



Report to: Library Board
From: Maggie Pearson
Date: February 5th, 2025

Synopsis of Report: Monthly Update on Operations and Projects

- Presented Board approved 2025 library budget to Council; attended working session with staff and Council
- Created and submitted grant application for the 2025 Summer Employment Opportunities Program, (Formerly Summer Experience Program) for a 2025 summer student
- Explored staff options for library cleaning and maintenance through 2025, staffing library cleaning and maintenance with parks and rec began January 9th, 2025
- Managed facilities maintenance including snow removal and building access in inclement weather together with maintenance staff
- Attended annual Ontario Library Association conference. Sessions included: Social Impact Study: An Innovative Approach to Measuring the Value of Library Services, Power Plays and Public Purpose: Municipal Councils and Library Boards, Dollars and Stories: Leveraging Social Return on Investment for Public Libraries (OLS VOLT)
- Managed website content and social media accounts, promoting weekly programs and events; created monthly newsletters and program marketing materials; supported art gallery committee with library website and social media promotion of new show
- Delivered staff six-month performance review
- Facilitated program delivery, developed February, March program calendar, staff schedule and staff work plans
- Managed Peterborough Social Services County Hubs room bookings and facilitated access