

Recommendation:

That the Recreation Facilities-2022-04 report, dated May 3, 2022, regarding Parks-2022-01 Supply One (1) 2022 Sub-Compact Tractor be received for information.

Overview:

The current Parks tractor, a 2004 Kubota, is beyond its service life and a replacement was planned for in the 2022 budget. The Request for Quotation (Parks-2022-01) was issued and closed on April 19, 2022. It was directly sent to Callaghan Farm Supply, John Deere, and Bob Mark New Holland as well as placed on our website.

The submissions received from Bob Mark New Holland were not adequate for our needs – one tractor was too small, while the other was too large. The smaller tractor was quoted at \$19,323.00 and the larger tractor was quoted at \$33,222.00.

We did not receive a bid from John Deere by the Tender closing deadline.

The bid we received from Callaghan Farm Supply for a 2022 Kubota has all of the specifications to meet our needs. The total quoted price, less the trade-in value, plus HST is \$32,104.78

Conclusion:

The 2022 Kubota from Callaghan Farm Supply includes all of the components required and meets the needs of the Recreation Department. Over the past 18 years, our current Kubota has had minimal issues and we have received great service from the supplier.

We had budgeted \$40,000 for a new tractor in the 2022 budget. As per the Township's procurement policy purchases between \$10,001 to \$50,000 require an advice report to Council endorsed by the C.A.O.

Financial Impact:

The financial impact for this project is \$32,104.78 which includes a trade-in value for the 2004 Kubota and all applicable taxes.

Strategic Plan Applicability:

To develop and/or assist with the development and delivery of social and recreational programs as well as effectively maintaining and updating recreational facilities to promote healthy lifestyles and meet the broad range of community needs.

Sustainability Plan Applicability:

N/A

Report Approval Details

Document Title:	RFQ Parks 2022-01 - Purchase of Mower.docx
Attachments:	
Final Approval Date:	Apr 26, 2022

This report and all of its attachments were approved and signed as outlined below:

Martina Chait-Hartwig

Elana Arthurs