

Report to Council Re: C.A.O.-2020-20

From: Martina Chait-Hartwig

Date: May 13, 2020

Re: Hiring Process for Contract Manager of Public

Works

Overview:

At the Special Council meeting held on March 6, 2020, the following Resolution was passed by Council:

Resolution Number 134-2020

Moved by Deputy Mayor Moher Seconded by Councillor Watt

That Council come out of closed session with a report, that the hiring process for a Temporary Manager of Public works be delayed to allow time to offer a fourth candidate a meeting with the hiring committee. (11:54 a.m.)

A recorded vote was requested by Deputy Mayor Moher. The roll was called by the Deputy Clerk and the vote was a follows:

Recorded	For	Against
Dummer Ward Councillor	X	0
Douro Ward Councillor	0	X
Councillor at Large	X	0
Deputy Mayor	X	0
Mayor	X	0
Results	4	1

Carried

Following that meeting, the Covid-19 pandemic started and Council meetings were halted. Council has now resumed meeting and at the last meeting of Council a comment was made regarding the action requested in Resolution 134-2020. To complete the action in the Resolution above, a closed meeting of Council is required as all members of Council requested to sit on the selection team.

Conclusion:

Staff have created procedures to allow for a transparent and secure way to host a Closed Council meeting while the Covid-19 pandemic takes place. The process will not allow for an in-person interview but will rely on web based communications. At this time Council could chose to have the hiring committee resume hiring process, continue to pause the process in light of Covid-19 and the ongoing Service Delivery and Organizational Review or end this process and start fresh at a future date.

Recommendation:

That the C.A.O.-2020-20 report, May 13, 2020 regarding the hiring process for the contract Manager of Public Works be received.

Financial Impact:

None at this time except staff time.

Strategic Plan Applicability: N/A

Sustainability Plan Applicability: N/A