

Douro-Dummer Fire Services Policy

Policy: 2.15

Date: April 2026

Revised Date:

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Section: Operations

Subject: Out of Service Tags

Purpose: To establish procedures to mark defective equipment.

Scope: This policy will be followed by all personnel

Procedure:

1. All defective equipment shall be tagged with the red out of service tags. The date, station number, firefighter name and a brief description of what is defective should be written on the tag.
2. Equipment defects that take them out of service should be removed from the apparatus if possible and located in an easily visible location without affecting travel paths.
3. Vehicle defects shall follow the MTO inspection book, and kept in service when allowable, and taken out of service when required. (minor defect vs major defect)
4. Out of service apparatus will have an **out-of-service tag** put on the steering wheel.
5. Officers of the affected station shall be notified of the defective equipment.
6. Officers shall notify Chief and Deputy Chief of out-of-service vehicles and/or equipment. A message should be sent out on the Who's Responding app to the members of the affected hall.