

Overview

- Year-to-date permit submissions on par with 2024
 - Year-to-date revenues are down. Q3 revenues are down 20%
- 7 active enforcement files
 - numerous anonymous complaints and unactionable files
- Inspections under the Mandatory Sewage System Maintenance Inspection Program are complete
 - \approx 90% passed
 - No failure systems
 - Certificates/reports and invoices to be out by of September
- Attended various development meetings with a variety of project stakeholders (consultants, owners, designers, etc.)
- Created and implemented a more formalized process for permit applications and issuance
- Revamped building and planning portion of the website
 - Created a comprehensive overview on permit applications and required steps
 - Added examples of different types of drawings

Report Approval Details

Report to COW – Departmental Update
Re: June – August 2025
Building Department-2025-14
From: Don Helleman
Date: August 27, 2025

Document Title:	Committee of the Whole - August 2025 - Building Department-2025-14.docx
Attachments:	
Final Approval Date:	Aug 27, 2025

This report and all of its attachments were approved and signed as outlined below:

Martina Chait-Hartwig

No Signature - Task assigned to Todd Davis was completed by workflow administrator Martina Chait-Hartwig

Todd Davis