

Minutes of the Committee of the Whole of the Township of Douro-Dummer

April 15, 2026, 10:00 AM

Council Chambers in the Municipal Building

Present:
Mayor Heather Watson
Deputy Mayor Harold Nelson
Councillor Thomas Watt
Councillor Ray Johnston
Councillor Shelagh Landsmann

Staff Present
C.A.O. - Todd Davis
Clerk - Deputy C.A.O. - Martina Chait-Hartwig
Treasurer - Stacy Grenier
Fire Chief - Chuck Pedersen
Chief Building Official - Don Helleman
Manager of Public Works - Jake Condon
Manager of Recreation Facilities - Mike Mood
Fire and Emergency Services Assistant – Keirsten Hamblin

1. Call to Order

With a quorum of the Committee being present, the Chair called the meeting to order at 10:01 a.m.

2. Land Acknowledgement

The Chair recited the Land Acknowledgement.

3. Disclosure of Pecuniary Interest:

The Chair reminded members of Committee of their obligation to declare any pecuniary interest they might have. None were declared.

4. Adoption of Agenda: April 15, 2026

Resolution Number 014-2026

Moved By: Deputy Mayor Nelson

Seconded By: Councillor Johnston

That the agenda for the Committee of the Whole, dated February 21, 2026, be adopted, as circulated.

Carried

5. Delegations, Petitions or Presentations:

5.1 Presentation - Sarah Hubble, Canoe Procurement Group of Canada

Resolution Number 015-2026

Moved By: Councillor Johnston

Seconded By: Councillor Landsmann

That the presentation from Sarah Hubble, Canoe Procurement Group of Canada regarding cooperative purchasing be received. Carried

6. Reports - Managers' Updates

6.1 Fire Department Update - April 2026 - Fire Chief-2026-02

Resolution Number 016-2026

Moved By: Deputy Mayor Nelson

Seconded By: Mayor Watson

That the Fire Department Update Report - April 2026 - Fire Chief-2026-02 be received with thanks. Carried

6.2 Recreation Facilities Department Update - April 2026 - Recreation Facilities-2026-02

Resolution Number 017-2026

Moved By: Deputy Mayor Nelson

Seconded By: Councillor Landsmann

That the Parks and Recreation Department Update Report - April 2026 - Recreation Facilities-2026-02 be received with thanks. Carried

6.3 Public Works Department Update - April 2026 - Public Works-2026-03

Resolution Number 018-2026

Moved By: Councillor Johnston

Seconded By: Councillor Landsmann

That the Public Works Department Update Report - April 2026 - Public Works-2026-03 be received with thanks. Carried

6.4 Building and Planning Department Update - April 2026 - Building and Planning Department-2026-02

Resolution Number 019-2026

Moved By: Deputy Mayor Nelson

Seconded By: Councillor Johnston

That the Building and Planning Department Update Report - April 2026 - Building and Planning Department-2026-02 be received with thanks.

Carried

6.5 Finance Department Update - April 2026 - Treasurer-2026-10

Resolution Number 020-2026

Moved By: Deputy Mayor Nelson

Seconded By: Councillor Landsmann

That the Finance Department Update Report - April 2026 - Treasurer-2026-10 be received with thanks.

Carried

6.6 Clerk's Department Update - April 2026 - Clerk's Office-2026-11

Resolution Number 021-2026

Moved By: Mayor Watson

Seconded By: Councillor Johnston

That the Clerk's Department Update Report - April 2026 - Clerk's Office-2026-011 be received with thanks.

Carried

6.7 CAO Department Update – April 2026 - C.A.O.-2026-12

Resolution Number 022-2026

Moved By: Councillor Johnston

Seconded By: Deputy Mayor Nelson

That the CAO's Office Update Report - April 2026 - C.A.O.-2026-12 be received with thanks.

Carried

Resolution Number 023-2026

Moved By: Mayor Watson

Seconded By: Councillor Johnston

That the Committee move to recess and resume the meeting at 11:30 a.m.

Carried

Resolution Number 024-2026

Moved By: Deputy Mayor Nelson

Seconded By: Mayor Watson

That the Committee resume the meeting (11:31 a.m.).

Carried

7. 11:30 a.m. - Closed Session

Resolution Number 025-2026

Moved By: Councillor Landsmann

Seconded By: Mayor Watson

That the Committee go into Closed Session for the following reasons under Section 239 (2) and (3) of the Municipal Act, 2001, S.O. 2001, c. 25:

(c) a proposed or pending acquisition or disposition of land by the municipality or local board; (Lease of Land)

(i) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significant with the contractual or other negotiations of a person, group of persons, or organization (Third-party Trade Secrets)

(11:32 a.m.)

Carried

8. Rise from Closed Session with or without a Report

Resolution Number 026-2026

Moved By: Deputy Mayor Nelson

Seconded By: Councillor Johnston

That the Committee rise from Closed Session without a report (12:52 p.m.).

Carried

9. Matters Arising from Closed Session

None

10. Adjournment

Resolution Number 027-2026

Moved By: Councillor Landsmann

Seconded By: Deputy Mayor Nelson

That this meeting adjourn (12:53 p.m.)

Carried

Chair, Tom Watt

Clerk, Martina Chait-Hartwig