

Ongoing Projects:

- Building permit volume remains very high, along with inspections and administrative duties
- Implemented new administrative processes to streamline permit issuance internally
- Zone 3 2021 septic re-inspection program preparations are underway.
- Working on transitioning to updated permit software.
- 2022 budget plans are complete.
- Assisted in facilities management at municipal office.
- Reviewed and responded to planning matters in conjunction with other staff including County staff.
- Responded to various By-law enforcement issues (animals, noise, property standards)

Future Projects

- Tiny Dwelling and other ZB updates

Health and Safety

- No incidents, no near misses.

Report Approval Details

Document Title:	Building November Report.docx
Attachments:	
Final Approval Date:	Dec 2, 2021

This report and all of its attachments were approved and signed as outlined below:

Martina Chait-Hartwig

Elana Arthurs