

Appendix A: Deliverables and Estimated Timelines

Session Topics	Session Length	Location	Date (approximate)
Introduction to Strategic Planning <ul style="list-style-type: none">• Components of strategic planning: What is strategic planning and what it is not.• Context setting: What work has been accomplished in the past? (Review of previous action plans)	1.5 Hours	Virtual	
Community Survey development and distribution (CEO + Consultant)	Discussion between CEO and Consultant	Virtual	
Survey Results Presentation (CEO) & SWOT Analysis Exercise	2 Hours	Virtual	
Mission Statement, Vision Statement, Strategic Priorities, Values	6 hours	In-person	

Brandon Fratarcangeli, M.A, M.I.

Consultant

Ontario Library Service

647-264-7330

brandonf@olservice.ca

www.olservice.ca