

Report to Council

Re: Proposed 2026 Budget Meeting

Schedule Treasurer-2025-17

From: Paul Creamer

Date: June 17, 2025

Recommendation:

That the report Treasurer-2025-17, dated June 17, 2025, regarding the 2026 Budget Schedule be received and that the budget schedule be approved.

That Council provide direction to staff regarding a target for the 2026 Budget.

Overview:

Each year Township Staff and Council complete the annual budget process which sets out the direction of the Township for the upcoming fiscal year. The following schedule sets out a timeline for the 2026 Budget:

Staff Preparation	
July	Provide template to managers
August 29	Managers to complete first draft of Capital and Operating Budgets
September 2-5	Budget Review with Treasurer, CAO and Managers
September 8-12	Treasurer to compile budget and apply funding to capital projects
September 17	Treasurer to Present complete first draft to management team
September 22 – October 7	Treasurer to finalize first draft, write report and create the presentation
Council Presentations and Public Meetings	
October 14 @ 10am – 3pm	First Draft - Presentation of first draft to Council
October 21 at 5pm. (During Council)	Public Meeting – The Treasurer will make a 15-20-minute presentation summarizing the first draft of the budget. The Public will be able to attend and provide any feedback during this time.
November 18 (During Council)	Second Draft – this meeting will be for Council to deliberate the budget while considering any feedback the public provided during the public meeting.
December 16 (During Council)	Final budget/budget approval. Staff will then be directed to prepare the final budget documents for January.

For the 2025 Budget, staff were directed to prepare the budget with an increase equivalent to September CPI. Staff presented the budget at CPI plus the impacts from other Boards and Agencies. Staff also included a list of projects that were not able to be completed given the lower target of CPI.

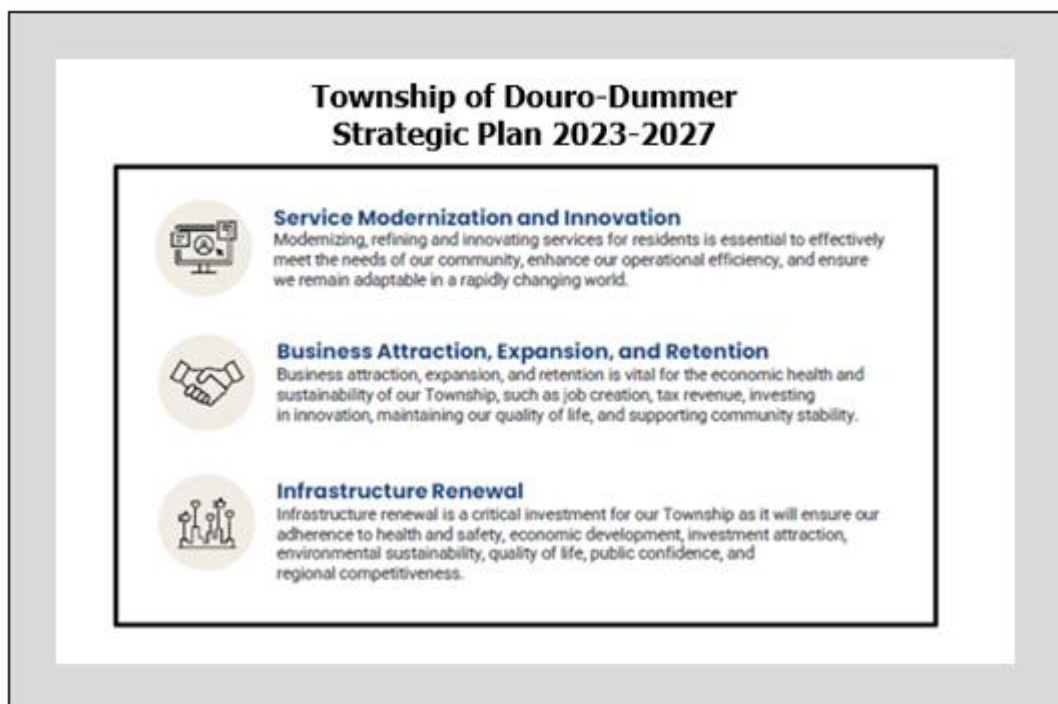
For 2026 staff require Council direction on whether they want to provide staff a target for development of the 2026 Budget. There are two items that Council should be aware of and consider, the first is that Council previously adopted a funding strategy for the Joint Building that will see a 1% levy added this year. The second is an expected increase from the OPP budget which was delayed from 2025.

Conclusion:

This schedule allows for a budget passage prior to year end. This is the preferred approach as it sets the priorities for the Township heading into the new year. This also enable staff to begin the new projects immediately in January.

Financial Impact:

N/A



Report Approval Details

Document Title:	2026 Budget Schedule - Treasurer-2025-17.docx
Attachments:	
Final Approval Date:	Jun 11, 2025

This report and all of its attachments were approved and signed as outlined below:

Martina Chait-Hartwig

Todd Davis