

**Overview:**

At the Council meeting on April 6, 2021, Council received a Memo from Amanda Warren, Planner at the County of Peterborough and a delegation from Grant Greenwood and Tara Greenwood regarding the zoning designation on Tara's property. In response to the Memo and the Delegation, Council passed the following Resolutions:

**Resolution Number 136-2021**

Moved by: Deputy Mayor Moher

Seconded by: Councillor Watson

That the Memo to Council from Peterborough County regarding the Greenwood property be received and for staff to forward the information to the Greenwood's.

Carried

**Resolution Number 142-2021**

Moved by: Deputy Mayor Moher

Seconded by: Councillor Watt

For staff to arrange a meeting as soon as possible with Grant and Tara Greenwood, Martina Chait-Hartwig (Deputy Clerk), Elana Arthurs (CAO), Amanda Warren (Planner for Peterborough County) and Council; and further that this meeting be in person, held in the lower boardroom of the Municipal Office.

Carried

The requested staff met with Tara and Grant via Zoom due to the current Provincial health regulations. In the meeting, past reports were reviewed along with possible options which are available for the Greenwoods to be able to obtain a building permit for their proposed new dwelling or possible renovation.

**Conclusion:**

To allow the Greenwoods to remove the existing cottage and rebuild with a larger footprint but no closer to the water, a Zoning By-law Amendment is required. A building permit would not be able to be released until the zoning regulations for the property are amended to recognize the new structure. The Zoning By-law Amendment application process will require a planning justification report, a planting plan as required by the Otonabee Region Conservation Authority and a level one and possibly a level two archeological study as required by the Ministry of Heritage, Sport, Tourism and Cultural Industries and requested by Curve Lake First Nation.

If the Greenwood's would like to reconstruct or renovate the existing cottage in the exact same footprint, they are able to apply for a building permit once all applicable law has been addressed.

If the Greenwood's would like to add a small addition that would not further intrude on the water yard, such as a small deck or covered entrance way, they may be eligible for a minor variance pending the review of the proposed project but the same supporting

evidence as the Zoning By-law Amendment application will be required with the minor variance application.

Both the Zoning By-law Amendment process and the Minor Variance process are public processes and are governed by the Planning Act. Should Council wish to assist the Greenwood's with their project, Council has the opportunity to waive the cost of either type of application and impose a timeline for accessing any assistance available.

**Recommendation:**

That the Clerk/Planning-2021-07 report, dated April 26, 2021 regarding follow up from the Memo to Council regarding the Greenwood Property be received and that Council provide direction to staff regarding any assistance Council may wish to provide to the Greenwoods along with an 18 month timeline to access any assistance that may be available.

**Financial Impact:**

If Council wishes to provide financial assistance the fee in 2021 for a Zoning By-law Amendment is \$1470.00 and the fee for a Minor Variance Application is \$1390.00, further to the impact of any assistance, there will also be the cost of processing any application that is received.

**Strategic Plan Applicability:** N/A

**Sustainability Plan Applicability:** N/A

### Report Approval Details

Document Title:	Follow from Memo to Council regarding Greenwood Property.docx
Attachments:	
Final Approval Date:	Apr 28, 2021

This report and all of its attachments were approved and signed as outlined below:

Elana Arthurs