

Departmental Update December - January:

Administrative:

- Attend quarterly PW Manager meetings
- Participate in weekly management meetings
- Recruiting equipment operator
- Attend Road Supervisor Executive meetings
- Preparing budget
- Recruiting transfer station attendant
- Complete performance reviews
- Reviewing lease agreement - Waste Connections site
- Respond to concerns and inquiries from the public
- Gathering County garbage upload requests

Operational:

- Responded to 1 winter event in November, 10 in December and 14 winter events in January
- Monthly meeting with PW staff to discuss concerns, work schedules and future projects
- Replaced rear suspension components on unit #20
- Staff repaired, replaced and installed regulatory signs, street and 911 signs
- Sand dome restocked
- Warsaw and Douro Public Works shop and yard clean up
- Complete winter road patrols
- Replaced radiator on unit #25
- Processed firewood for boiler
- Removed snow in the village of Douro and Warsaw
- Clean and complete maintenance and repairs on vehicles and equipment
- Hand brushing at various locations – fallen trees, sightlines, sign visibility
- Complete regulatory road patrols
- MECP site inspection at Waste Connections site
- Assist Transfer Station staff with site cleanup and repairs

Health & Safety:

- Ensuring that all necessary health & safety precautions are in place and are being consistently adhered to.

Waste Management Division:

- Household Hazardous Waste Events are May 24th and August 16th, 2025. Events run from 10:00 am - 2:00 pm, each day
- Hall's Glen Transfer Station continues to operate with all necessary health & safety precautions in place and is functioning well

Report Approval Details

Report to Council – Departmental Report
Re: COW Report
Public Works-2025-01
From: Jake Condon
Date: February 2025

Document Title:	PW January - Public Works-2025-01.docx
Attachments:	
Final Approval Date:	Feb 6, 2025

This report and all of its attachments were approved and signed as outlined below:

Martina Chait-Hartwig

Todd Davis