

**(DRAFT)**

**Minutes of the Township of Douro-Dummer Public Library Board Meeting**

**December 10, 2024, 4:00 PM**

**Present:** Tom Watt  
Darla Milne  
Georgia Gale-Kidd  
Diane Bonner  
Tina Fridgen

**Staff Present** Library CEO Maggie Pearson  
Treasurer Paul Creamer

1. Call to Order

With a quorum of the Board being present, the Secretary called the meeting to order at 4:03 PM.

2. Disclosure of any Pecuniary Interest

The Chair reminded members of the Board of their obligation to declare any pecuniary interest they might have. None were declared.

3. Approval of November 12, 2024 Minutes

**Resolution Number 49-2024**

Moved by: Darla Milne

Seconded by: Diane Bonner

That the November 12, 2024 draft minutes be approved.

Carried

4. Business Arising from Minutes:

4.1 Friends of the Library

Verbal report from Georgia Gale-Kidd: the Friends are still finalizing their 2025 programming, however have booked Carolyn Gibbs to run a dryer ball felting workshop for the third weekend in January.

4.2 Art Gallery Committee

Verbal report from Tina Fridgen: The Fundraising Auction and Art Show was successfully launched and there are some bids on the online auction site. The committee is hoping more bids will come in at the open house scheduled for December 14<sup>th</sup>, 2024. The Sheehan family has been invited.

**Resolution Number 50-2024**

Moved by: Tom Watt

Seconded by: Diane Bonner

That these committee reports be accepted for information.

Carried

**Resolution Number 51-2024**

Moved by: Darla Milne

Seconded by: Diane Bonner

That the funds raised by the online auction be managed on behalf of the Library Board by Board member Tina Fridgen.

Carried

5. Financial Reports:

5.1 Budget to Actuals Dated Dec 2, 2024

5.2 Draft 2025 Budget

### **Resolution Number 52-2024**

Moved by: Diane Bonner

Seconded by: Darla Milne

That these financial reports be accepted for information and that,  
The Draft 2025 budget be presented to Council as is, with the addition of a capital project dedicated to a strategic plan, staffed as outlined in Option 1 of Report to Board: Staff and Service Hours.

Carried

#### 6. Librarian Reports:

6.1 Report to Board: Staff and Service Hours

6.2 Report to Board: Stats November 2024

6.3 Report to Board: Operations and Projects

### **Resolution Number 53-2024**

Moved by: Tina Fridgen

Seconded by: Tom Watt

That these librarian's reports be accepted for information.

Carried

#### 7. New Business

#### 8. Correspondence:

8.1 Ontario Library Service Re: Strategic Plan Contract

**Resolution Number 54-2024**

Moved by: Darla Milne

Seconded by: Diane Bonner

That the CEO confirm the consultation process and report the contract timeline back to the Board at next meeting.

Carried

9. Closed Session

10. Adjournment:

**Resolution Number 55-2024**

Moved by: Darla Milne

That the meeting be adjourned at 5:09 PM

Carried

11. Next Meeting:

Tuesday, February 11, 2024

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Chair, Georgia Gale-Kidd

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Secretary, Maggie Pearson