

Minutes of the Regular Meeting of Council of the Township of Douro-Dummer

November 2, 2021, 5:00 PM

Douro-Dummer YouTube Channel

https://www.youtube.com/channel/UCPpzm-uRBZRDjB89o2X6R_A

- Present:** **Mayor - J. Murray Jones**
 Deputy Mayor - Karl Moher
 Councillor, Douro Ward - Heather Watson
 Councillor, Dummer Ward - Shelagh Landsmann
 Councillor at Large - Thomas Watt
- Staff Present** **C.A.O – Elana Arthurs**
 Acting Clerk - Martina Chait-Hartwig
 Interim Treasurer - Paul Creamer
- Absent:** **Chief Building Official - Brian Fawcett**
 Fire Chief - Chuck Pedersen
 Manager of Public Works - Jake Condon
 Assistant to the Manger of Recreation Facilities – Mike Mood

1. Call to Order

With a quorum of Council being present, the Mayor called the meeting to order at 5:00 p.m.

2. Land Acknowledgement

The Mayor recited the land acknowledgement.

3. Moment of Silent Reflection

Council observed a moment of silent reflection.

4. Disclosure of Pecuniary Interest:

The Mayor reminded members of Council of their obligation to declare any pecuniary interest they might have. None were declared.

5. Adoption of Agenda: November 2, 2021

Resolution Number 501-2021

Moved by: Councillor Landsmann

Seconded by: Councillor Watson

That the agenda for the Regular Council Meeting, dated November 2, 2021, be adopted, as circulated. Carried

6. Adoption of Minutes:

6.1 Regular - October 19, 2021

Resolution Number 502-2021

Moved by: Deputy Mayor Moher

Seconded by: Councillor Watt

That the Minutes from the Regular Council Meeting, held on October 19, 2021, be received and adopted, as circulated. Carried

7. Business arising out of previous minutes:

None.

8. Delegations, Petitions, Presentations or Public Meetings:

8.1 Public Meeting - Proposed Zoning By-law Amendment Application – File: R-09-21, Wildfire Golf Course

**Con 6, PT Lot 30 PT Road Allowance; Con 7 PT Lots 30 and 31 PT;
Road Allowance**

Registered Plan 45R12362 Parts 1; To 6

2215 Wildfire Drive, Dummer Ward

Roll No.: 1522-020-005-27800

Resolution Number 503-2021

Moved by: Councillor Watt

Seconded by: Councillor Landsmann

That the Public Meeting regarding the proposed Zoning By-law Amendment R-09-21 (Wildfire) be declared open (5:04 p.m.) Carried

Martina Chait-Hartwig, Acting Clerk, explains the purpose of the proposed Zoning By-law Amendment R-09-21 and stated that the Notice of Public Meeting was circulated in accordance with the Ontario Planning Act.

In attendance:

Kevin Duguay, Agent, in support.

Comments:

- Peer Review, DM Wills - July 7, 2021 and Aug 30, 2021 (Revised site plan, Civil Design and Stormwater Management)
- Curve Lake First Nation - July 27, 2021
- Enbridge Gas - July 7, 2021 - Otonabee Region Conservation Authority - August 16, 2021
- Kawartha Pine Ridge District School Board - July 6, 2021
- County of Peterborough - August 17, 2021

Comments from the Public: No comments from the public were received.

Resolution Number 504-2021

Moved by: Deputy Mayor Moher

Seconded by: Councillor Landsmann

That the Public Meeting regarding the proposed Zoning By-law Amendment R-09-21 (Wildfire) be declared closed (5:11 p.m.).

Carried

9. Other Business and Staff Reports:

9.1 Birchview Road Update, C.A.O.-2021-41

Resolution Number 505-2021

Moved by: Deputy Mayor Moher

Seconded by: Councillor Landsmann

That the report, dated November 2, 2021 regarding Birchview Road Update be received for information; and

That Staff be directed to provide a report on the findings of the Road Risk Assessment for Birchview Road once complete.

Carried

9.2 Lawn Maintenance Contract Extension, C.A.O.-2021-43

Resolution Number 506-2021

Moved by: Councillor Landsmann

Seconded by: Councillor Watson

That the report, dated November 2, 2021 regarding Lawn Maintenance Contract Extension be received; and

That Council approve a one-year extension of the grass cutting contract for municipal properties with Cutting Edge Landscape Services.

Carried

9.3 Proposed Draft Election Sign and Advertisement By-law, Clerk/Planning-2021-37

Resolution Number 507-2021

Moved by: Deputy Mayor Moher

Seconded by: Councillor Watson

That the Clerk/Planning 2021-37 report, dated November 2, 2021 regarding a proposed draft election sign and advertisement By-law be received, that Policy C4 – Election Campaign Material (Federal and Provincial Elections) be

repealed, that staff bring back a new policy regarding use of corporate resources for election purposes and the rental of facilities for election purposes and finally that the draft By-law be approved at the appropriate time during the meeting.

Carried

9.4 Draft Proposed Procedural By-law, ClerkPlanning-2021-38

Resolution Number 508-2021

Moved by: Councillor Watson

Seconded by: Councillor Watt

That the report, dated November 2, 2021, regarding the proposed draft Procedural By-law be received, that Council review the documents and provide comments to staff no later than November 19, 2021 and an updated draft By-law return on December 7, 2021.

Carried

9.5 Modernization Funding Update, Treasurer-2021-13

Resolution Number 509-2021

Moved by: Councillor Watson

Seconded by: Councillor Watt

That the report, dated November 2, 2021, regarding the Modernization Funding Update be received.

Carried

10. Committee Minutes and Other Reports:

10.1 Deputy Mayor Moher – Update on County Council Matters

Resolution Number 510-2021

Moved by: Councillor Landsmann

Seconded by: Councillor Watson

That the verbal report from Deputy Mayor Moher regarding an update on County Council matters be received.

Carried

10.2 Departmental Reports – C.A.O., Clerk's/Planning, Building Services, Finance, Fire, Parks and Recreation and Public Works Departments

10.2.1 CAO Monthly Report - October 2021 , C.A.O.-2021-42

10.2.2 Clerk-Planning Department Monthly Report - October 2021, ClerkPlanning-2021-36

10.2.3 Finance Department - November 2021, Treasurer-2021-15

10.2.4 October Monthly Report, Fire Chief-2021-16

10.2.5 Monthly update - Sept-Oct 2021, Recreation Facilities-2021-20

10.2.6 Public Works Department Monthly Report - October 2021, Public Works-2021-33

Resolution Number 511-2021

Moved by: Councillor Watson

Seconded by: Deputy Mayor Moher

That the departmental reports from October be received for information with thanks. Carried

10.3 Public Library Board Meeting Minutes - September 14, 2021

Resolution Number 512-2021

Moved by: Councillor Watt

Seconded by: Councillor Watson

That the Public Library Board minutes from September 14, 2021 be received as circulated. Carried

10.4 Historical Committee Meeting Minutes - October 14, 2021

Resolution Number 513-2021

Moved by: Councillor Landsmann

Seconded by: Deputy Mayor Moher

That the Historical Committee minutes from October 14, 2021 be received as circulated. Carried

11. By-laws:

11.1 By-law 2021-59 - A By-law to amend By-law Number 10-1996, as amended, otherwise known as "The Township of Douro-Dummer Comprehensive Zoning By-law" (R-09-21 – Roll No. 020-005-27800, Wildfire Golf Course)

Resolution Number 514-2021

Moved by: Councillor Watt

Seconded by: Deputy Mayor Moher

That By-law 2021-59, being a By-law to amend By-law Number 10-1996, as amended, otherwise known as "The Township of Douro-Dummer Comprehensive Zoning By-law" (File R-09-21, Roll No. 1522-020-005-27800), be passed, in open council this 2nd day of November, 2021 and that the Mayor and the Acting Clerk be directed to sign same and affix the Corporate Seal thereto. Carried

11.2 By-law 2021-66 - Being a By-law of the Corporation of the Township of Douro-Dummer to manage and regulate election signs and election campaign advertisements including third party advertising

Resolution Number 515-2021

Moved by: Councillor Landsmann

Seconded by: Councillor Watson

That By-law 2021-66, being a By-law to manage and regulate election signs and election campaign advertisements including third party advertising, be passed, in open council this 2nd day of November, 2021 and that the Mayor and the Acting Clerk be directed to sign same and affix the Corporate Seal thereto. Carried

12. Correspondence – Action Items: None

None.

13. Correspondence/Information Items:

13.1 Good Roads Association Board of Directors - Call for Nominations for 2022-2023

13.2 Rural Ontario Municipal Association Delegation Form

Resolution Number 516-2021

Moved by: Councillor Watt

Seconded by: Councillor Landsmann

That correspondence/information items 13.1 to 13.2 be received for information.

Carried

14. Notices of Motion:

None.

15. Announcements:

Deputy Mayor Moher thanked to Council, Staff and the Community for their condolences.

Mayor Jones spoke about the upcoming virtual Remembrance Day Ceremony on November 11, 2021, which can be viewed on the Township's YouTube channel at 10:45 a.m. on Remembrance Day.

16. Closed Session: None

17. Confirming By-law: By-law 2021-67

Resolution Number Confirming By-law 2021-67

Moved by: Deputy Mayor Moher

Seconded by: Councillor Watson

That By-law Number 2021-67, being a By-law to confirm the proceedings of the Regular Meeting of Council, held on the 2nd day of November, 2021, be passed in open Council and that the Mayor and the Acting Clerk be directed to sign same and affix the Corporate Seal thereto.

Carried

18. Adjournment

Resolution Number 517-2021

Moved by: Councillor Landsmann

Seconded by: Councillor Watson

That this meeting adjourn at 5:47 p.m.

Carried

Mayor, J. Murray Jones

Acting Clerk, Martina Chait-Hartwig