

Report to Peterborough County OPP Detachment Board

To: Chair Braybrook & Board Members
From: Emmanuel Pinto, Board Administrator
Date: April 28, 2025
Report # ADM2025-04
Re: Member Remuneration and Expenses

Recommendation:

THAT the Board recommend to the seven member municipalities that each approve the remuneration rates for Board members as follows:

Per Board Meeting Rate:

Community Representative Appointee: \$100/Board meeting

Provincial Appointee: \$100/Board meeting

AND THAT Policy 2.01 Board Remuneration and Expenses be approved.

Background:

Section 67(3) of the Community Safety and Policing Act, 2019 ('CSPA') provides that the term, remuneration and expenses of board members shall be as provided by regulations made by the Minister. There currently is no regulation regarding remuneration for council and community representative appointees. However, section 7 of Ontario Regulation 135/24 provides remunerations for board members appointed by the Province. The regulation does not specify the amount to be paid to Provincial Appointees but allows individual boards to set the amount.

Section 16 of the Peterborough County OPP Detachment Board Terms of Reference outline that remuneration for Municipal appointees and First Nation appointees shall be paid by their respective council. The approved 2025 budget assumes that mileage for these members will also be paid by their respective municipalities or First Nation.

The proposed Policy 2.01 Board Remuneration and Expenses outlines the process for Board members and staff to claim per diems, mileage, and expenses in compliance with the CSPA, Terms of Reference, and direction of the 2025 Budget.

Analysis:

Remuneration – Provincial Appointees

Section 7 of the Regulation can be summarized as follows:

- The amount of remuneration to be paid to provincial appointees is to be determined by unanimous agreement by the member municipalities comprising the detachment board. If the municipalities cannot unanimously agree, the Minister will determine the remuneration.
- The member municipalities will split the costs of the remuneration equally unless they unanimously agree to share the costs on a basis other than equal shares.
- The detachment board will periodically provide each municipality with a statement of account for remuneration owed in respect of the provincial appointees. Municipalities are required to pay the amounts due within thirty days of receiving the statement and the board shall pay the provincial appointees from the amounts received.

The Board has provided the municipalities with an estimate for remuneration in the 2025 budget. The recommendation is a requirement for the municipalities to formally approve the per diem amount for members.

The Ontario Association of Police Service Boards (OAPSB) conducted a survey in July 2024 of OPP Detachment Boards regarding remuneration paid to board members. Responses from new OPP Detachment Boards ranged from paying members \$50 per meeting to annual amounts of up to \$4,000.

The rate of \$100 per meeting is consistent with the per diem rate paid to County Council Members for appointments on Boards. It is also comparable with the amount paid to members in neighbouring OPP Detachment Boards (\$100 - Northumberland, \$80 - Haliburton, \$100 - Leeds County). Payment of an amount per meeting is ideal to encourage attendance.

Remuneration – Community Member Appointees

There is no requirement or guidance from the Province regarding remuneration of community representative board members. The following table lists some considerations:

Pay Remuneration	Do Not Pay Remuneration
Recognizes value of members' time and commitment to the Board	View position as one of true volunteerism.
May attract higher quality candidates	May attract candidates who wish to volunteer their time without an expectation of remuneration
Treats community representative members like provincial appointee members	Creates an imbalance in treatment of community representatives and provincial appointees
Higher cost to operate the board (more expensive for member municipalities)	Lower cost of operating the board

Should the Board choose to remunerate community representative board members, the rate should be comparable to the rate set for provincial appointees. Such an approach recognizes that both types of appointees have the same function and responsibilities on the Board. With the board seeking to recruit community representatives in the coming months, it is recommended that they be compensated to encourage potential applicants.

Travel and Expenses

It is recommended that the Board have a framework for travel, meal and hospitality expenses incurred on Board-related business. Sections Five (5) to Nine (9) of the Draft Policy (Appendix A) concerns member and staff expenses. It is consistent with the expense policy of Peterborough County with appropriate modifications to reflect the operation of a detachment board (e.g. the Board will be the approval authority for travel, etc.). This consistency is important given that the Peterborough County Finance department will be administering reimbursement of these expenses.

Alternatives

The Board is required to set a remuneration rate for Provincial appointees. The Board may decide to forgo offering a per diem to community representatives.

Financial Implications:

In the 2025 OPP Detachment Board Budget approved on March 24, 2025 the amounts for per diems, mileage, and expenses as outlined in this report were considered and approved.

The actual cost of mileage and per diems for 2025 will likely be lower than the budgeted amount since the board does not have a full slate of Provincial Appointees or Community Representatives at this time.

In Consultation

Municipal CAOs

County of Peterborough Finance Department

Appendices:

[Appendix A - OAPSB OPP Detachment Board Remuneration Survey Report](#)

[Appendix B – Draft Policy 2.01 Board Remuneration and Expenses](#)

Submitted by:

Emmanuel Pinto

Emmanuel Pinto, Board Administrator
Peterborough County