

# Minutes County Council - Regular Meeting



9:30 AM - Wednesday, September 10, 2025

Electronic Participation

The meeting was held hybrid (in-person and electronic) and was streamed live on the County of Peterborough's YouTube channel ([Part 1](#) and [Part 2](#)).

---

**Present:** Warden Bonnie Clark, Deputy Warden Sherry Senis, Councillor Carolyn Amyotte, Councillor Carol Armstrong, Councillor Ron Black, Councillor Lori Burtt, Councillor Matthew Graham, Councillor Ryan Huntley, Councillor Terry Lamshead, Councillor Harold Nelson, Councillor Joe Taylor, Councillor Heather Watson, Councillor Hart Webb, Councillor Jim Whelan, and Councillor Pat Wilford

**Regrets:** Councillor Jim Martin

**Staff Present:** Chief Administrative Officer Sheridan Graham; CFO/CIO/Deputy CAO Jennifer Stover; Chief of Paramedics Patricia Bromfield; Director of Legislative Services/Clerk Kari Stevenson; Director of Planning, Development and Public Works Iain Mudd; Director of Strategic Services Lynn Fawn; General Manager of Finance/Deputy Treasurer Michelle Fisher; General Manager of Tourism and Communications Tracie Bertrand; General Manager of Planning Keziah Holden; General Manager of Operations and Fleet Bryan Robinson; General Manager of Economic Development Rhonda Keenan;

## 1. Call To Order

Warden Clark called the meeting to order at 9:30 a.m.

## 2. Land Acknowledgement

## 3. Moment of Silent Reflection/Silence

## 4. Adoption of Addendum Agenda

### Resolution No. 148-2025

Moved by Councillor Graham

Seconded by Councillor Lamshead

That the addendum agenda be adopted as circulated.

**5. Disclosure of Interest**

There were no disclosures of interest.

**6. Adoption of Minutes**

**Resolution No. 149-2025**

Moved by Deputy Warden Senis  
Seconded by Councillor Burtt

That the minutes of the Special Council meeting of August 6, 2025, and the Regular Council meeting of August 13, 2025, be adopted as circulated.

Carried

**7. Delegations and Presentations**

- a. **Alexis Doyle, Manager of Community Relations for Ontario, Alto  
Daphne Hurtubise, Director of Special Projects, Alto  
Re: Alto High Speed Rail Network: Toronto – Quebec City**

**Resolution No. 150-2025**

Moved by Councillor Huntley  
Seconded by Councillor Wilford

That the presentation from Alexis Doyle, Manager of Community Relations for Ontario, Alto and Daphne Hurtubise, Director of Special Projects, Alto, regarding Alto High Speed Rail Network: Toronto - Quebec City, be received.

Carried

- b. **Allison Young, General Manager, People Services, Peterborough County  
Re: Long Service Awards**

Sheridan Graham, CAO, recognized 37 Peterborough County employees receiving Employee Long Service Awards. These employees have achieved a service milestone in increments of 5 years, from 5 to 25 years, with special recognition going out to Lynn Fawn who has achieved an astounding 40 years of service. She thanked them for their loyalty and contributions to the organization and presented them with certificates.

**8. Consent Items**

Note: All matters listed under Consent Items are considered to be routine, housekeeping, information or non-controversial in nature and to facilitate Council's consideration can be approved by one motion.

- a. **Staff Reports  
Jennifer Stover, CFO/CIO/Deputy CAO  
Re: Affordable Rental Housing Property Tax Subclass**
- b. **Staff Reports**

**Michelle Fisher, General Manager, Finance/Deputy Treasurer  
Re: June 2025 Investment Report**

- c. **Staff Reports  
Michelle Fisher, General Manager, Finance/Deputy Treasurer  
Re: 2024 Surplus Disposition**
- d. **Staff Reports  
Keziah Holden, General Manager, Planning  
Re: Repeal of Mandatory Pre-Consultation By-law**
- e. **Staff Reports  
Shae-Lyn Burnett, Administrative Services Assistant, Legislative  
Services  
Re: 2026 Council Meeting Calendar**
- f. **Correspondence Report**
- g. **Liaison Reports from External Committees, Boards and Agencies  
Fairhaven Committee of Management  
Re: Minutes of June 11, 2025**
- h. **Liaison Reports from External Committees, Boards and Agencies  
Peterborough County Federation of Agriculture  
Re: Minutes of June 11, 2025, and August 13, 2025**

The entire correspondence report, item 8. f., was pulled from the Consent Agenda to be dealt with separately.

**Resolution No. 151-2025**

Moved by Deputy Warden Senis  
Seconded by Councillor Webb

That the Municipality of Tweed's resolution regarding Incineration and a More Robust Recycling Program be supported.

**Carried**

**Resolution No. 152-2025**

Moved by Councillor Amyotte  
Seconded by Councillor Black

That the County fully supports the resolution from the municipalities of Strathroy-Caradoc and North Glengarry regarding Blue Box Producers; and,

Further, if the Producers are unable to meet the targets as set out under O Reg. 391/21, and if they cannot effectively and efficiently collect recycling from all sources as was previously done by municipalities, then perhaps the Province should consider having municipalities resume the Blue Box collection and have the Producers pay municipalities directly for cost to provide the service and further that the premier, the Minister of the Environment and the MPPs within the County be copied.

**Carried**

**Resolution No. 153-2025**

Moved by Councillor Black  
Seconded by Councillor Armstrong

That staff be directed to bring a report back to council outlining details and options for townships to consider regarding non-eligible source recycling collection at township depots.

**Carried**

**Resolution No. 154-2025**

Moved by Councillor Nelson  
Seconded by Councillor Whelan

That the balance of the Correspondence Report be received.

**Carried**

**Resolution No. 155-2025**

Moved by Councillor Taylor  
Seconded by Councillor Armstrong

That Report FIN 2025-20, Affordable Rental Housing Property Tax Subclass, be received; and,

That Report FIN 2025-16, June 2025 Investment Report, be received for information; and,

That report FIN 2025-17, 2024 Surplus Disposition, be received;

That in accordance with the Surplus/Deficit Policy FI-19, the 2024 capital surplus of \$2,509,665 be allocated to the Public Works Infrastructure Long Term Reserve; and

That the 2024 operating surplus of \$2,393,913 be allocated to the General Working Fund Reserve; and,

That Report PDPW 2025-27, Repeal of Mandatory Pre-Consultation By-law, be received; and

That the County's Mandatory Pre-Consultation By-Law, By-law 2015-04, be repealed; and,

That Report CPS 2025-19, 2026 Council Meeting Calendar, be received; and

That the 2026 Council meeting calendar be approved; and,

That the minutes of the Fairhaven Committee of Management dated June 11, 2025, be received; and,

That the minutes of the Peterborough County Federation of Agriculture dated June 11, 2025, and August 13, 2025, be received.

**Carried**

**9. Staff Reports - Direction**

- a. Lynn Fawn, Director of Strategic Services  
Re: Insurance Program Renewal**

**Resolution No. 156-2025**

Moved by Councillor Graham  
Seconded by Councillor Lambshead

That Report CPS 2025-21 – Insurance Program Renewal be received; and

That the insurance program renewal (renewal period of October 1, 2025, to September 30, 2026) to Intact Public Entities Inc. in partnership with Westland Insurance for a premium cost of \$947,701 excluding applicable taxes, be approved.

**Carried**

- b. Rhonda Keenan, General Manager, Economic Development  
Re: Proposed Applications for Rural Ontario Development Program**

**Resolution No. 157-2025**

Moved by Deputy Warden Senis  
Seconded by Councillor Armstrong

That Report PDPW 2025-28, Proposed Applications for Rural Ontario Development Program, be received;

That staff be directed to advance two funding applications for Rural Ontario Development Program as outlined in Report PDPW 2025-28;

That the budget for the Rural Transportation Project be funded from the Economic Development Reserve Fund in an amount not to exceed \$30,000; and

That the budget for the Trade-Ready: Equipping Rural Entrepreneurs to Compete Beyond the County be funded from the 2026 Economic Development Budget in an amount of \$10,000 with a further upset limit of \$10,000 from the Economic Development Reserve Fund.

**Carried**

- c. Bryan Robinson, General Manager of Operations and Fleet**

**Re: Pre-Purchase Approval for Supply & Delivery Tandem Trucks for 2027 and 2028**

**Resolution No. 158-2025**

Moved by Councillor Taylor  
Seconded by Councillor Huntley

That Report PDPW 2025-26, Pre-Purchase Approval for Supply & Delivery of Tandem Trucks for 2027 and 2028, be received;

That the procurement and acquisition of one (1) new Tandem truck with plow at the estimated amount of \$496,000 (net of refundable HST), funded from the Public Works Vehicle Reserve, be approved based on the replacement schedule, under pre-budget approval; and

That the procurement and acquisition of two (2) new Tandem trucks with plows, to commence in 2026 at the estimated amount of \$1,042,000 (net of refundable HST), funded from the Public Works Vehicle Reserve, be approved based on the replacement schedule, under pre-budget approval.

**Carried**

**10. Notices of Motion**

**11. Announcements**

**12. Closed Session**

**Under the authority of the Municipal Act, 2001, S.O. 2001, c. 25, S. 239(2) to consider:**

(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

**Resolution No. 159-2025**

Moved by Councillor Graham  
Seconded by Councillor Watson

That Council move into Closed Session at 10:52 a.m. under Section 239 (2) (k) of the Municipal Act, 2001.

**Carried**

**13. Rise from Closed Session**

**Resolution No. 160-2025**

Moved by Councillor Watson

Seconded by Councillor Nelson

That Council rise from closed session at 11:37 a.m.

**Carried**

**14. Matters Arising from Closed Session**

**Resolution No. 161-2025**

Moved by Councillor Whelan  
Seconded by Councillor Burt

That the closed session minutes from August 13, 2025 be adopted.

**Carried**

**15. By-laws**

**16. Confirming By-law**

**Resolution No. 162-2025**

Moved by Deputy Warden Senis  
Seconded by Councillor Graham

That the confirming by-law to adopt, ratify, and confirm the actions of Council at today's meeting in respect to each report, motion, resolution or other action passed and taken by Council be adopted.

**Carried**

**17. Adjournment**

**Resolution No. 163-2025**

Moved by Councillor Lambshead  
Seconded by Councillor Wilford

That the Council meeting adjourn at 11:38 a.m.

**Carried**



---

Warden, Bonnie Clark



---

Clerk, Kari Stevenson