

## Minutes of the Regular Meeting of Council of the Township of Douro-Dummer

May 19, 2020, 5:00 PM

Douro-Dummer YouTube Channel

[https://www.youtube.com/channel/UCPpzm-uRBZRDjB89o2X6R\\_A](https://www.youtube.com/channel/UCPpzm-uRBZRDjB89o2X6R_A)

**Present:** Mayor - J. Murray Jones  
 Deputy Mayor - Karl Moher  
 Councillor, Douro Ward - Heather Watson  
 Councillor, Dummer Ward - Shelagh Landsmann  
 Councillor at Large - Thomas Watt

**Staff Present** Temporary C.A.O. - Martina Chait-Hartwig  
 Clerk/Planning Coordinator - Crystal McMillan  
 Temporary Manager of Public Works – Jake Condon  
 Deputy Treasurer-Tax Clerk – Carol Anne Nelson

1. Moment of Silent Reflection

The Mayor called the meeting to order at 5:02 p.m. and called for a moment of silent reflection.

2. Disclosure of Pecuniary Interest:

The Mayor reminded members of Council of their obligation to declare any pecuniary interest they might have. None were declared.

3. Adoption of Agenda: May 19, 2020

**Resolution Number 184-2020**

Moved by: Deputy Mayor Moher

Seconded by: Councillor Watson

That the agenda for the Regular Council Meeting, dated May 19, 2020, be adopted, as amended.

Carried

4. Adoption of Minutes:

4.1 Special - May 5, 2020

4.2 Regular - May 5, 2020

**Resolution Number 185-2020**

Moved by: Councillor Landsmann

Seconded by: Councillor Watt

That the Minutes from the Special and Regular Council Meetings, held on May 5, 2020, be received and adopted, as circulated. Carried

5. Business arising out of previous minutes: None

6. Delegations, Petitions or Presentations:

6.1 Special Presentation - Carol Anne Nelson - Long-time Service Recognition

**Resolution Number 186-2020**

Moved by: Councillor Watson

Seconded by: Councillor Landsmann

That the special presentation to Carol Anne Nelson for thirty (30) years service with the Township be received. Carried

Carol Anne Nelson, Treasurer-Tax Clerk, left the meeting at this time.

7. Other Business and Staff Reports:

7.1 The Main Street Revitalization project, Public Works-2020-04

**Resolution Number 187-2020**

Moved by: Deputy Mayor Moher

Seconded by: Councillor Watt

That the Public Works-2020-04 report, dated May 13, 2020, regarding the Main Street Revitalization project be received and that Dufferin Construction be awarded the tender for the Main Street Revitalization capital works project. Carried

7.2 Petition to Ban Fishing at Crowe's Landing and McCracken's Landing Wharfs, C.A.O.-2020-18

**Resolution Number 188-2020**

Moved by: Deputy Mayor Moher

Seconded by: Councillor Landsmann

That the C.A.O.-2020-18 report, dated May 11, 2020, regarding the Petition to Ban Fishing at Crowe's Landing and McCracken's Landing Wharfs be received, that a working committee be organized to make recommendations to Council in three weeks regarding the use of the Township Wharfs and further that Deputy Mayor Moher and Councillor Landsmann be appointed to this working committee. Carried

7.3 Legal Services Request for Proposal, C.A.O.-2020-19

**Resolution Number 189-2020**

Moved by: Councillor Watson

Seconded by: Deputy Mayor Moher

That the C.A.O.-2020-19 report, dated May 11, 2020, regarding Legal Services Request for Proposal be received and that at this time the Township not enter into any agreements for legal services. Carried

7.4 Amendment to Procedural By-Law, Clerk/Planning-2020-16

**Resolution Number 190-2020**

Moved by: Councillor Watt

Seconded by: Councillor Landsmann

That the Clerk/Planning-2020-16 report, dated April 7, 2020 regarding Amendment to Procedural By-Law be received and that Section 6.1 of the Procedural By-law be amended to add a Land Acknowledgement, add Public Meetings to Item 6 and change Item 14 to Announcements.

Carried

7.5 Hiring Process for Contract Manager of Public Works, C.A.O.-2020-20

**Resolution Number 191-2020**

Moved by: Councillor Watson

Seconded by: Councillor Landsmann

That the C.A.O.-2020-20 report, dated May 13, 2020, regarding the hiring process for the contract Manager of Public Works be received and the following be approved:

- That the current process for the hiring of a contract Temporary Manager of Public Works be ended;
- That a new process be commenced for the hiring of a full-time permanent Manager of Public Works;
- That a process be commenced to hire a consultant for the Public Works Department to provide mentorship and training to staff on an as-needed basis.

Carried

8. Committee Minutes and Other Reports:

8.1 County of Peterborough Official Plan Project - Technical Advisory Committee Minutes from May 7, 2020

**Resolution Number 192-2020**

Moved by: Councillor Watt

Seconded by: Councillor Landsmann

That the County of Peterborough Official Plan Project - Technical Advisory Committee Minutes from May 7, 2020 be received.

Carried

9. By-laws:

9.1 By-law 2020-28 - To amend the Procedural By-law

Moved by: Councillor Watson

Seconded by: Councillor Watt

That By-law Number 2020-28, being a By-law to amend By-law No. 2018-09, as amended, being "A by-law to govern the proceedings of the Council of The Corporation of the Township of Douro-Dummer" (Procedural By-law), be passed as presented, in open council this 19th day of May, 2020

and that the Mayor and Clerk be directed to sign same and affix the Corporate Seal thereto. Carried

10. Correspondence – Action Items:

10.1 City of Hamilton

**Resolution Number 193-2020**

Moved by: Deputy Mayor Moher

Seconded by: Councillor Watt

That the By-law from the City of Hamilton to Prohibit and Regulate Certain Public Nuisances within the City of Hamilton be received. Carried

10.2 The Association of Municipalities of Ontario (AMO)

**Resolution Number 194-2020**

Moved by: Councillor Watson

Seconded by: Councillor Landsmann

That the correspondence from The Association of Municipalities of Ontario (AMO) regarding the Virtual 2020 Conference be received. Carried

10.3 Town of Grimsby

**Resolution Number 195-2020**

Moved by: Deputy Mayor Moher

Seconded by: Councillor Watt

That the Resolution from the Town of Grimsby to Support the Commercial Rent Assistance Program be received and supported. Carried

10.4 Oakville Economic Task Force

**Resolution Number 196-2020**

Moved by: Councillor Watt

Seconded by: Councillor Landsmann

That the letter from the Oakville Economic Task Force requesting changes to the Ontario-Canada Emergency Commercial Rent Assistance Program be received and supported. Carried

10.5 Township of North Frontenac - This item was deleted from the agenda.

11. Correspondence/Information Items: None

12. Accounts: to May 11, 2020

**Resolution Number 197-2020**

Moved by: Deputy Mayor Moher

Seconded by: Councillor Watson

That Council receives and approves payment of all of the accounts, dated to May 11, 2020, and included in the agenda package.

Carried

13. Notices of Motion: None

14. New Business:

Deputy Mayor Moher provided information regarding the proposed County Sign By-law and inquired about the GPS units in Township vehicles.

15. Closed Session: None

16. Rise from Closed Session with or without a Report: N/A

17. Confirming By-law - By-law 2020-29

Moved by: Councillor Landsmann

Seconded by: Councillor Watt

That By-law Number 2020-29, being a By-law to confirm the proceedings of the Regular electronic Meeting of Council, held on the 19th day of May, 2020, be passed in open Council and that the Mayor and the Clerk be directed to sign same and affix the Corporate Seal thereto.

Carried

18. Adjournment

**Resolution Number 198-2020**

Moved by: Deputy Mayor Moher

Seconded by: Councillor Watson

That this meeting adjourn at 6:08 p.m.

Carried

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Mayor, J. Murray Jones

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Clerk, Crystal McMillan