

## **Minutes of the Regular Meeting of Council of the Township of Douro-Dummer**

**June 17, 2025, 5:00 PM  
Council Chambers in the Municipal Building**

**Member Present:**     **Mayor Heather Watson  
Deputy Mayor Harold Nelson  
Councillor Thomas Watt  
Councillor Ray Johnston**

**Staff Present:**       **C.A.O. - Todd Davis  
Clerk - Deputy C.A.O. - Martina Chait-Hartwig  
Treasurer - Paul Creamer  
CBO - Don Helleman**

1.     Call to Order

With a quorum of Council being present, the Mayor called the meeting to order at 5:01 p.m.

2.     Land Acknowledgement

The Mayor recited the Land Acknowledgement.

3.     Moment of Silent Reflection

Council observed a moment of silent reflection.

4.     Disclosure of Pecuniary Interest:

The Mayor reminded members of Council of their obligation to declare any pecuniary interest they might have. None were declared.

5. Adoption of Agenda: June 17, 2025

**Resolution Number 177-2025**

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Johnston

That the agenda for the Regular Council Meeting, dated June 17, 2025, be adopted, as circulated.

Carried

6. Adoption of Minutes and Business Arising from the Minutes

6.1 Council Meeting Minutes - June 3, 2025

**Resolution Number 178-2025**

Moved by: Councillor Watt

Seconded by: Councillor Johnston

That the minutes for the Regular Council meeting, dated June 3, 2025, be received and adopted, as circulated.

Carried

7. Consent Agenda (Reports voted upon by ONE motion) - No Debate

7.1 Birchcliff Property Owners Association (BPOA) - Invitation to Attend AGM

7.2 Eastern Ontario Wardens' Caucus (EOWC) - June 2025 Newsletter

7.3 Peterborough County - National Observer - AI Climate Misinformation Article

7.4 Peterborough Public Health - Smoke-Free Outdoor Spaces

7.5 Municipal Appraisal Form - Severance - B-29-25 Lynett and Moloney

7.6 Municipal Appraisal Form - Severance - B-30-25 Lynett and Moloney

7.7 Municipal Appraisal Form - Severance - B-34-25 Leahy

7.8 Municipal Appraisal Form - Severance - B-35-25 Milne

**Resolution Number 179-2025**

Moved by: Councillor Johnston

Seconded by: Deputy Mayor Nelson

The Consent Agenda for June 17, 2025, be received and that items 7.1 and 7.7 be moved to Section 12 – Correspondence – Action Items for discussion. Carried

8. Delegations, Petitions, Presentations or Public Meetings: None

9. Public Comment Period - No Debate or Decision

9.1 Registered List of Speakers

Adam Vervoort – Item 10.4 - Township Council Vacancy Declaration -  
Dummer Ward - Clerk's Office - 2025-17

Mike Mazzacato – Item 10.6 – 2025 Ice Storm Wrap Up and MDRA  
Funding Report - C.A.O. - 2025-11

10. Staff Reports

10.1 Report and Capital Project Status - June 2025

**Resolution Number 180-2025**

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Watt

That the Report and Capital Project Status document be received. Carried

10.2 2026 Budget Schedule - Treasurer - 2025-17

**Resolution Number 181-2025**

Moved by: Councillor Johnston

Seconded by: Deputy Mayor Nelson

That the report Treasurer - 2025-17, dated June 17, 2025, regarding the  
2026 Budget Schedule be received and that the budget schedule be  
approved. Carried

**Resolution Number 182-2025**

Moved by: Councillor Watt

Seconded by: Deputy Mayor Nelson

That Council direct staff to use the Consumer Price Index (CPI) as a  
baseline target for departmental budgets, and to provide a comparison  
between the required and requested including amounts from agencies,  
boards, and committees excluding the special levy and OPP costs for  
Council's review at the first budget meeting. Carried

10.3 2024 Development Charge Statement - Treasurer - 2025-18

**Resolution Number 183-2025**

Moved by: Councillor Johnston

Seconded by: Deputy Mayor Nelson

That the report Treasurer - 2025-18, dated June 17, 2025, regarding the 2024 Development Charge Statement be received and posted to the Township website. Carried

10.4 Township Council Vacancy Declaration - Dummer Ward - Clerk's Office - 2025-17

**Resolution Number 184-2025**

Moved by: Councillor Johnston

Seconded by: Deputy Mayor Nelson

That the report Clerk's Office - 2025-17, dated June 17, 2025, regarding the vacancy on Township Council be received and that Council declares the seat of Councillor Adam Vervoort, Dummer Ward Councillor, to be vacant as per Section 262 of the Municipal Act, 2001. Carried

10.5 Method to Fill a Vacancy for Office of Councillor - Dummer Ward - Clerk's Office - 2025-19

**Resolution Number 185-2025**

Moved by: Councillor Johnston

Seconded by: Councillor Watt

That the report Clerk's Office - 2025-19, dated June 17, 2025, regarding methods to fill the Dummer Ward Councillor vacancy be received and that Council direct Staff to proceed with Option #1A – Appointment from 2022 Municipal Election Candidates, in order to fill the vacancy and if needed that a Special Council meeting be called. Carried

10.6 2025 Ice Storm Wrap Up and MDRA Funding Report - C.A.O. - 2025-11

**Resolution Number 186-2025**

Moved by: Councillor Johnston

Seconded by: Councillor Watt

That Council extend the free brush and storm debris drop-off period at the Halls Glen Transfer Station until July 5, 2025, during regular operating hours and that transfer station card must be shown. Carried

**Resolution Number 187-2025**

Moved by: Councillor Watt

Seconded by: Councillor Johnston

That the report C.A.O. - 2025-11, dated June 17, 2025, regarding the 2025 Ice Storm Recovery be received with thanks; and

That Council supports an application to the Province of Ontario's Municipal Disaster Relief Assistance Program seeking financial assistance for the recovery of extraordinary costs associated with this natural disaster.

Carried

11. Committee Minutes and Other Reports:

11.1 Douro-Dummer Public Library - Board Meeting Minutes - May 13, 2025

**Resolution Number 188-2025**

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Johnston

That the minutes from the Township of Douro-Dummer Library Board meeting held on May 13, 2025, be received.

Carried

12. Correspondence – Action Items:

12.1 Municipality of North Grenville - Resolution regarding Bill 5 - Protecting Ontario by Unleashing Our Economy Act, 2025

**Resolution Number 189-2025**

Moved by: Councillor Johnston

Seconded by: Councillor Watt

That the Resolution from the Municipality of North Grenville, dated June 4, 2025, regarding Bill 5 Protecting Ontario by Unleashing Our Economy Act, 2025, be received. Carried

12.2 City of Peterborough - Resolution regarding Bill 6 - Safer Municipalities Act, 2025

**Resolution Number 190-2025**

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Watt

That the Resolution from the City of Peterborough, dated May 20, 2025, regarding Bill 6 - Safer Municipalities Act, 2025, be received. Carried

12.3 Peterborough County Staff Report - Comments on Bill 17 - Protect Ontario by Building Faster and Smarter Act, 2025

**Resolution Number 191-2025**

Moved by: Councillor Johnston

Seconded by: Councillor Watt

That the comments from the Peterborough County Staff Report dated June 4, 2025, regarding Bill 17 – *Protecting Ontario by Building Faster and Smarter Act, 2025*, be received and supported. Carried

12.4 Town of Whitchurch-Stouffville - Council Resolution regarding Provincial Funding Shortfall of Human and Health Programs and Services

**Resolution Number 192-2025**

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Watt

That the Resolution from the Town of Whitchurch-Stouffville, dated May 30, 2025, regarding the provincial funding shortfall for human and health programs and services be received and supported. Carried

12.5 City of Pickering - Resolution regarding Raising Ontario Works (OW) and Ontario Disability Support Program (ODSP)

**Resolution Number 193-2025**

Moved by: Councillor Watt

Seconded by: Councillor Johnston

That the Resolution from the City of Pickering, dated June 4, 2025, regarding the raising of Ontario Works (OW) and Ontario Disability Support Program (ODSP) rates be received and supported. Carried

12.6 District of Perry Sound Municipal Association - Supporting Municipal Ethics Through Access and Education

**Resolution Number 194-2025**

Moved by: Councillor Johnston

Seconded by: Councillor Watt

That the letter from the District of Parry Sound Municipal Association, titled Supporting Municipal Ethics Through Access and Education, be received. Carried

12.7 Birchcliff Property Owners Association (BPOA) - Invitation to Attend AGM

**Resolution Number 195-2025**

Moved by: Councillor Watt

Seconded by: Deputy Mayor Nelson

That the invitation from the Birchcliff Property Owners Association (BPOA) to attend the Annual General Meeting be received and supported. Carried

12.8 Municipal Appraisal Form - Severance - B-34-25 Leahy

**Resolution Number 196-2025**

Moved by: Councillor Johnston

Seconded by: Deputy Mayor Nelson

That the Municipal Appraisal Form for Severance File B-34-25 (Leahy) be received, that Council requests that the County of Peterborough defer the file, and that Township staff be directed to bring a report back to the Regular Council Meeting on August 5, 2025, regarding the severance conditions recommended. Carried

13. By-laws: None

14. Reports derived from previous Notice of Motions: None

15. Notices of Motion - No Debate

15.1 Proposal to Reduce Speed Limit on Douro Second Line (Councillor Johnston) (June 3, 2025)

**Resolution Number 197-2025**

Moved by: Councillor Johnston

Seconded by: Deputy Mayor Nelson

That staff be requested to investigate and report back on the possibility of reducing the speed limit to 60 km/h on Douro Second Line Road between County Road 8 and Division Road. Carried



15.2 Review Processes related to Building and Planning Department (Deputy Mayor Nelson) (June 17, 2025)

Whereas the Township of Douro-Dummer completed a Service Delivery and Organizational review in 2020 which provided recommendations to the way in which building and planning services are delivered; and

Whereas the Council of the Township of Douro-Dummer adopted a new Strategic Plan in 2024 which laid out Core Values of Service Excellence and Transparency and Strategic Pillars of Service Modernization and Innovation along with Business Attraction, Expansion and Retention; and

Whereas there has been a change in the operations of the Building and Planning Department due to the retirement of the Township Planner; and Whereas the delivery of Economic Development Services has been moved from the former Peterborough and Kawarthas Economic Development Corporation to the County of Peterborough;

Now therefore it be resolved that the Council of the Township of Douro-Dummer direct staff to engage a third part consultant to review the processes related to Building and Planning Department along with the Economic Development portfolio with the goal of improving efficiency and customer service; and

Be it further resolved that the review process includes consultation with staff and members of the community; and

Be it further resolved that the outcome of this review include but not be limited to:

1. Finding efficiencies that do not compromise public safety.
2. Increasing communication and processes between Township Department.
3. Including metrics by which community satisfaction can be measured and monitored.
4. Producing "plain language" models of understanding for the general public.

16. Announcements:

**Councillor Johnston** – The annual Douro-Dummer Canada Day Parade will take place on Tuesday, July 1, 2025, with assembly starting at 2:00 p.m. and the parade beginning at 2:30 p.m., heading south on Douro Fourth Line Road.

**Councillor Johnston** – On July 5 and 6, 2025, the community will be hosting celebrations for the 200th Anniversary of the Hamlet of Douro.

**Councillor Johnston** – The Warsaw Lions Club is hosting their Cruise Night on Wednesdays from 4:30 p.m. to dusk, starting May 22, 2025, and continuing until September 18, 2025, weather permitting.

**Mayor Watson** – The Lemonade & Listening Community Engagement Event will take place on Tuesday, July 8, 2025, from 6:00 to 8:00 p.m. in the Millennium Park, rain or shine.

17. Closed Session: None

18. Rise from Closed Session with or without a Report: None

19. Matters Arising from Closed Session: None

20. Confirming By-law: 2025-25

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Johnston

That By-law Number 2025-25, being a By-law to confirm the proceedings of the Regular Meeting of Council, held on the 17th day of June 2025, be passed in open Council and that the Mayor and the Clerk be directed to sign same and affix the Corporate Seal thereto. Carried

21. Next Meeting

Committee of the Whole - June 18, 2025 – 10:00 a.m.

Regular Council Meeting - August 5, 2025 – 5:00 p.m.

22. Adjournment

**Resolution Number 198-2025**

Moved by: Councillor Watt

Seconded by: Councillor Johnston

That this meeting adjourn at 6:42 p.m.

Carried

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Mayor, Heather Watson

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Clerk, Martina Chait-Hartwig