

Douro-Dummer Fire Services Policy

Policy 1.02E

DATE: May 2020

Original: 01/01/07

Page 1 of 2

Section: **Protective Clothing & Equipment**

Subject: **Filling of SCBA Cylinders**

Purpose:

To provide direction for SCBA cylinders being filled on behalf of the DDFS to ensure proper recording and tracking of SCBA cylinders.

Scope: Applies to all personnel

Policy:

1. All DDFS SCBA cylinders being filled shall have the bottle number recorded, the date filled. All bottles shall be reduced to at least a quarter of capacity prior to filling; so, as each fill will be considered an air exchange. Do not leave tank valves open as unwanted moisture may enter the tank. If draining is required to achieve quarter capacity, open valve slowly and only a minimal amount. Be sure to wear proper PPE.
2. DDFS SCBA Bottle Fill Form shall be completed and logged into tracking software by designated personnel or forwarded to the Program Administrator.
3. DDFS SCBA Bottle Fill form(s) when full shall be filed by designated personnel or Program Administrator.
4. DDFS will ensure that any air compressor filling station is in compliant with their air sampling requirements by requesting and retaining bi-annual air sample certificates for two years.

Transportation and/or Storage

Douro-Dummer Fire Services Policy

Policy 1.02E

DATE: May 2020

Original: 01/01/07

Page 2 of 2

The threads/inlet fitting of the bottle must be protected when not attached to the SCBA by means of an easily removable plastic cap

Bottles must be transported securely as per DOT requirements.

Approved Filling Stations

ASPHODEL-NORWOOD FIRE DEPARTMENT

EASTERN ONTARIO FIRE ACCADEMY

PETERBOROUGH FIRE SERVICES: