

## **Minutes of the Township of Douro-Dummer Planning Committee Meeting**

**March 2, 2020, 9:30 AM**

**Council Chambers in the Municipal Building**

**Present:**  
**Deputy Mayor - Karl Moher**  
**Member – Wendy Dunford**  
**Member – Ken Jackman**  
**Member – Jim Patterson**  
**Member – Ed Reid**

**Staff Present**  
**Clerk/Planning Coordinator - Crystal McMillan**  
**Administration Assistant - Vanessa Sweeting**

1. Call to Order by Chair:

The Chair called the meeting to order at 9:31 a.m.

2. Disclosure of Pecuniary Interest:

The Chair reminded members of their obligation to declare any pecuniary interest they might have. None were declared.

3. Approval of Minutes:

3.1 January 24, 2020

**Resolution – Minutes**

Moved by: Wendy Dunford

Seconded by: Ken Jackman

That the Minutes from the Planning Committee Meeting, held on January 24, 2020, be received and approved, as circulated. Carried

4. Other Business:

4.1 Appoint Acting Secretary, Clerk/Planning-2020-12

### **Resolution**

Moved by: Jim Patterson

Seconded by: Ken Jackman

That Vanessa Sweeting also be appointed an Assistant Secretary, which would authorize her to be Acting Secretary at any point in time when Crystal McMillan, Secretary, is unavailable.

Carried

#### 4.2 Discussion - eScribe (new agenda software) Training Date

### **Resolution**

Moved by: Ken Jackman

Seconded by: Jim Patterson

That the Committee move forward with training to use the Township's electronic agenda system (eScribe).

Carried

#### 5. Severance Applications:

##### 5.1 Severance File B-63-19-B-64-19, Clerk/Planning-2020-10

### **Severance Applications B-63-19 and B-64-19**

**Name: Brent and Teresa Dillon**

**Location: Lot 13, Concession 1**

**999 Douro First Line**

**Douro Ward, Roll No.: 010-002-03200**

Purpose of the applications: Creation of Two New Residential Lots

In attendance:

Brent Dillon, Owner – In support

Crystal McMillan, Secretary, reviewed the planning report for this application.

### **Recommendation**

Moved by: Ken Jackman

Seconded by: Jim Patterson

That it be recommended to Council that Severance Applications B-64-19 and B-64-19 for Brent and Teresa Dillon be approved, and if approved by the Peterborough County Land Division Committee that the following conditions be imposed:

- \$1250.00 cash-in-lieu of parkland be paid to the municipality for each
- That a 3 metre strip of frontage from each severed parcel be deeded to the Township for road widening purposes
- That the depth of both severed lots be increased slightly to ensure that the lot is a minimum of 0.4 ha (1 acre) in size (not including the 3 metre strip of frontage deeded to the municipality)
- That safe entrances be approved by the Manager of Public Works

Carried

## 6. Severance Proposals:

### 6.1 Preliminary Severance Review - Clifford, Clerk/Planning-2020-11

#### **Severance Proposal – Fred Clifford**

**Agent: Jacqueline Mann, Clark Consulting Services**

**Location: Lot 11, Conc. 1,  
County Road 38, Dummer Ward, Roll No.: 020-003-03000**

Purpose of the proposal – Creation of a New Residential Lot

#### In attendance:

Bob Clark, representing applicant – In support

Keith Beecroft – In opposition

David Graham – In opposition

Crystal McMillan, Secretary, reviewed the planning report for this application.

Bob Clark, representing applicant, spoke in support of the proposal.

Keith Beecroft spoke in opposition to the proposal.

David Graham spoke in opposition to the proposal.

#### **Recommendation**

Moved by: Jim Patterson

Seconded by: Ken Jackman

That the Committee defer a decision on the severance proposal Option A for Fred Clifford to a future meeting.

Carried

7. Next Meeting Date: March 27, 2020 (if required)

8. Adjournment

That this meeting adjourn at 10:18 a.m.

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Chair, Karl Moher

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Secretary, Crystal McMillan