## Douro-Dummer

Report to Council – Monthly Department Report Re: C.A.O.-2021-50 From: Elana Arthurs Date: November 2021

- Ongoing Covid-19 pandemic related actions review of policies and procedures, health and safety concerns
- Community Centres and parks are open with continued safety measures and necessary changes based on legislations
- The Office remains open for services via appointment only, the doors are locked, with the intercom system established, which seems to be well received
- Continue to sit in on Peterborough Public Health meetings regarding recreation facilities and re-opening procedures.
- Participated in calls with CAOs from across the County to discuss common issues and share best practices (Gypsy Moths, Diversity and Inclusion, Short Term Rentals, Mandatory Vaccination Policies)
- Met with staff to discuss the 2022 operating and capital budgets and assist with the preparation of the 1<sup>st</sup> draft presented to Council mid month.
- Facilitate weekly management meetings including all staff once per month
- Participated in the SDR Committee meeting to review what has been accomplished to date.
- Participated in Treaties Recognition event
- Participate in the OMPF Funding announcement at the Municipal Office
- Met with Peterborough Economic Development to review initiatives in the County and Business count results in Douro-Dummer
- Reviewed various legal matters with solicitor re: Properties
- Met with SHRP to review HR Live and prepare for January implementation
- Complaints resolution with residents, some involving extensive time and research as well as meeting with staff and a lawyer.
- Participated in the Barriers to Participation Focus Group for the CSWBP
- Met with County representatives to discuss Coral Drive and Television Road drainage.
- Met with neighbouring municipalities about the potential of sharing IT Services