mayor Moher

That By-law 2020-23, being a By-law to appoint a Temporary Manager of Public Works and repeal By-law 2005-09, be passed, in open council this 2nd day of April, 2020 and that the Mayor and the Clerk be directed to sign same and affix the Corporate Seal thereto. Carried

6. Confirming By-law - 2020-24

Moved By: Councillor Landsmann

Seconded By: Councillor Watson

That By-law Number 2020-24, being a By-law to confirm the proceedings of the Special Meeting of Council, held by telephone conference call on the 2nd day of April, 2020, be passed in open Council and that the Mayor and the Clerk be directed to sign same and affix the Corporate Seal thereto. Carried

7. Adjournment

Resolution Number 148-2020

Moved By: Deputy Mayor Moher

Seconded By: Councillor Landsmann

That this meeting adjourn at 4:55 p.m.

Carried

Mayor, J. Murray Jones

Clerk, Crystal McMillan