

## **Minutes of the Regular Meeting of Council of the Township of Douro-Dummer**

**May 6, 2025, 5:00 PM  
Council Chambers in the Municipal Building**

**Member Present:**     **Mayor Heather Watson  
Deputy Mayor Harold Nelson  
Councillor Thomas Watt  
Councillor Adam Vervoort  
Councillor Ray Johnston**

**Staff Present:**       **C.A.O. - Todd Davis  
Clerk/Deputy C.A.O. - Martina Chait-Hartwig  
CBO - Don Helleman  
Legislative Services Assistant - Anu Mundahar**

**Staff Absent:**       **Treasurer - Paul Creamer**

1.     Call to Order

With a quorum of Council being present, the Mayor called the meeting to order at 5:01 p.m.

2.     Land Acknowledgement

The Mayor recited the Land Acknowledgement.

3.     Moment of Silent Reflection

Council observed a moment of silent reflection.

4.     Disclosure of Pecuniary Interest:

The Mayor reminded members of Council of their obligation to declare any pecuniary interest they might have. None were declared.

5. Adoption of Agenda: May 6, 2025

**Resolution Number 123-2025**

Moved by: Councillor Vervoort

Seconded by: Councillor Watt

That the agenda for the Regular Council Meeting, dated May 6, 2025, be adopted, as circulated.

Carried

6. Adoption of Minutes and Business Arising from the Minutes

6.1 Special Council Meeting Minutes - January 10, 2023

6.2 Special Council Meeting Minutes - April 15, 2025

6.3 Regular Council Meeting Minutes - April 15, 2025

**Resolution Number 124-2025**

Moved by: Councillor Watt

Seconded by: Deputy Mayor Nelson

That the minutes for the Special Council meeting, dated January 10, 2023, and Special and Regular Council meetings, dated April 15, 2025, all be adopted, as circulated.

Carried

7. Consent Agenda (Reports voted upon by ONE motion) - No Debate

7.1 Peterborough County Council Minutes - April 9, 2025

7.2 County of Peterborough - Notice of Decision - File No.: 15OP-24005, OPA#79 - 181 County Road 4

7.3 Tony Fleming, Integrity Commissioner, Cunningham Swan Carty Little & Bonham LLP - Annual Report 2024

7.4 Ministry of Agriculture, Food and Agribusiness (OMAFRA) - Letter regarding Agricultural System Implementation

**Resolution Number 125-2025**

Moved by: Councillor Watt

Seconded by: Councillor Vervoort

The Consent Agenda for May 6, 2025, be received.

Carried

8. Delegations, Petitions, Presentations or Public Meetings:

8.1 Delegation - David Scott - Birchcliff Property Owners Association (BPOA) - Request to Install Radar Speed Boards

**Resolution Number 126-2025**

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Johnston

That the delegation from David Scott on behalf of the Birchcliff Property Owners Association (BPOA) regarding the request to install radar speed boards, be received; and

That Council accepts the BPOA's offer of radar speed boards and that a meeting with the staff be held to explore solutions to various matters, including data management, storage, maintenance, and ownership, with the meeting to be scheduled as soon as possible. Carried

8.2 Delegation – Eric DeCou - Ice Storm Response and Cleanup Efforts:

Sent regrets.

10. Staff Reports

10.1 Report and Capital Project Status - May 2025

**Resolution Number 127-2025**

Moved by: Councillor Watt

Seconded by: Councillor Vervoort

That the Report and Capital Project Status document be received. Carried

10.2 Discretionary Sewage System Maintenance Inspection Program - 2025 - Building Department-2025-02

**Resolution Number 128-2025**

Moved by: Councillor Johnston

Seconded by: Councillor Vervoort

That the report Building Department-2025-02, dated May 6, 2025, regarding the Discretionary Sewage System Maintenance Inspection Program (DDSMIP), be received; and

That staff be engaged to carry out inspections in Schedules A to E, capturing shoreline properties abutting Township-identified waterbodies (as defined in the Township's Zoning By-law). The high-risk waterfront areas are as follows:

Schedule	Area	Affected properties
A	Highway 28	58
B	Youngs Point	68
C	West Stoney	325
D	Middle Stoney	446
E	East Stony	241

Carried

**Resolution Number 129-2025**

Moved by: Councillor Watt

Seconded by: Councillor Vervoort

That the Discretionary Sewage System Maintenance Inspection Program proceed for one full cycle, with a review of the program to be complete at the request of a future Council.

Carried

**Resolution Number 130-2025**

Moved by: Councillor Watt

Seconded by: Councillor Johnston

That the Voluntary Inspection Program will not proceed. Carried

**Resolution Number 131-2025**

Moved by: Councillor Vervoort

Seconded by: Councillor Johnston

That staff be directed to review the option of offering in-person workshops at various locations within the Township of Douro-Dummer regarding septic maintenance, that these workshops be made available to all residents and that a mailout campaign not be pursued. Carried

10.3 Appoint Designate Building Inspectors - Building Department-2025-05

**Resolution Number 132-2025**

Moved by: Councillor Johnston

Seconded by: Councillor Vervoort

That the report Building Department-2025-05, dated May 6, 2025, regarding the Appointment of Designate Building Inspectors be received, that Council directs the current Chief Building Official to utilize the services of RSM Consultants for the issuance of building permits when required that it not exceed the set budget and that the required By-law be approved at the appropriate time during the meeting. Carried

10.4 Procurement Update - May 2025 - Treasurer-2025-12

**Resolution Number 133-2025**

Moved by: Councillor Vervoort

Seconded by: Councillor Johnston

That the report Treasurer-2025-12, dated May 6, 2025, regarding the Purchasing Report for May 2025 be received; and

That Council award the 2025 Surface Treatment program to Dufferin Construction Company in the amount of \$574,208.28 (inclusive of applicable taxes). Carried

10.5 By-law to License, Regulate and Govern Mobile Canteens - Clerk's Office-2025-14

**Resolution Number 134-2025**

Moved by: Councillor Johnston

Seconded by: Councillor Vervoort

That the Clerk's Office-2025-14 report, dated May 6, 2025, regarding the draft By-law to License, Regulate, and Govern Mobile Canteens within the Township of Douro-Dummer be received and that Council approve the proposed By-law as presented and that By-law Number 2016-45 be repealed at the appropriate time in the meeting. Carried

10.6 Non-Recyclable Waste Collection Contract Extension - C.A.O.-2025-08

**Resolution Number 135-2025**

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Watt

That the report C.A.O.-2025-08, dated May 6, 2025, regarding an extension of the non-recyclable waste collection contract be received with thanks and that Council approve the short-term extension as proposed. Carried

11. Committee Minutes and Other Reports:

11.1 Committee of the Whole - Meeting Minutes - April 16, 2025

**Resolution Number 136-2025**

Moved by: Councillor Johnston

Seconded by: Deputy Mayor Nelson

That the minutes from the Committee of the Whole meeting held on April 16, 2025, be received and approved. Carried

- 11.2 Report to Committee of the Whole - Municipal Road Allowances Policy and Procedure - Policy Intern - Tammy Francis - Clerk's Office-2025-09

**Resolution Number 137-2025**

Moved by: Councillor Watt

Seconded by: Councillor Vervoort

That Council approved the recommendation of the Committee of the Whole as follows:

That Improvement and/or Opening of Municipal Road Allowances, Policy No. T-35 and procedure No. T-35 are approved and replace Policy No.18 with thanks, and that the User Fees and Charges By-law be updated with the new fees at the appropriate time in the meeting. Carried

12. Correspondence – Action Items:

- 12.1 Letters from Various Municipalities - Opposition to Proposed Amendments to O.Reg. 530/22 to Expand Strong Mayor Powers

**Resolution Number 138-2025**

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Johnston

That the Letters from the Municipality of Bluewater, Town of Amherstburg, Town of Aylmer, Town of Deep River, Town of Greater Napanee, Town of Kingsville, Town of Parry Sound, Town of Petawawa, Town of Saugeen Shores, Town of Tillsonburg, Township of Rideau Lakes, Township of Zorra regarding Opposition to Proposed Amendments to O. Reg. 530/22 to Expand Strong Mayor Powers all be received and supported. Carried

- 12.2 Douro-Dummer Local Taxpayers - Letter from Ministry of Environment, Conservation and Parks regarding a conservation land proposal in Haliburton

**Resolution Number 139-2025**

Moved by: Councillor Vervoort

Seconded by: Deputy Mayor Nelson

That the correspondence from the Douro-Dummer Local Taxpayers - Letter from Ministry of Environment, Conservation and Parks dated April 14, 2025, regarding a conservation land proposal in Haliburton be received. Carried

12.3 Township of Larder Lake - Support Resolution from the Town of Fort Frances Regarding the Sovereignty of Canada

**Resolution Number 140-2025**

Moved by: Councillor Vervoort

Seconded by: Councillor Watt

That the Resolution from the Township of Larder Lake, endorsed by the Town of Fort Frances, dated April 25, 2025, regarding the sovereignty of Canada be received. Carried

12.4 Township of Otonabee-South Monaghan - Proposal to End Daylight Savings Time in Ontario

Moved by: Councillor Vervoort

Seconded by: Deputy Mayor Nelson

That the Resolution from the Township of Otonabee-South Monaghan, dated April 29, 2025, regarding a proposal to end Daylight Savings Time in Ontario be received. Failed

**Resolution Number 141-2025**

Moved by: Councillor Watt

Seconded by: Councillor Johnston

That the Resolution from the Township of Otonabee-South Monaghan, dated April 29, 2025, regarding a proposal to end Daylight Savings Time in Ontario be received and supported. Carried

13. By-laws:

13.1 By-law 2025-17 - To License, Regulate and Govern Mobile Canteens Within the Township of Douro-Dummer and Repeal By-law 2016-45

Moved by: Councillor Watt

Seconded by: Councillor Vervoort

That the By-law 2025-17 - To License, Regulate and Govern Mobile Canteens Within the Township of Douro-Dummer and Repeal By-law 2016-45 be passed, in open Council this 6th day of May 2025 and that the Mayor and the Clerk be directed to sign same and affix the Corporate Seal thereto. Carried



13.2 By-law 2025-18 - Being a By-law to appoint Building Inspectors under the Building Code Act for the Corporation of Douro-Dummer

Moved by: Councillor Watt

Seconded by: Councillor Vervoort

That the By-law 2025-18 - To appoint Building Inspectors under the Building Code Act for the Corporation of Douro-Dummer be passed, in open Council this 6th day of May 2025 and that the Mayor and the Clerk be directed to sign same and affix the Corporate Seal thereto. Carried

13.3 By-law 2025-19 - Amendment to User Fees and Charges By-law 2024-71 - Charges regarding the Opening or Improving of Road Allowances

Moved by: Deputy Mayor Nelson

Seconded by: Councillor Johnston

That the By-law 2025-19 - Amendment to User Fees and Charges By-law 2024-71 - Charges regarding the Opening or Improving Road Allowances be passed, in open Council this 6th day of May 2025 and that the Mayor and the Clerk be directed to sign same and affix the Corporate Seal thereto. Carried

14. Reports derived from previous Notice of Motions: None

15. Notices of Motion - No Debate

15.1 Redirecting Bottle Return Proceeds to Support Local Youth Sports (Mayor Watson)

Whereas the beginning in 2015. the Township of Douro-Dummer has collected returnable bottles at the Transfer Station with proceeds, typically around \$1,500 annually, donated to United Way Peterborough; and

Whereas United Way Peterborough is a well-respected organization that provides meaningful support across the region, helping improve lives through a wide range of programs and services; and

Whereas the Township recognizes the value of investing in local initiatives where even modest funds can make a significant difference to residents, especially young people; and

Whereas many youth sports organizations in Douro-Dummer, such as hockey, baseball, and soccer, operate with limited budgets and rely on community support to keep programming accessible and inclusive; and

Whereas participation in sports contributes to the physical, mental, and social development of young people and fosters a strong sense of community, belonging, and leadership; and

Whereas United Way Peterborough raises approximately \$1.2 million annually, and the Township's contribution may now have greater impact when directed to grassroots initiatives in our own community;

Now Therefore Be It Resolved That beginning in June of 2025, the proceeds from the Township's returnable bottle collection program be redirected to support youth sports and recreation programs within the Township; and

Be It Further Resolved That Council request that staff bring forward a report outlining option for the process to award the bottles and/or funds annually along with timelines and a communication strategy to the first Council meeting in August.

15.2 Proposed Township Road Tour (Councillor Johnston)

That staff be requested to coordinate and schedule a Council Road Tour within the Township of Douro-Dummer.

16. Announcements:

**Councillor Watt** announced that it is the 25th anniversary of the Millennium Garden and invited any residents with knowledge of the location of the time capsule to come forward so that it may be uncovered as part of marking the occasion.

**Councillor Johnston** announced that the Knights of Columbus Pancake Breakfast will be held on Mother's Day, Sunday, May 11th, from 9:00 a.m. to 12:00 noon at the St. Joseph Parish Hall in Douro.

**Mayor Watson** thanked staff for the successful annual Easter Egg Hunt held at the Douro Park North on Saturday, April 19, 2025.

17. Closed Session: None
18. Rise from Closed Session with or without a Report: None
19. Matters Arising from Closed Session: None
20. Confirming By-law: By-law 2025-20  
Moved by: Deputy Mayor Nelson  
Seconded by: Councillor Watt  
That By-law Number 2025-20, being a By-law to confirm the proceedings of the Regular Meeting of Council, held on the 6th day of May 2025, be passed in open Council and that the Mayor and the Clerk be directed to sign same and affix the Corporate Seal thereto. Carried
21. Next Meeting: Regular Council Meeting - May 20, 2025
22. Adjournment  
**Resolution Number 142-2025**  
Moved by: Deputy Mayor Nelson  
Seconded by: Councillor Johnston  
That this meeting adjourn at 6:58 p.m. Carried

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Mayor, Heather Watson

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Clerk, Martina Chait-Hartwig