

**Recommendation:**

That the report Treasurer-2025-14, dated May 20, 2025, regarding Purchasing Report – May 20, 2025 be received and;

That Scott Drummond Motors Limited be awarded the contract to supply and deliver the pickup trucks for Public Works and Fire & Emergency Services.

**Overview:**

For Council's information, this report includes staff approved purchasing awards and change orders up to May 20, 2025.

***PWFD-2025-01 – Supply and delivery of two pickup trucks***

***Project Background*** – The existing trucks are displaying signs of age and have reached the end of their operational lifespan. Additionally, the cost of repairs has significantly increased, forming a need for replacement.

***Budget*** – \$120,000 – The budget allocation includes \$65,000 for the Fire pickup truck and \$55,000 for the Public Works pickup truck.

***Procurement Results*** – The Township issued the RFT in accordance with the Township Purchasing Policy through the Bids and Tenders system.

A total of 6 suppliers registered through Bids and Tenders showing interest in the opportunity. The Township received one bid from Scott Drummond Motors Limited.

The pricing of the trucks are as follows:

Department	Truck Capacity	Price
Fire & Emergency Services	½ Ton	\$59,093.00
Public Works	¾ Ton	\$68,750.89
<b>Sub-total</b>		<b>\$127,843.89</b>
Estimated sale through GovDeals		\$10,000
<b>Total after sale of current trucks:</b>		<b>\$117,843.89</b>

The current trucks will be disposed through GovDeals. The estimated value for both trucks is \$10,000. This anticipated value will offset costs and ensure the procurement remains within budget.

***Commentary*** – Scott Drummond Motors Limited has demonstrated reliability and competence, having successfully supplied trucks to the Township in previous years. Given their track record, they remain a strong candidate for continued procurement.

***Procurement Recommendation:*** Six vendors registered for the tender through Bids and Tenders but there was only one response to our tender. Staff cannot explain for

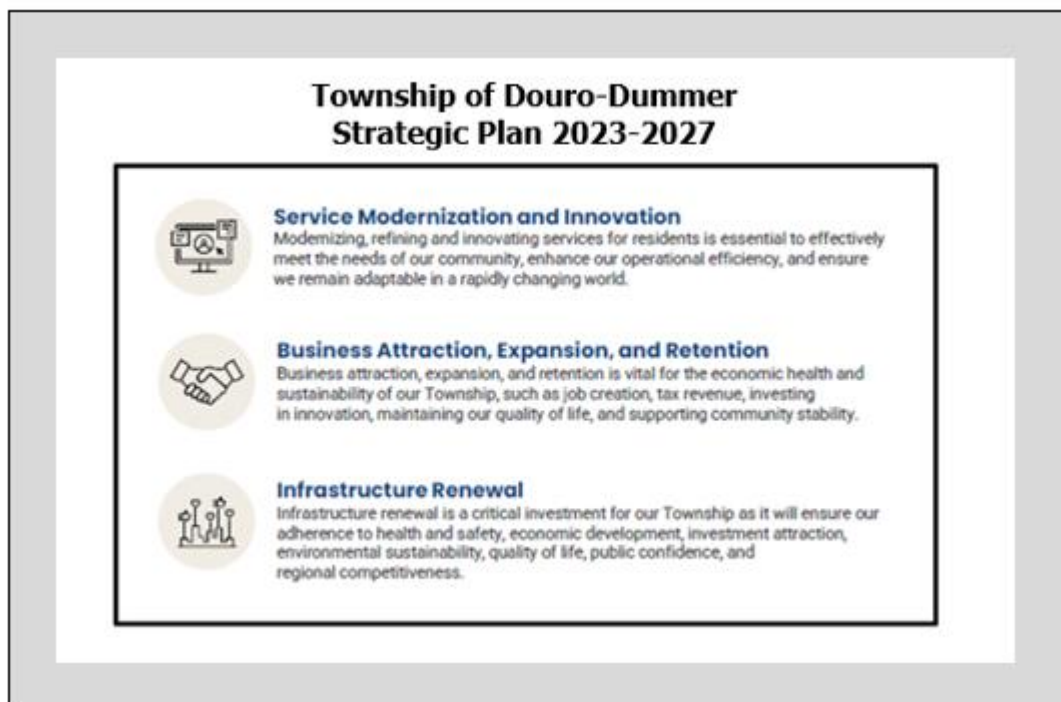
certain why some vendors did not respond, however, given that the proposed price will be within budget, the trucks meet the required specifications and the ongoing cost uncertainty due to tariffs, staff are recommending purchasing the trucks from Scott Drummond Motors Limited. If staff were to go back out to market costs may increase and the delivery of the trucks would be delayed.

**Conclusion:**

Staff are confident that Scott Drummond Motors Limited is capable of supplying the required trucks to the Township.

**Financial Impact:**

All projects will be funded with approved budgets.



**Report Approval Details**

Document Title:	Procurement Update - May 20, 2025 - Treasurer-2025-14.docx
Attachments:	
Final Approval Date:	May 14, 2025

This report and all of its attachments were approved and signed as outlined below:

Martina Chait-Hartwig

Todd Davis