

- Developed work plans for continuity of operations
- Continuation of staff meetings, conference calls, video tutorials
- Ongoing webinars, newsletters
- Research & staying abreast on Parks, Recreation and Facilities Industry on adapting and the impact of Covid-19
- Consideration for long-term effects, loss of revenue, impact on programming, staffing levels, restoration of public confidence, and changes to procedures
- Ongoing reconciliation of outstanding accounts, invoices, refunds, payments
- Ongoing emails, inquiries from public, user groups, suppliers
- Correspondence with grant opportunities, consultants, and committees