

Minutes of the Committee of the Whole of the Township of Douro-Dummer

**June 18, 2025, 10:00 AM
Council Chambers in the Municipal Building**

Present: **Mayor Heather Watson
Deputy Mayor Harold Nelson
Councillor Thomas Watt
Councillor Ray Johnston**

Members Absent **Councillor Adam Vervoort**

Staff Present **Clerk - Deputy C.A.O. - Martina Chait-Hartwig
CBO - Don Helleman
Treasurer - Paul Creamer
Manager of Public Works - Jake Condon
Fire Chief - Chuck Pedersen
C.A.O. - Todd Davis**

Absent: **Manager of Recreation Facilities - Mike Mood
Emily Fitzgerald - Planner
Legislative Services Assistant - Anu Mundahar**

1. Call to Order

The Chair called the meeting to order at 10:02 a.m.

2. Land Acknowledgement

The Chair recited the Land Acknowledgement.

3. Disclosure of Pecuniary Interest:

The Chair reminded members of the Committee of their obligation to declare any pecuniary interest they might have. None were declared.

4. Adoption of Agenda: June 18, 2025

Resolution Number 025-2025

Moved By: Mayor Watson

Seconded By: Councillor Johnston

That the agenda for the Committee of the Whole Meeting, dated June 18, 2025, be adopted, as circulated.

Carried

6. Reports - Managers' Updates

6.1 Parks and Recreational Department Update Report - April to June 2025 - Recreation Facilities - 2025-05

Resolution Number 026-2025

Moved By: Deputy Mayor Nelson

Seconded By: Mayor Watson

That the Parks and Recreational Department Update Report - April to June 2025 - Recreation Facilities - 2025-05, dated June 18, 2025 be received with thanks.

Carried

6.2 Fire Department Update Report - April to June 2025 - Fire Chief - 2025-04

Resolution Number 027-2025

Moved By: Mayor Watson

Seconded By: Councillor Johnston

That the Fire Department Update Report - April to June 2025 - Fire Chief - 2025-04, dated June 18, 2025 be received with thanks.

Carried

6.3 Public Works Department Update Report - April to June 2025 - Public Works - 2025-03

Resolution Number 028-2025

Moved By: Councillor Johnston

Seconded By: Deputy Mayor Nelson

That the Public Works Department Update Report - April to June 2025 - Public Works - 2025-03, dated June 18, 2025 be received with thanks.

Carried

6.4 Planning Department Update Report - April to June 2025 - Planning - 2025-09

Resolution Number 029-2025

Moved By: Deputy Mayor Nelson

Seconded By: Councillor Johnston

That the Planning Department Update Report - April to June 2025 - Planning - 2025-09, dated June 18, 2025 be received with thanks.

Carried

6.9 Clerk's Department Update Report - April to June 2025 - Clerk's Office - 2025-18

Resolution Number 034-2025

Moved By: Mayor Watson

Seconded By: Councillor Johnston

Carried

6.5 Building Department Report - April to June 2025 - Building Department - 2025-07

Resolution Number 030-2025

Moved By: Mayor Watson

Seconded By: Councillor Johnston

That the Building Department Report - April to June 2025 - Building Department - 2025-07, dated June 18, 2025 be received with thanks.

Carried

6.6 Update - Active Investigation Policy - Building Department - 2025-09

Resolution Number 031-2025

Moved By: Mayor Watson
 Seconded By: Councillor Johnston

Carried

6.10 CAO's Office Update Report - April to June 2025 - C.A.O. - 2025-13

Resolution Number 035-2025

Moved By: Deputy Mayor Nelson
 Seconded By: Councillor Johnston

Carried

9. Adjournment

Resolution Number 036-2025

Moved By: Deputy Mayor Nelson
 Seconded By: Councillor Johnston

That this meeting adjourn 11:29 a.m.

Carried

6. Reports - Managers' Updates

6.7 Update - Noise By-law Enforcement (Dogs) - Building Department - 2025-10

Resolution Number 032-2025

Moved By: Deputy Mayor Nelson
 Seconded By: Councillor Johnston

Carried

6.8 Finance Department Update Report - April to June 2025 - Treasurer - 2025-19

Resolution Number 033-2025

Moved By: Deputy Mayor Nelson
 Seconded By: Mayor Watson

Carried

Chair, Tom Watt

Clerk, Martina Chait-Hartwig