

**Recommendation:**

That the report C.A.O.-2026-13, dated April 21, 2026 regarding Service Delivery Review – Development Services – Update 2 be received for information.

**Overview:**

Through the second phase of this process, Triton has made the following progress:

1. Webpage is available through the Township’s website with email links to consultant. The information is located here:  
<https://www.dourodummer.ca/building-and-planning/douro-dummer-building-planning-economic-development-service-review/>
2. Triton staff continue to receive survey responses until April 30<sup>th</sup>.
3. The project Background Report will be available through the webpage May 1
4. First Public Forum May 7: 6:30pm to 8:00pm Township Council Chambers
5. Preparing Open House Presentation to be available on website May 4

Triton has agreed to extend the response period for the surveys to April 30<sup>th</sup> to ensure a full response. Township staff assisted in promoting the survey through the Township newsletter, on the website and via social media. Members of the public and Council are encouraged to complete their questionnaire.

The consultant will be in the Township in late April and early May to conduct in-person interviews with Council members, staff, stakeholders and members of the public. Those interested in being interviewed are encouraged to email the consultant directly to schedule an interview. Contact information is located here:

<https://www.dourodummer.ca/building-and-planning/douro-dummer-building-planning-economic-development-service-review/>

The proposed public forum format will include a short presentation from Triton followed by an opportunity to hear from the public. This is an in-person activity and at the request of Triton, Building and Development Services staff have been requested not to attend the forum. Questionnaires will be available to be completed at the forum and members of the public may request interviews with Triton staff.

The review of permit fees, volumes and rates from the County and local tier municipalities is complete and is being verified for publishing in the Background Report.

**Ongoing Implementation and project milestones:**

Timing on the four phases is adjusted as follows:

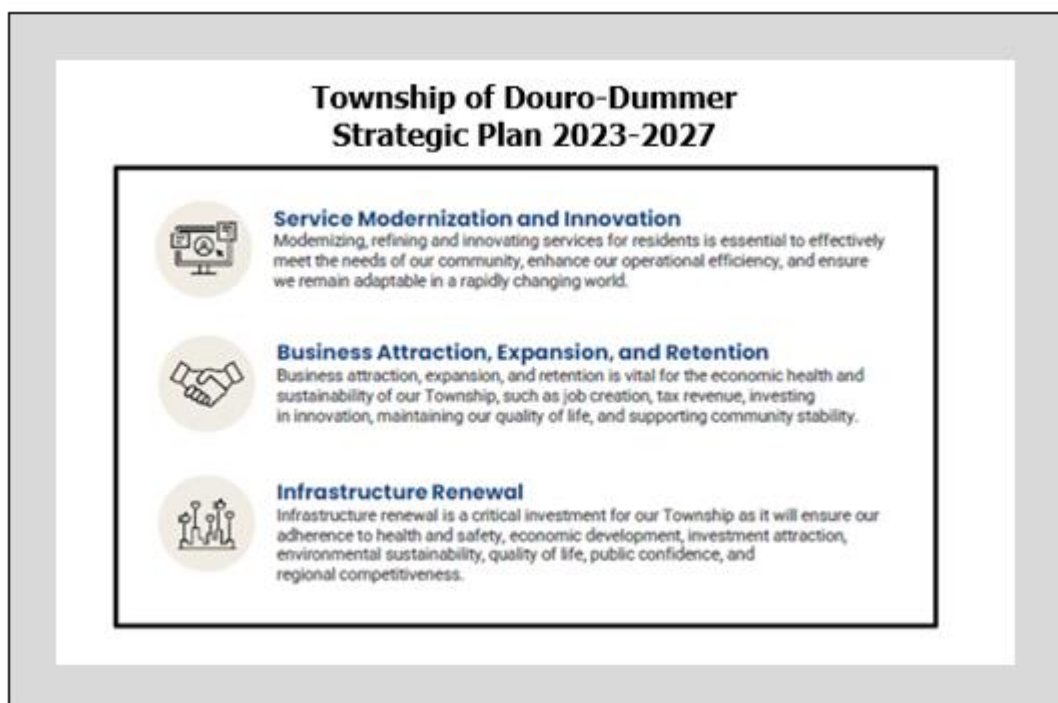
1. Finish Background Report and Presentation
2. Public Engagement: First Public Forum May 7<sup>th</sup>
3. Complete Analysis and hold a Public Meeting by before June 11<sup>th</sup>
4. Reporting Complete Council Presentation Conclusion before June 30<sup>th</sup>

**Conclusion:**

At this stage of the project schedule Triton has finalized the project timelines to ensure a fulsome community engagement. Project completion continues to be on schedule as per the RFP.

**Financial Impact:**

There is no financial impact for the purposes of this rep



**Report Approval Details**

Document Title:	Service Delivery Review - Development Services - Update 2 - C.A.O.-2026-13.docx
Attachments:	
Final Approval Date:	Apr 16, 2026

This report and all of its attachments were approved and signed as outlined below:

Martina Chait-Hartwig

Todd Davis