

Recommendation:

That the Clerk/Planning-2022-25 report, dated April 19, 2022, regarding the various pieces of land that the Township leases out be received, that the leases for Harry Ellis, the Knox Family Trust, Peter Milne and the Stoney Lake Market all be extended for a one-year term with the same conditions that currently exist and that staff be directed to prepare and execute the agreements under the Delegation Authority By-law.

Overview:

The Township currently has four leases with private individuals/entities for Township land. The leases are as follows:

Harry Ellis – Pasture Rental at Douro South Park - \$2600.00 for the season in 2021

Knox Family Trust – Water lot Lease at Crowe's Landing Wharf - \$ 212.98 for the season in 2021

Peter Milne – Field rental at Township property on Fifth Line Road North Dummer - \$1000 per season

Stoney Lake Market – Water Lot Lease at Crowe's Landing Wharf - \$848.97 for the season in 2021.

All leasees have spoken to staff and indicated that they would like to extend their leases with the Township. Some leasees have indicated that they would like to expand the areas that they lease in the future.

Conclusion:

The Township had previously administered leases on an ad hoc basis with each lease having its own agreements and terms instead of a standard process and procedure for all leases. Staff are recommending that the four leases above be renewed for a one-year term and that a procedure be developed for the leasing of Township land including how leases are advertised, standard terms and conditions and insurance requirements.

Financial Impact:

By renewing these leases, the Township will receive \$4600 in rental fees for these four locations.

Strategic Plan Applicability: To set out a direction of focus for economic development while utilizing resources to facilitate the promotion of the community.

Sustainability Plan Applicability: N/A

Report Approval Details

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| Document Title: | Land Leased out by the Township.docx |
| Attachments: | |
| Final Approval Date: | Apr 14, 2022 |

This report and all of its attachments were approved and signed as outlined below:

Elana Arthurs