

**August 6, 2025**

**CHANGE NOTICE**

**Depot Operations Agreement Number 2024-00-113**

**WHEREAS** Circular Materials Ontario ("**CMO**") and The Corporation of the Township of Douro-Dummer ("**Contractor**") entered into a Depot Operations Agreement for services related to Blue Box Material Number 2024-00-113 with an effective date of 22/11/2023(the "**Agreement**");

**AND WHEREAS** pursuant to Section 8.8 of the Agreement, CMO is issuing a Change Notice to extend the Agreement Term for a period of three (3) further one (1) year terms from the Agreement expiry date of December 31, 2025, which begins on January 1, 2026, and expires on December 31, 2028.

This Change Order is applicable to the depots listed in the accompanying Schedule A.

The Contractor shall review and confirm the proposed changes described below are acceptable:

1. Contractor would provide depot services for residential blue box material to the households receiving depot garbage services in The Corporation of the Township of Douro-Dummer at the locations, on the days and for the hours of operation listed in Schedule A.
2. The Change Order would be effective January 1, 2026:
  - a. The following definitions would be removed:
    - i. Non-Eligible Source;
    - ii. Non-Eligible Source Blue Box Material Unit Price; and
    - iii. Non-Eligible Source Deduction.
  - b. Section 3.2 (a) would be revised to read: "The Contractor will receive Blue Box Material as defined in the Regulation delivered by Eligible Sources to a Depot."
  - c. The words "as set out in Exhibit 4" would be deleted from Section 3.2(e).
  - d. Section 3.3 would be deleted.
  - e. Section 4.1 would be deleted and replaced with the following:

**"4.1 Scope of Promotion and Education Services**

(a) The Contractor shall have primary responsibility for providing persons associated with Households the following information about Collection Services:

    - (i) the location of every depot collection site and its hours of operation;
    - (ii) a telephone number and email address at which persons may receive responses to questions or concerns relating to Collection Services.

(b) The Contractor shall:

- (i) distribute CMO's Promotional and Educational Materials at the direction of CMO;
- (ii) support local Promotional and Educational events organized by CMO at the direction of CMO; and
- (iii) use messaging and images provided by CMO in the Contractor's Promotion and Education Materials for the purposes of the Collection Services in this Agreement and for no other purpose.

(c) The number of Households receiving Promotion and Education Services shall be recorded in Section 1.9(a) of Exhibit 6 and may be updated to reflect any Change Orders under this Agreement."

- f. Exhibit 4: Blue Box Material Accepted in Collection System would be deleted, and the Table of Contents and paragraph 6 of the Recitals would be revised accordingly.
  - g. Exhibit 6: Compensation Section 1.9 (c) and Section 1.11 would be deleted.
  - h. The definition of Residential Depot Operation Costs in Exhibit 6: Compensation would be revised to read: "Residential Depot Operation Costs" means \$ 2,226.00, effective January 1, 2026, and subsequently as adjusted in accordance with Section 1.10 of this Exhibit".
  - i. Section 1.9 (a) of Exhibit 6: Compensation would be revised to read: "\$0.35 multiplied by 248 (the number of Households that receive depot only Promotion and Education Services for such calendar month) and divided by twelve (12); plus".
3. Any capitalized terms used herein but not defined shall have the meaning attributed to such terms in the Agreement or the SOW, as applicable.

### Schedule A

1. **Exhibit 2:** Staffed Depots would be updated to the following:

| Eligible Community                              | Depot Name     | Street Addresses   | City         | Postal Code | Days of Operation per Calendar Month  | Hours of Operation per Day  | Number of Streams of Blue Box Material Accepted |
|---|----------------|--------------------|--------------|-------------|---|---|---|
| The Corporation of the Township of Douro-Dummer | Hall's Glen TS | 1951 County Road 6 | Douro-Dummer | K0L 2H0     | <p><b>Summer Hours</b><br/>           May 1st to October 31st<br/>           Monday: 10:00 am - 2:00 pm<br/>           Wednesday: 10:00 am - 2:00 pm<br/>           Friday: 10:00 am - 2:00 pm<br/>           Saturday: 10:00 am - 2:00 pm<br/>           Sunday: 10:00 am - 6:00 pm</p> <p><b>Winter Hours</b><br/>           November 1st to April 30th<br/>           Wednesday: 10:00 am - 2:00 pm<br/>           Saturday: 10:00 am - 2:00 pm<br/>           Sunday: 10:00 am - 2:00 pm</p> <p><b>Holidays: Closed</b></p> | <p><b>Summer Hours</b><br/>           Monday = 4 hrs<br/>           Wednesday = 4 hrs<br/>           Friday = 4 hrs<br/>           Saturday = 4 hrs<br/>           Sunday = 8 hrs</p> <p><b>Winter Hours</b><br/>           Wednesday = 4 hrs<br/>           Saturday = 4 hrs<br/>           Sunday = 4 hrs</p> | <b>2</b>  |