

Recommendation:

That the Report to Committee of the Whole dated June 18, 2025 regarding the Active Investigation Policy be received.

Report:

On April 16, 2025, the Committee passed Resolution 0018-2025 which instructed staff to bring forward a report on the Active Investigation Policy (P8).

Staff have reviewed the current Policy. Save and except for some minor proposed changes, Staff recommend that the Policy stay in place. Staff will bring forward the proposed amendments to Policy P8 to the next appropriate Council meeting.

Staff will be recommending the following proposed changes:

- Soften the language of the when the Policy is to be enacted (not all investigations subject to the policy)
- That the Policy now include a prescribed method for notifying the Staff and Council when an active investigation has been concluded/terminated.
 - That the reception of above notice removes any restrictions on communication with the identified individual, property or corporation as imposed by the Policy with immediate effect.
- That an Appendix "B" containing the email format for the above notice be included in the Policy.

The above proposed changes are not necessarily an exhaustive list but identify some of the changes that are anticipated to be proposed.

The Policy was enacted in 2020. There are currently 5 properties that have been identified as being subject to Policy P8 (Active Investigation). An update on the properties which fall within the Policy will be part of a Closed Session Report to Council at the same meeting in which the proposed amendments will be presented.

The staff report will be brought to the next appropriate regular council meeting to discuss the obligations of Staff and Council when pertaining to potential investigations.

Report Approval Details

Document Title:	Building Department Update Report - Active Investigation Policy, 2025-09 - Building Department-2025-09.docx
Attachments:	- P8 - Active Investigation policy.pdf
Final Approval Date:	Jun 11, 2025

This report and all of its attachments were approved and signed as outlined below:

Martina Chait-Hartwig

Todd Davis