Douro-Dummer

Report to Council – Monthly Department Report

Re: C.A.O.-2020-15

From: Martina Chait-Hartwig Date: March and April 2020

Covid-19 Pandemic commenced in early March 2020 – the activation of the EOC, the creation of new policies, resolution of health and safety concerns, move to work at home set up for most employees, communications to Council, the public and staff have occupied a very large amount of time over the past two months. The pandemic has changed the way that the corporation functions and many new plans and processes have had to be put in place.

- Completed township roads tour to review issues and projects prior to Harold's retirement
- Interviews for the Manager of Public Works (12-month contract) position started but were put on hold because of Covid-19
- A Temporary Manager of Public Works was put into place
- Annual Performance Review process for all staff is almost complete
- Worked with the Parks and Recreation Department and Peterborough GreenUp on expanding the Sustainable Urban Neighbourhoods project to the Back Dam Park
- Continued to work with WSCS on Service and Organizational Review process
- Attended a number of meetings multiple Staff & Management Team meetings, weekly Emergency Operations Control group, Peterborough Public Health information briefing, weekly calls with local OPP detachment, bi-weekly calls with Peterborough and the Kawarthas Economic Development, County-wide Waste Management
- Liaise with GHD regarding well monitoring reports and 2020 monitoring plan
- RFP process for the Curbside Pick-up and Roll Off Bins was completed and awarded to Waste Connections of Canada
- Reviewing RFP submissions for joint multi-Township and County Legal services procurement report to be available shortly
- Received report from WSP regarding additional studies requested in regards to the Edwards Pit, report and results have been sent to Cambium Inc. for peer review prior to presenting the findings to Council.