

Recommendation:

That the report Treasurer-2025-12, dated May 6, 2025, regarding the Purchasing Report for May 2025 be received; and

That Council award the 2025 Surface Treatment program to Dufferin Construction Company in the amount of \$574,208.28 (inclusive of applicable taxes).

Overview:

PW-2025-02- Road Needs Study

Project Background - The previously completed study is now five years old and requires a new study in order to ensure compliance with the legislation, asset management requirements, and budget planning needs.

Budget – \$30,000

Procurement Results – The Township issued the RFP in accordance with the Township Purchasing Policy through the Bids and Tenders system.

A total of 7 suppliers registered through Bids and Tenders showing interest in the opportunity. The Township received two bids.

The bids were evaluated and scored according to the following criteria:

Company Overview, Experience, Knowledge and Qualifications	15%
Proposed Project Staff Team Experience and Resources	15%
Proposed Approach, Methodology & Deliverables	30%
Pricing	40%

The pricing of the bids were as follows:

- Engage Engineering Ltd. - \$25,000
- Thurber Engineering Ltd. - \$32,420

Recommended Outcome: Upon review, the experience, project approach, and methodology presented in both proposals were comparable. Given the similarities, staff selected the proposal from Engage Engineering Ltd. whose submission ultimately scored better due to the lower price.

As per our Procurement Policy, Council is not required to approve this award and only needs to be notified of the award due to the amount being under \$50,000.

T-02-2025 – 2025 Surface Treatment Program

Project Background – The 2025 Surface Treatment Program was approved in the annual capital budget.

Procurement Results – The County issued a joint tender that included the County and participating lower tier municipalities, including the Township of Douro. The County received four submissions.

The lowest bidder was Dufferin Construction Company in the amount of \$574,208.28 (\$564,277 plus applicable taxes). The following table summarizes the budgeted amount and the proposed cost:

Road	Surface Treatment Budget	Proposed Costs	Variance
4th Line Road South Dummer from Clifford Rd to Cty Rd 8	\$214,005.00	\$185,773.06	\$28,231.94
Caves Road from Cty Rd 4 to Cooper Rd	\$110,245.00	\$94,254.18	\$15,990.82
Mill Line Road from Cty Rd 40 to Bridge	\$74,100.00	\$64,821.12	\$9,278.88
Clifford Road from South St to 3rd Line Mid Dummer	\$66,000.00	\$46,300.80	\$19,699.20
Rock Rd from Cooper Rd to Douglas Rd	\$66,000.00	\$48,437.76	\$17,562.24
Rock Rd from Douglas Rd to Rock Rd	\$6,600.00	\$12,170.50	-\$5,570.50
Campline Rd from Henderson to Cty Rd 6	\$59,400.00	\$48,437.76	\$10,962.24
Campline Rd from Henderson to Birchview Rd	\$89,100.00	\$66,737.26	\$22,362.74
Banks Avenue from County Rd 38 to east limit	\$9,900.00	\$7,275.84	\$2,624.16
Total	\$695,350.00	\$574,208.28	\$121,141.72

The budget shown above only includes the amount budgeted for the surface treatment contract, there are additional costs to complete these projects such as staff time, machine time and other materials.

The table also shows that the proposed costs are \$121,141.72 less than what was budgeted.

Recommended Outcome: To award the 2025 Surface Treatment program to Dufferin Construction Company in the amount of \$574,208.

Conclusion: Staff are confident that both vendors will complete the work as required.

Financial Impact:

Both projects were under the budgeted amount. The savings on these projects will go towards funding the additional costs incurred from the 2025 Ice Storm; any remaining surpluses would be allocated to the Township's annual overall surplus which is allocated to capital replacement reserves.



Report Approval Details

Document Title:	Procurement Update - May 2025 - Treasurer-2025-12.docx
Attachments:	
Final Approval Date:	Apr 30, 2025

This report and all of its attachments were approved and signed as outlined below:

No Signature found

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