

Minutes County Council - Regular Meeting



9:30 AM - Wednesday, June 4, 2025

Electronic Participation

The meeting was held hybrid (in-person and electronic) and was streamed live on the County of Peterborough's YouTube channel ([Part 1](#) and [Part 2](#)).

Present: Warden Bonnie Clark, Deputy Warden Sherry Senis, Councillor Carolyn Amyotte, Councillor Carol Armstrong, Councillor Ron Black, Councillor Lori Burt, Councillor Matthew Graham, Councillor Ryan Huntley, Councillor Terry Lamshead, Councillor Jim Martin, Councillor Harold Nelson, Councillor Joe Taylor, Councillor Heather Watson, Councillor Hart Webb, Councillor Jim Whelan, and Councillor Pat Wilford

Regrets:

Staff Present: Chief Administrative Officer Sheridan Graham; CFO/CIO/Deputy CAO Jennifer Stover; Chief of Paramedics Patricia Bromfield; Director of Legislative Services/Clerk Kari Stevenson; Director of Planning, Development and Public Works Iain Mudd; Director of Strategic Services Lynn Fawn; Manager of Finance/Deputy Treasurer Michelle Fisher; General Manager of Communications and Tourism Tracie Bertrand; General Manager of Planning Keziah Holden; General Manager of Engineering & Construction Doug Saccoccia; Manager of Waste Management & Sustainability Kerri Snoddy;

1. Call To Order

Warden Clark called the meeting to order at 9:31 a.m.

2. Land Acknowledgement

3. Moment of Silent Reflection/Silence

4. Adoption of Agenda

Resolution No. 101-2025

Moved by Councillor Webb

Seconded by Councillor Amyotte

That the agenda be adopted as circulated.

5. Disclosure of Interest

There were no disclosures of interest.

6. Adoption of Minutes

Resolution No. 102-2025

Moved by Councillor Lambshead
Seconded by Deputy Warden Senis

That the minutes of the Regular Council meeting of May 7, 2025, be adopted as circulated.

Carried

7. Delegations and Presentations

**a. Sheridan Graham, CAO, Deputy Clerk, Deputy Treasurer
Re: Spring 2025 Employee Recognition Award Winners**

Sheridan Graham introduced and recognized the Spring 2025 Employee Recognition Award Winners:

Outstanding Team: Operations and Fleet Division;

Focus on Results: Dena Kempt, Corporate Process Analyst;

Honesty and Integrity: Dan Farrow, Shift Superintendent, PCCP;

Professionalism: Arya Hejazi, Planner;

Customer Service Orientation: Shae-Lyn Burnett, Administrative Services Assistant, Clerk's Division;

Teamwork: Sandra Giles, Superintendent of Quality, Clinical Development & Support.

Council recessed from 9:42 a.m. until 9:47 a.m.

**b. Devin Brough, Project Manager - Waste Resource Management, Cambium
Stephanie Reeder, Group Manager - Waste Resources Management, Cambium
Re: Waste Management Master Plan Update**

Resolution No. 103-2025

Moved by Councillor Nelson
Seconded by Councillor Black

That the presentation from Devin Brough, Project Manager - Waste Resource Management, Cambium and Stephanie Reeder, Group Manager - Waste Resources Management, Cambium, regarding the Waste Management Master Plan Update be received.

Carried

- c. **Kerri Snoddy, Manager, Waste Management & Sustainability**
Re: Waste Management Master Plan Update

Resolution No. 104-2025

Moved by Deputy Warden Senis
Seconded by Councillor Watson

That report PDPW 2025-14, Waste Management Master Plan Update, be received; and

That the updated Waste Management Master Plan be endorsed in principle with the direction for staff to present phased program implementation over the next five years as a part of annual budget considerations.

Carried

8. Consent Items

Note: All matters listed under Consent Items are considered to be routine, housekeeping, information or non-controversial in nature and to facilitate Council's consideration can be approved by one motion.

- a. **Staff Reports**
Karla Sampson, Senior Executive Assistant to the CAO/Special Projects Lead
Re: AMO Delegations
- b. **Staff Reports**
Karla Sampson, Senior Executive Assistant to the CAO/Special Projects Lead
Re: Strategic Plan - Update
- c. **Warden Clark**
Re: Municipal Disaster Recovery Assistance
- d. **Policy Draft**
Allison Young, General Manager, People Services
Re: Employee Code of Conduct Policy
- e. **Michelle Fisher, General Manager, Finance/Deputy Treasurer**
Re: 2026 Budget Schedule
- f. **Correspondence Report**
- g. **Committee Minutes**
Waste Management Committee
Re: Minutes of November 22, 2024
- h. **Liaison Reports from External Committees, Boards and**

Agencies
Fairhaven Committee of Management
Re: Minutes of April 9, 2025

- i. **Liaison Reports from External Committees, Boards and Agencies**
Haliburton Kawartha Northumberland Peterborough Board of Health
Re: Meeting Summary of May 15, 2025

The entire correspondence report, item 8. f., was pulled from the Consent Agenda to be dealt with separately.

Resolution No. 105-2025

Moved by Councillor Amyotte
Seconded by Councillor Lambshead

That the Canada's National Observer article regarding weaponized AI chatbot be received and that this article be shared with the City of Peterborough and our eight lower-tier municipalities.

Carried

Resolution No. 106-2025

Moved by Councillor Huntley
Seconded by Councillor Burt

That the balance of the Correspondence Report be received.

Carried

Resolution No. 107-2025

Moved by Councillor Webb
Seconded by Councillor Wilford

That Report CAO 2025-06, AMO Delegations, be received; and,

That Report CAO 2025-07, Strategic Plan – Update, be received; and

That staff be directed to report back to Council at the end of Q3-2025 on KPI performance; and,

That the Province of Ontario, through the Minister of Municipal Affairs and Housing, be requested to provide Peterborough County with assistance through the Municipal Disaster Recovery Assistance Program for the declared Emergency under the Emergency Management Act 1990 for the emergency described as "March 2025 Ice Storm"; and,

That Policy CORP-01, Employee Code of Conduct, be adopted as no substantial changes were made to the draft policy attached to Report PS 2025-01 received April 9, 2025; and,

That the 2026 Budget Schedule, be received for information; and,

That the minutes of the Waste Management Committee dated November 22, 2024 be adopted; and,

That the minutes of the Fairhaven Committee of Management dated April 9, 2025 be received; and,

That the meeting summary of the Haliburton Kawartha Northumberland Peterborough Board of Health dated May 15, 2025 be received.

Carried

9. Staff Reports - Direction

- a. Doug Saccoccia, General Manager, Engineering & Construction
Re: School Zone Changes**

Resolution No. 108-2025

Moved by Councillor Whelan
Seconded by Councillor Huntley

That Report PDPW 2025-15, School Zone Changes, be received; and

That the Consolidated Speed Limit By-law and Community Safety Zone By-law, be approved.

Carried

- b. Keziah Holden, General Manager, Planning
Re: Official Plan Amendment No. 63 - Lakefield South**

Resolution No. 109-2025

Moved by Deputy Warden Senis
Seconded by Councillor Armstrong

That Report PDPW 2025-16, Official Plan Amendment No. 63 – Lakefield South, be received;

That Official Plan Amendment No. 63, County File No. 15OP-21006 be approved as modified by the Township and adopted by by-law;

That the required Notice of Decision be circulated in accordance with the provisions of the Planning Act; and

That the Director of Planning, Development and Public Works be authorized to sign the approval certificate at the conclusion of the appeal period if no appeals are received.

Carried

- c. Keziah Holden, General Manager, Planning**
Re: Plan of Subdivision - 15T-21001 - Lakefield South

Resolution No. 110-2025

Moved by Councillor Black
Seconded by Councillor Burt

That Report PDPW 2025-17, Plan of Subdivision – 15T-21001 – Lakefield South, be received;

That the application for subdivision approval submitted on behalf of Triple T Holdings (County file No. 15T-21001) be granted draft plan approval, with conditions, and the required Notice of Decision be circulated in accordance with the provisions of the Planning Act; and

That the Director of Planning, Development and Public Works be authorized to date stamp and sign the draft plan certificate if no appeals are received at the conclusion of the appeal period.

Carried

- d. Keziah Holden, General Manager, Planning**
Re: Consent Application B-3-25 – Approved Contrary to County Official Plan Policy

Resolution No. 111-2025

Moved by Councillor Burt
Seconded by Councillor Taylor

That Report PDPW 2025-18, Consent Application B-3-25 - Approved Contrary to County Official Plan Policy, be received; and

That an appeal not be filed.

Carried

- e. Keziah Holden, General Manager, Planning**
Jennifer Stover, CFO/CIO/Deputy CAO
Re: Comments on Bill 17 - Protect Ontario by Building Faster and Smarter Act, 2025

Resolution No. 112-2025

Moved by Councillor Graham
Seconded by Councillor Armstrong

That Report PDPW 2025-19, Comments on Bill 17 – the Protect Ontario by Building Faster and Smarter Act, 2025, be received;

That staff be directed to submit Report PDPW 2025-19 on the Environmental Registry of Ontario (ERO) posting number 025-0461 as the formal response from Peterborough County on the proposed Bill; and

That a copy of the report be forwarded to each local Township and to our local MPPs for their information.

Carried

10. Notices of Motion

11. Announcements

Councillor Graham announced that the 174th annual Millbrook Fair will be held on Thursday, June 12th until Sunday, June 15th.

Warden Clark advised that June 2nd to June 8th is Local Food Week in Ontario and encouraged everyone to Support Local and Buy Local.

Councillor Wilford announced that a Peter Robinson Bicentennial Homecoming Picnic will be held on June 22nd from 11 a.m. until 5 p.m. in Asphodel-Norwood Township.

Warden Clark advised that May 13th was the Provincial Day of Action on Litter. She recognized and thanked all volunteer Adopt-A-Road groups that have completed clean ups so far this year in Peterborough County. She also thanked Peterborough County staff who helped coordinate and complete litter clean ups, and who administer and provide equipment for our Adopt-A-Road program.

12. Closed Session

13. Rise from Closed Session

14. Matters Arising from Closed Session

15. By-laws

- a. By-law No. 2025-19 being, "A by-law to adopt County of Peterborough Official Plan Amendment No. 63, File No. 15OP-21006, Part Lots 26 and 27, Concession 7, Lakefield Ward, Selwyn Township".
- b. By-law No. 2025-20 being, "A by-law to regulate speed limits on certain highways under the jurisdiction of the County of Peterborough and to repeal all previous related by-laws".
- c. By-law No. 2025-21 being, "A by-law to designate community safety zones throughout the County of Peterborough".

Resolution No. 113-2025

Moved by Councillor Martin
Seconded by Councillor Burt

That By-law Nos. 2025-19, 2025-20, and 2025-21 be read and passed and that these by-laws shall be signed by the Warden and Clerk and sealed with the Seal of the Corporation.

Carried

16. Confirming By-law

Resolution No. 114-2025

Moved by Councillor Lambshead
Seconded by Councillor Whelan

That the confirming by-law to adopt, ratify, and confirm the actions of Council at today's meeting in respect to each report, motion, resolution or other action passed and taken by Council be adopted.

Carried

17. Adjournment

Resolution No. 115-2025

Moved by Councillor Huntley
Seconded by Councillor Nelson

That the Council meeting adjourn at 11:04 a.m.

Carried



Warden, Bonnie Clark



Clerk, Kari Stevenson