

## Overview

- Year-to-date permit submissions on par with 2024
  - Year-to-date, revenues are down 68%. This number is skewed due to revenue from two large permit fees received in Q2 of 2024. If those fees are removed, permit revenue is up 46.5%.
- 5 active enforcement files
- Inspections under the Mandatory Sewage System Maintenance Inspection Program will commence in July
  - Notices and questionnaires have been sent out.
- Continued work on creating a comprehensive program for Discretionary Sewage System Maintenance Inspections
  - Staff anticipate briefing Council on the complete program during the regular August Council meeting
- Attended various development meetings with a variety of project stakeholders (consultants, owners, designers, etc.)
- Continue to modify department operating procedures to offer enhanced customer service and department efficiency
- Monitoring department time allocation to better understand the needs of the building community

**Report Approval Details**

Report to COW – Departmental Update  
Re: Department Update April – June 2025  
Building Department-2025-07  
From: Don Helleman  
Date: June 18, 2025

Document Title:	Committee of the Whole - April to June 2025 - Building Department-2025-07.docx
Attachments:	
Final Approval Date:	Jun 11, 2025

This report and all of its attachments were approved and signed as outlined below:

Martina Chait-Hartwig

Todd Davis