

## **Minutes of the Special Meeting of Council of the Township of Douro-Dummer**

**September 28, 2021, 3:00 PM**  
**Electronic Meeting Site**

**Present:**                    **Deputy Mayor - Karl Moher**  
                                  **Councillor at Large - Thomas Watt**  
                                  **Councillor, Dummer Ward - Shelagh Landsmann**  
                                  **Councillor, Douro Ward - Heather Watson**

**Staff Present**            **CAO - Elana Arthurs**  
                                  **Acting Clerk - Martina Chait-Hartwig**

**Absent:**                    **Mayor – J. Murray Jones**

1.    Reason(s) for Special Meeting:

The Deputy Mayor called the meeting to order at 3:00 p.m. and stated the reasons for the Special Meeting – To have a discussion regarding the Committee of the Whole Format.

2.    Disclosure of Pecuniary Interest:

The Deputy Mayor reminded members of Council of their obligation to declare any pecuniary interest they might have. None were declared.

3.    Adoption of Agenda:

**Resolution Number 462-2021**

Moved By: Shelagh Landsmann

Seconded By: Heather Watson

That the agenda for the Special Council Meeting, dated September 28, 2021, be adopted, as circulated. Carried

4. Other Business and Staff Reports:

4.1 Report to Council, Clerk/Planning-2021-31 - Review of Committee of the Whole Format

**Resolution Number 463-2021**

Moved By: Thomas Watt

Seconded By: Shelagh Landsmann

That Council will restart Committee of the Whole meeting structure in the New Year, every two months on a Tuesday morning. Carried

**Resolution Number 464-2021**

Moved By: Thomas Watt

Seconded By: Shelagh Landsmann

That Staff be requested to prepare a report regarding Committee of the Whole which includes agenda format including a detailed structure of the agenda and how meetings will proceed and further that the report be brought back to Council for the second meeting in October or the first meeting in November 2021. Carried

5. Confirming By-law

**Resolution Number 465-2021**

Moved By: Heather Watson

Seconded By: Shelagh Landsmann

That By-law Number 2021-58, being a By-law to confirm the proceedings of the Special Meeting of Council, held on the 28th day of September, 2021, be passed in open Council and that the Deputy Mayor and the Acting Clerk be directed to sign same and affix the Corporate Seal thereto. Carried

6. Adjournment

**Resolution Number 466-2021**

Moved By: Thomas Watt

Seconded By: Heather Watson

That this meeting adjourn at 4:07pm.

Carried

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Deputy Mayor, Karl Moher

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Acting Clerk, Martina Chait-Hartwig