

Minutes of the Regular Meeting of Council of the Township of Douro-Dummer

**April 7, 2026, 5:00 PM
Council Chambers in the Municipal Building**

Member Present: **Mayor Heather Watson**
 Deputy Mayor Harold Nelson
 Councillor Thomas Watt
 Councillor Ray Johnston
 Councillor Shelagh Landsmann

Staff Present: **C.A.O. - Todd Davis**
 Clerk - Deputy C.A.O. - Martina Chait-Hartwig
 Treasurer - Stacy Grenier
 Manager of Public Works - Jake Condon
 Corporate Services Assistant – Eva Baldi

1. Call to Order

With a quorum of Council being present, the Mayor called the meeting to order at 5:02 p.m.

2. Land Acknowledgement

The Mayor recited the Land Acknowledgement.

3. Moment of Silent Reflection

Council observed a moment of silent reflection.

4. Disclosure of Pecuniary Interest:

The Mayor reminded members of Council of their obligation to declare any pecuniary interest they might have. None were declared.

5. Adoption of Agenda: April 7, 2026

Resolution Number 104-2026

Moved by: Councillor Johnston

Seconded by: Councillor Landsmann

That the agenda for the Regular Council Meeting, dated April 7, 2026, be adopted, as circulated.

Carried

6. Adoption of Minutes and Business Arising from the Minutes

6.1 Special Council Meeting Minutes - March 17, 2026

Resolution Number 105-2026

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Watt

That the Minutes from the Special Council meeting held on March 17, 2026, be received and approved.

Carried

6.2 Regular Council Meeting Minutes - March 17, 2026

Resolution Number 106-2026

Moved by: Councillor Johnston

Seconded by: Deputy Mayor Nelson

That the Minutes from the Regular Council meeting held on March 17, 2026, be received and approved.

Carried

7. Consent Agenda (Reports voted upon by ONE motion) - No Debate

7.1 Peterborough County Council Meeting Minutes - March 4, 2026

7.2 Municipal Appraisal Form (MAF) for Severance File B-97-25A

7.3 City of Peterborough - Notice of Complete Application and Public Meeting - ZBA File Number: Z2511 - 349 Parkhill Road East

7.4 County of Peterborough - By-law to Appoint Area Weed Inspectors

7.5 Carleton University - Survey of Lakefront Property Owners

7.6 Lakelands Public Health

7.6.1 Position Statement - Local Consumption and Treatment Services Site Expected to Close as Funding Ends

7.6.2 Media Advisory - Residents Invited to Shape Future of Public Health at Local Town Halls

7.7 Ministry of Municipal Affairs and Housing - Building Homes and Improving Transportation Infrastructure Act, 2026, (Bill 98).

Resolution Number 107-2026

Moved by: Councillor Watt

Seconded by: Councillor Landsmann

That the Consent Agenda for April 7, 2026, be received. Carried

8. Delegations, Petitions, Presentations or Public Meetings:

8.1 Delegation - Ian Beck and Dee Dee Eustace - Request for Wanakuen Charity Music Festival Suspension

Resolution Number 108-2026

Moved by: Councillor Landsmann

Seconded by: Deputy Mayor Nelson

That the delegation from Ian Beck and Dee Dee Eustace regarding a request for the suspension of the Wanakuen Charity Music Festival be received with thanks. Carried

8.2 Delegation - Adrian VandenBroek - Concerns regarding the Closure of Safe Injection Sites

Resolution Number 109-2026

Moved by: Councillor Landsmann

Seconded by: Councillor Johnston

That the delegation from Adrian VandenBroek regarding concerns with the closure of safe injection sites be received with thanks; that staff request MPP Dave Smith provide information on the closures and new services; and that the information be presented to Council for review and possible action. Carried

9. Public Comment Period - No Debate or Decision

9.1 Registered List of Speaker for Public Comment Period

Peter Leahy – Item 11.2 Mayor Watson – Memo to Council – Response to Recent Constituent Inquiries

10. Staff Reports

10.1 2024 Audit Action Plan - Treasurer-2026-09

Resolution Number 110-2026

Moved by: Councillor Watt

Seconded by: Councillor Landsmann

That the report Treasurer-2026-09, dated April 7, 2026 regarding the Action Plan to complete the 2024 Audit and the Target Date for the Presentation of the 2024 Audited Financial Statements be received, that Council endorses the action plan (including milestones, assigned responsibilities, external resource requirements, and target dates) to complete the 2024 audit; and further that the Treasurer provide written progress updates to Council monthly until the 2024 Audit is completed and the audited financial statements are presented to Council with thanks.

Carried

10.2 Ombudsman Report - Closed Meeting Investigation - Various Meetings - Clerk's Office-2026-08

Resolution Number 111-2026

Moved by: Councillor Johnston

Seconded by: Deputy Mayor Nelson

That the report Clerk's Office-2026-08, dated April 7, 2026, regarding an Ombudsman Investigation Report dated March 2026 be received and published on the Township website.

Carried

10.3 Update to Policy C1 - Criminal Record Check Policy Update - Clerk's Office-2026-09

Resolution Number 112-2026

Moved by: Councillor Johnston

Seconded by: Councillor Landsmann

That the report Clerk's Office-2026-09, dated April 7, 2026, regarding an update to Policy C-1 — Criminal Record Check, be received, that the draft updates to the Policy be approved and that the Township Policy Manual be updated accordingly. Carried

10.4 Update to the Delegation of Powers and Duties By-law - Clerk's Office-2026-10

Resolution Number 113-2026

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Landsmann

That the report Clerk's Office-2026-10, dated April 7, 2026, regarding an update to the Delegation of Powers and Duties By-law be received and that the draft By-law be approved at the appropriate time during the meeting. Carried

10.5 Council Renumeration Report 2026 - 2030 - C.A.O.-2026-10

Resolution Number 114-2026

Moved by: Councillor Watt

Seconded by: Deputy Mayor Nelson

That the report C.A.O.-2026-10, dated April 7, 2026, regarding compensation be received; and that the Council Renumeration By-law be amended to as follows:

- Each Councillor shall receive at the beginning of the term, a laptop or similar device which they will be able to keep after IT have review and removed all Township data.

- That cell phones for Council Members be removed from the By-law.
- That the amended Council Renumeration By-law be brought back to Council at a future meeting for review approval. Carried

Resolution Number 115-2026

Moved by: Councillor Johnston

Seconded by: Councillor Landsmann

That staff bring a report to Council regarding the useful life of the current Council laptops. Carried

10.6 Response to March 3, 2026, Delegation - C.A.O.-2026-11

Resolution Number 116-2026

Moved by: Councillor Johnston

Seconded by: Councillor Watt

That the report C.A.O.-2026-11, dated April 7, 2026 presented a response to the delegation from R. Taylor given at the March 3, 2026, Council meeting regarding the Joint Public Works – Fire Station project be received for information. Carried

11. Committee Minutes and Other Reports:

11.1 Committee of Adjustment Meeting Minutes - March 12, 2026

Resolution Number 117-2026

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Landsmann

That the Minutes from the Committee of Adjustment Meeting held on March 12, 2026, be received. Carried

11.2 Mayor Watson - Memo to Council - Response to Recent Constituent Inquiries

Resolution Number 118-2026

Moved by: Councillor Landsmann
Seconded by: Councillor Johnston

That the memo to Council from Mayor Watson, dated April 7, 2026 regarding a response to recent constituent inquiries be received. Carried

11.3 Tony Fleming, Integrity Commissioner, Cunningham Swan Carty Little & Bonham LLP - Annual Report 2025

Resolution Number 119-2026

Moved by: Deputy Mayor Nelson
Seconded by: Councillor Johnston

That the 2025 Annual Report from Integrity Commissioner, Tony Fleming be received. Carried

12. Correspondence – Action Items:

12.1 Otonabee Region Conservation Authority - Seeking Support for Re-Appointment of Municipal Representatives

Resolution Number 120-2026

Moved by: Councillor Watt
Seconded by: Deputy Mayor Nelson

That the letter seeking support for the re-appointment of municipal representatives from Otonabee Region Conservation Authority be received, and that the re-appointment Bonnie Clark and Lori Burt as municipal representatives be supported. Carried

12.2 Eastern Ontario Wardens' Caucus (EOWC)

12.2.1 Response to the 2026 Ontario Budget

12.2.2 Resolution regarding opposition to ALTO High-Speed Rail Project in its Current Form

Resolution Number 121-2026

Moved by: Councillor Johnston

Seconded by: Councillor Watt

That the items from the Eastern Ontario Wardens' Caucus (EOWC), the first being a response to the 2026 Ontario Budget and the second being a Resolution regarding opposition to ALTO High-Speed Rail Project in its current form, both be received and supported. Carried

12.3 Township of Otonabee-South Monaghan - Letter of Support to Rideau Lakes regarding Alto High Speed Rail Project Concerns

Resolution Number 122-2026

Moved by: Councillor Watt

Seconded by: Councillor Landsmann

That the letter from the Township of Otonabee-South Monaghan supporting the Rideau Lakes Resolution regarding Alto High Speed Rail Project and various concerns be received and supported. Carried

12.4 Northumberland County - Resolution regarding Support for Town of Cobourg's 'Elbows Up for Climate Action'

Resolution Number 123-2026

Moved by: Councillor Johnston

Seconded by: Councillor Landsmann

That the Resolution from Northumberland County regarding Support for Town of Cobourg's 'Elbows Up for Climate Action' be received. Carried

12.5 Ontario Energy Board - Notice of Hearing - Generic Review of the Model Franchise Agreement for Natural Gas

Resolution Number 124-2026

Moved by: Councillor Johnston

Seconded by: Deputy Mayor Nelson

That the Notice of Hearing from the Ontario Energy Board regarding a generic review of the Model Franchise Agreement for natural gas be received.

Carried

13. By-laws:

13.1 By-law 2026-14 - Being a By-Law to Provide for The Paying of An Annual Allowance to the Members of Council and to repeal By-law 2022-37 (Council Remuneration By-law) – **Deferred**

13.2 By-law 2026-15 - Being a By-law to Delegate Certain Powers of Council and repeal By-law 2022-14, as amended (Delegation of Powers and Duties By-law)

Moved by: Councillor Landsmann

Seconded by: Councillor Watt

That By-law 2026-15 being a By-law to Delegate Certain Powers of Council and repeal By-law 2022-14, as amended (Delegation of Powers and Duties By-law) be passed, in open Council this 7th day of April 2026 and that the Mayor and the Clerk be directed to sign same and affix the Corporate Seal thereto.

Carried

14. Reports derived from previous Notice of Motions: None

15. Notices of Motion

15.1 Anonymous Correspondence (Deputy Mayor Nelson)

Motion

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Watt

Whereas the Township of Douro-Dummer Strategic Plan states that our core values are fiscal responsibility, transparency, service excellence and environment; and

Whereas the Township aims to use its resources in an efficient and effective manner to deliver services to the community; and

Whereas correspondence and requests from anonymous sources require Township resources to respond without confirmation that they are from real persons; and

Whereas Tribunals Ontario and various Courts do not accept anonymous complaints and correspondence; and

Whereas Council members must abide by the Municipal Conflict of Interest Act and state whether they have direct or indirect pecuniary interest in a matter before Council; and

Whereas the Township of Douro-Dummer Procedural By-law Section 6.2 states that all written submissions shall be signed or contain a digital signature by the person who wishes to make a comment; and

Be it resolved that Council direct staff to prepare an amendment to Section 6.2 of the Procedural By-law to reject all anonymous correspondence; and

Further that all requests for service or correspondence to staff and Council must be requested or submitted by a named person(s).

16. Announcements:

Councillor Johnston – Thanks to all that came out for the Township of Douro-Dummer 2026 Easter Egg Hunt at the Douro Park.

St. Joseph's Knight of Columbus will host a breakfast at the Douro Hall on Sunday, April 12.

17. Closed Session:

Resolution Number 125-2026

Moved by: Councillor Watt

Seconded by: Deputy Mayor Nelson

That Council move into Closed Session at 6:58 p.m. for the following reasons under Section 239 (2) and (3) of the Municipal Act, 2001, S.O. 2001, c. 25:

(2)(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board; (waste management)

(2)(i) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significant with the contractual or other negotiations of a person, group of persons, or organization (third-party trade secrets)

Carried

17.1 Report regarding County of Peterborough Waste Management - Public Works-2026-02

18. Rise from Closed Session with or without a Report

Resolution Number 126-2026

Moved by: Councillor Watt

Seconded by: Councillor Johnston

That Council rise from Closed Session with a report at 7:17 p.m.

Carried

19. Matters Arising from Closed Session

Resolution Number 127-2026

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Johnston

That the report Public Works-2026-02, dated April 7, 2026, regarding the proposed Peterborough County Curbside Garbage and Organics collection program be received; and

That the Township of Douro-Dummer be withdrawn from the Peterborough County Negotiated Request for Proposal (NRFP) for curbside garbage and organics collection services; and

That staff be directed to report back to Council at a future meeting with options for the provision of curbside garbage collection services commencing in 2027; and lastly

That staff send a letter of thanks to the staff at the County of Peterborough for their work in their proposal of this project. Carried

20. Confirming By-law: 2026-16

Moved by: Councillor Watt

Seconded by: Councillor Landsmann

That By-law Number 2026-16, being a By-law to confirm the proceedings of the Regular Meeting of Council, held on the 7th day of April 2026, be passed in open Council and that the Mayor and the Clerk be directed to sign same and affix the Corporate Seal thereto. Carried

21. Next Meeting:

Committee of the Whole - April 15, 2026

Regular Council Meeting - April 21, 2026

22. Adjournment

Resolution Number 128-2026

Moved by: Councillor Landsmann

Seconded by: Councillor Watt

That this meeting adjourn at 7:19 p.m.

Mayor, Heather Watson

Clerk, Martina Chait-Hartwig