

Minutes of the Human Resource Committee Meeting

March 29, 2022, 10:00 AM

Township Douro-Dummer YouTube Channel

https://www.youtube.com/channel/UCPpzm-uRBZRDjB89o2X6R_A

Present: **Chair, Councillor Heather Watson**
 Deputy Mayor Karl Moher
 Councillor Shelagh Landsmann
 Councillor Thomas Watt

Members Absent: **Mayor J. Murray Jones**

Staff Present: **CAO, Elana Arthurs**
 Acting Clerk Martina Chait-Hartwig

1. Call to Order

With a quorum of the Committee being present, the Chair called the meeting to order at 10:05 am.

2. Disclosure of Pecuniary Interest:

The Chair reminded members of the Committee of their obligation to declare any pecuniary interest they might have. None were declared.

3. Adoption of Agenda: March 29, 2022

Moved By: Councillor Watt

Seconded By: Councillor Landsmann

That the agenda for the Human Resource Committee Meeting, dated March 29, 2022, be adopted, as circulated.

Carried

4. Adoption of Minutes:

4.1 HR Committee Meeting Minutes - January 11, 2022

Moved By: Deputy Mayor Moher

Seconded By: Councillor Watt

That the Minutes from the Human Resource Committee Meeting, held on January 11, 2021, be received and adopted, as circulated. Carried

5. Business arising out of previous minutes:

None.

6. Other Business and Reports:

6.1 Draft Township of Douro-Dummer Human Resource Policy Manual

Moved By: Councillor Watt

Seconded By: Councillor Landsmann

That the Township of Douro-Dummer Human Resource Policy Manual Prepared by SHRP Ltd. version March 29, 2022, be received, that staff and SHRP Ltd., make the requested changes and further that at the next HR Committee meeting the edited document be received as a living manual.

Carried

7. Closed Session: Section 239 (2) of the Municipal Act, 2001, S.O. 2001, c. 25, (b) personal matters about identifiable individuals, including municipal or local board employees (Personnel Matters);

Moved By: Deputy Mayor Moher

Seconded By: Councillor Watt

That the Committee enter into Closed Session for Section 239 (2) of the Municipal Act, 2001, S.O. 2001, c. 25, personal matters about identifiable individuals, including municipal or local board employees (Personnel Matters) at 11:17 a.m. Carried

Moved By: Councillor Landsmann

Seconded By: Councillor Watt

That the Committee resume in open session (11:56 a.m.) and further that the Committee meeting be extended until such time as all agenda items have been addressed.

Carried

Moved By: Councillor Watt

Seconded By: Councillor Landsmann

That the Committee return to Closed session for Section 239 (2) of the Municipal Act, 2001, S.O. 2001, c.25, (b) personal matters about identifiable individuals, including municipal or local board employees (Personnel Matters) (11:57 a.m.).

Carried

8. Rise from closed session with or without report:

Moved By: Deputy Mayor Moher

Vote on Deputy Mayor Moher's Point of Order

That the motion passed in Closed Session by the HR Committee not be approved as there is not sufficient authority to do so.

Failed to Receive a Secunder

Moved By: Councillor Watt

Seconded By: Councillor Landsmann

That the Committee come out of Closed Session without a report.

A recorded vote was requested by Deputy Mayor Moher. The roll was called by the Acting Clerk and the vote was as follows:

Dummer Ward Councillor – Aye

Councillor at Large – Aye

Deputy Mayor – No

Douro Ward Councillor – Aye

For the Motion – 3, Against the Motion – 1

Carried

9. Adjournment

Moved By: Councillor Landsmann

Seconded By: Deputy Mayor Moher

That the meeting adjourn at 12:22 p.m.

Carried

Chair, Heather Watson

Acting Clerk, Martina Chait-Hartwig