

Recommendation:

That the report Treasurer-2025-10, dated April 15, 2025, regarding Purchasing Report – April 2025 be received; and

That Husky Farm Equipment Limited be awarded the contract to supply and deliver the water storage tank for the public works vehicle.

Overview:

This report includes sole sourced quotation provided by Husky Farm Equipment Limited for award and approval.

Project Background – The current water tank is showing signs of age and experiencing continued defects, which have begun to affect its performance and reliability. Purchase of a new water tank helps with road maintenance, dust control and more. By having water readily available, the Public Works department can ensure that the road projects meet safety, environmental, and quality standards.

In accordance with the Purchasing Policy No. F–2, section Exception to Methods of Acquisition – Sole Source Procurement, subsection (ii), the Township opted to sole source the procurement due to the following key factors:

- a. The steel tank needs customization (size, shape, specific coatings, or special features) that only the selected supplier can provide. The chosen supplier has an established reputation for delivering high-quality, long-lasting steel water tanks.
- b. The steel tank must match up to existing fleet equipment. The supplier has proven experience in providing tanks that integrate seamlessly into the existing equipment, avoiding potential compatibility issues. The selected supplier has previously provided similar products to the neighbouring municipalities, demonstrating a high level of trust, experience, and efficiency.

Additionally, the U.S. tariffs could impact the pricing potentially affecting the project budget, if the procurement process is extended. The quotation from Husky Farm Equipment Limited can be regarded as competitive pricing for a short-term commitment.

Budget – \$30,000.00

Award Amount – \$36,161.74 – the quote received from Husky Farm Equipment totals \$32,786 and a pump will also be required and is going to be purchased from an alternative vendor at a cost of \$2,750. Therefore, after applicable taxes the total cost of the purchase will be \$36,161.74.

The current water tank will be sold through GovDeals and has an estimated resale value of \$5,000.00. The remaining \$1,161.74 will be funded through the 2025 Public Works equipment budget. The table below summarizes the costs:

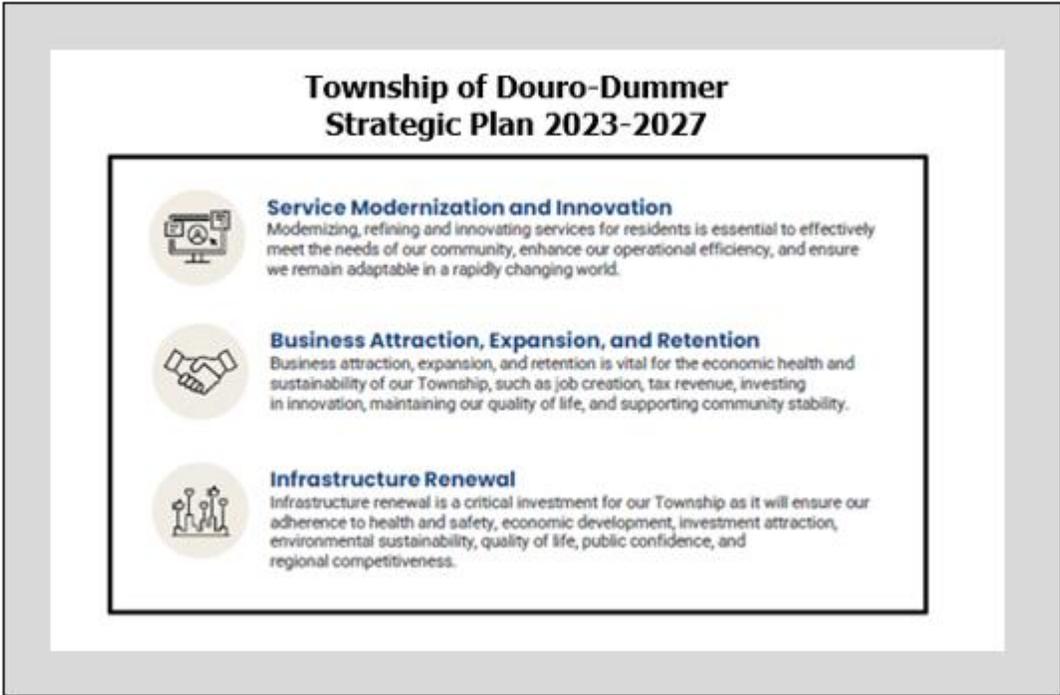
Water Storage Tank from Husky	\$32,786.30
Add pump – to be sourced from alternative vendor	2,750.00
Subtotal	35,536.30
Applicable Taxes	625.44
Total Costs	36,161.74

Conclusion:

Husky Farm Equipment Limited stands out as a premier choice for the procurement of this steel water storage tank due to its established reputation for delivering high-quality, durable, and custom-fit products. The company has a strong understanding of the township's needs, extensive experience providing goods and services to neighboring municipalities, and the capability to meet all requirements, quality expectations, and deadlines, making them the preferred vendor for this purchase.

Financial Impact:

All projects will be funded with approved budgets.



Report Approval Details

Document Title:	Procurement Update - April 2025 - Treasurer-2025-10.docx
Attachments:	
Final Approval Date:	Apr 9, 2025

This report and all of its attachments were approved and signed as outlined below:

Martina Chait-Hartwig

Todd Davis