

# Minutes County Council - Regular Meeting



9:30 AM - Wednesday, November 20, 2024  
Electronic Participation

The meeting was held hybrid (in-person and electronic) and was streamed live on the County of Peterborough's YouTube channel ([Watch Video](#)).

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**Present:** Warden Bonnie Clark, Deputy Warden Sherry Senis, Councillor Carolyn Amyotte, Councillor Carol Armstrong, Councillor Ron Black, Councillor Lori Burt, Councillor Matthew Graham, Councillor Ryan Huntley, Councillor Terry Lambshead, Councillor Jim Martin, Councillor Harold Nelson, Councillor Joe Taylor, Councillor Heather Watson, Councillor Hart Webb, Councillor Jim Whelan, and Councillor Pat Wilford

**Regrets:**

**Staff Present:** Chief Administrative Officer Sheridan Graham; CFO/CIO/Director of Corporate Services/Deputy CAO Jennifer Stover; Chief of Paramedics Patricia Bromfield; Senior Director of Planning and Public Works Bryan Weir; Director of Legislative Services/Clerk Kari Stevenson; Director of Planning, Development and Public Works Iain Mudd; Manager of Finance/Deputy Treasurer Michelle Fisher; General Manager of Communications and Tourism Tracie Bertrand; General Manager of People Services Allison Young; Manager of Waste Management Kerri Snoddy; General Manager of Operations Bill Linnen; Deputy Chief of Operations Ryan Moloney; Senior Financial Analyst Dan Sutherland

**1. Call To Order**

Warden Clark called the meeting to order at 9:30 a.m.

**2. Land Acknowledgement**

**3. Moment of Silent Reflection/Silence**

**4. Adoption of Agenda**

**Resolution No. 244-2024**

Moved by Councillor Burt  
Seconded by Councillor Amyotte

That the agenda be adopted as circulated.

**Carried**

**5. Disclosure of Interest**

Councillor Watson declared an interest in item 8.a.

**6. Adoption of Minutes**

**Resolution No. 245-2024**

Moved by Councillor Wilford  
Seconded by Councillor Armstrong

That the minutes of the Regular Council meeting of November 6th, 2024 be adopted as circulated.

**Carried**

**7. Delegations and Presentations**

**a. Denise Humphries, County Plowman's Association  
Re: Plowman's Association Presentation**

Denise Humphries announced Warden Bonnie Clark as the winner of the Reeves and Deputy Reeves Annual Plowing Competition and presented Warden Clark with the trophy.

**b. Sheridan Graham, CAO/Deputy Clerk/Deputy Treasurer  
Bryan Weir, Senior Director of Planning and Public Works  
Re: Recognition of Retirement for Bryan Weir**

Sheridan Graham thanked Bryan Weir for his 36 years of service at Peterborough County. Bryan Weir reflected on his time at the County and thanked staff and Council for their support during his tenure.

**c. Terry Rees, Consultant, Invasive Species Centre  
Re: Phragmites Funding / Programming for the County**

**Resolution No. 246-2024**

Moved by Councillor Webb  
Seconded by Councillor Lambshead

That the presentation from Terry Rees, Consultant, Invasive Species Centre regarding Phragmites Funding/Programming for the County be received and referred to staff for a County-led application for mapping the County road allowances; and

That, if the application is successful, staff bring forward a report on the long-term financial implications for a regional leadership role.

**Carried**

**8. Consent Items**

Note: All matters listed under Consent Items are considered to be routine, housekeeping, information or non-controversial in nature and to facilitate Council's consideration can be approved by one motion.

- a. **Warden Clark**  
**Re: Peterborough Agriculture Society**
- b. **Staff Reports**  
**Karla Sampson, Senior Executive Assistant to the CAO**  
**Re: ROMA Delegations**
- c. **Staff Reports**  
**Kari Stevenson, Director, Legislative Services/Clerk**  
**Re: Amend 2025 Council Meeting Calendar**
- d. **Staff Reports**  
**Doug Saccoccia, General Manager of Engineering & Construction**  
**Kari Stevenson, Director, Legislative Services/Clerk**  
**Re: Amend County Road System By-law**
- e. **Staff Reports**  
**Michelle Fisher, General Manager, Finance/Deputy Treasurer**  
**Re: FIN 2024-24, Indexing of the County's Development Charges By-law for 2025**
- f. **Staff Reports**  
**Kim Squires, Manager, Purchasing**  
**Re: Purchasing Awards - August, September and October**
- g. **Staff Reports**  
**Sheridan Graham, CAO/Deputy Clerk/Deputy Treasurer**  
**Re: CAO's Third Quarter Report**
- h. **Correspondence Report**
- i. **Committee Minutes**  
**Finance Committee**  
**Re: November 6th, 2024**

Councillor Watson abstained from voting.

#### **Resolution No. 247-2024**

Moved by Councillor Martin  
Seconded by Councillor Burtt

That the request from the Peterborough Agriculture Society be received; and

That a letter be sent to the City of Peterborough with County Council's support of the Agriculture Society's request; and,

That report CAO 2024-24 ROMA Delegations be received; and

That staff be directed to seek delegations at ROMA with the Ministry of Infrastructure and the Ministry of Health; and

That Council should advise the CAO and Warden of any other delegation items prior to November 25th; and,

That Report CPS 2024-37, Amend 2025 Council Meeting Calendar be received, and the calendar be approved; and,

That Report PPW 2024-26 Amend County Road System By-law be received; and

An amendment to the County Road System By-law No. 2008-20 be approved; and,

That Report FIN 2024-24 on Indexing of the County's Development Charges By-law for 2025 be received; and

That the Development Charges By-law indexation for 2025 be approved; and,

That report FIN 2024-23 Purchasing Awards Report for August, September and October 2024 be received; and,

That report CAO 2024-25 CAO's Third Quarter Report be received; and,

That the correspondence report CPS 2024-38 be received; and,

That the minutes of the Finance Committee dated November 6, 2024 be adopted.

**Carried**

## **9. Staff Reports - Direction**

### **a. Finance**

**Jennifer Stover, CFO/CIO, Sr. Director of Corporate Services**  
**Re: FIN 2024-25, 2025 Budget Update**

#### **Resolution No. 248-2024**

Moved by Deputy Warden Senis  
Seconded by Councillor Nelson

That the \$1,000,000 allocated in the draft waste management for organics program be removed from the 2025 draft budget until such time as full cost and service considerations are presented to Council; and

That the \$1,000,000 remain in the Waste Management General Long Term Planning Reserve.

**Carried.**

#### **Resolution No. 249-2024**

Moved by Councillor Graham  
Seconded by Councillor Black

Councillor Martin moved a motion seconded by Deputy Warden Senis.  
Councillor Graham amended this main motion which was seconded by Councillor Black.

The amendment to the motion was voted on first.

That \$100,000 be removed from the operating budget and the balance of \$143,000 be put into a reserve for economic development.

**Ayes:** Armstrong, Black, Graham, Huntley, Lamshead, Taylor, Webb, and Whelan

**Nays:** Clark, Senis, Amyotte, Burt, Martin, Nelson, Watson, and Wilford

**DEFEATED. 10-10 on a recorded vote**

#### **Resolution No. 250-2024**

Moved by Councillor Martin  
Seconded by Deputy Warden Senis

That Council approve the Economic Development Executive Committee recommendation that a reserve be established with the unallocated \$240,000 pending the development of the County Economic Development strategy; and

That spending related to the Economic Development strategy be brought forward to Council for review and approval.

**Ayes:** Clark, Senis, Amyotte, Burt, Martin, Nelson, Watson, Whelan, and Wilford

**Nays:** Armstrong, Black, Graham, Huntley, Lamshead, Taylor, and Webb

**CARRIED. 11-9 on a recorded vote**

#### **Resolution No. 251-2024**

Moved by Councillor Graham  
Seconded by Councillor Black

That Report FIN 2024-25 titled, "2025 Budget Update" be received; and

That the Finance Committee work with staff to report back to Council with options to significantly reduce the County's reliance on reserves for 2025 and moving forward with a target reduction of 2% operating budget reduction in 2025.

**Ayes:** Clark, Amyotte, Armstrong, Black, Burt, Graham, Huntley, Lamshead, Martin, Nelson, Taylor, Watson, Webb, Whelan, and Wilford

Nays: Senis

**CARRIED. 17-3 on a recorded vote**

**10. Notices of Motion**

**11. Announcements**

Councillor Nelson announced that the Township of Douro-Dummer will be hosting their annual Santa Claus Parade on Saturday, November 30th.

Warden Clark advised that John Braybrook, a Councillor for the Municipality of Trent Lakes, has been appointed Chair of the Peterborough OPP Detachment Board. Mayor Heather Watson from the Township of Douro-Dummer is Vice Chair.

Warden Clark reminded everyone that the Warden for a Day application period is still open.

Councillor Wilford announced that the Township of Asphodel-Norwood will be hosting their Santa Claus Parade on Saturday, November 30th, at 7 p.m.

**12. Closed Session**

**13. Rise from Closed Session**

**14. Matters Arising from Closed Session**

**15. By-laws**

**16. Confirming By-law**

**Resolution No. 252-2024**

Moved by Councillor Watson  
Seconded by Councillor Black

That the confirming by-law to adopt, ratify, and confirm the actions of Council at today's meeting in respect to each report, motion, resolution or other action passed and taken by Council be adopted.

**Carried**

**17. Adjournment**

**Resolution No. 253-2024**

Moved by Councillor Huntley  
Seconded by Councillor Webb

That the Council meeting adjourn at 11:47 a.m.

**Carried**

*Bonnie Clark*  
Warden, Bonnie Clark

*Kari Stevenson*  
Clerk, Kari Stevenson

