

Minutes of the Committee of the Whole of the Township of Douro-Dummer

**December 10, 2024, 10:00 AM
Council Chambers in the Municipal Building**

Present: Mayor Heather Watson
Deputy Mayor Harold Nelson
Councillor Thomas Watt
Councillor Ray Johnston

Members Absent: Councillor Adam Vervoort

Staff Present: C.A.O. - Todd Davis
Clerk - Deputy C.A.O. - Martina Chait-Hartwig
CBO - Don Helleman
Treasurer - Paul Creamer
Manager of Public Works - Jake Condon
Manager of Recreation Facilities - Mike Mood
Fire Chief - Chuck Pedersen
Policy Intern - Nick Krizmanits

1. Call to Order

With the quorum of the Committee being present, the Chair called the meeting to order at 10:01 a.m.

2. Land Acknowledgement

The Chair recited the Land Acknowledgement.

3. Disclosure of Pecuniary Interest:

The Mayor reminded members of Committee of their obligation to declare any pecuniary interest they might have. None were declared.

4. Adoption of Agenda: December 10, 2024

Resolution Number 066-2024

Moved By: Councillor Johnston

Seconded By: Mayor Watson

That the agenda for the Committee of the Whole Meeting, dated December 10, 2024, be adopted, as circulated. Carried

5. Delegations, Petitions or Presentations:

5.1 Presentation - Municipal Property Assessment Corporation (MPAC) -
Property Assessment and Tax System Update

Resolution Number 067-2024

Moved By: Deputy Mayor Nelson

Seconded By: Mayor Watson

That the Presentation from the Municipal Property Assessment Corporation (MPAC) regarding Property Assessment and Tax System update be received with thanks. Carried

5.2 Presentation - Personal Information Bank Registry, Policy Intern - Nicholas
Krizmanits - Clerk's Office-2024-26

Resolution Number 068-2024

Moved By: Councillor Johnston

Seconded By: Deputy Mayor Nelson

That the report, December 10, 2024, regarding a Personal Information Bank Registry for the Township be received for information with thanks. Carried

6. Reports - Managers' Updates

6.1 Parks and Recreational Department Update Report - October to December 2024, Recreation Facilities-2024-08

Resolution Number 069-2024

Moved By: Mayor Watson

Seconded By: Deputy Mayor Nelson

That staff be directed to prepare a report on the groups utilizing township facilities, the impact of the new Miskin Law Community Complex in the City of Peterborough, and any groups being turned away from the township's facilities. Carried

Resolution Number 070-2024

Moved By: Councillor Johnston

Seconded By: Mayor Watson

That the Parks and Recreational Department update report from October to December 2024, Recreation Facilities-2024-08 be received with thanks.

Carried

At this time Fire Chief Chuck Pedersen joined the meeting at 10:38 a.m.

6.2 Fire Department Update Report - October to December 2024, Fire Chief-2024-10

Resolution Number 071-2024

Moved By: Deputy Mayor Nelson

Seconded By: Councillor Johnston

That Fire Department update report from October to December 2024, Fire Chief-2024-10 be received with thanks. Carried

6.3 Public Works Department Update Report - October to December 2024 -
Public Works-2024-11

Resolution Number 072-2024

Moved By: Mayor Watson

Seconded By: Deputy Mayor Nelson

That Public Works Department update report from October to December 2024, Public Works-2024-11 be received with thanks. Carried

6.4 Building Department Update Report - October to December 2024, Building
Department-2024-18

Resolution Number 073-2024

Moved By: Deputy Mayor Nelson

Seconded By: Councillor Johnston

That Building Department update report from October to December 2024, Building Department-2024-18 be received with thanks. Carried

6.5 Planning Department Update Report - October to December 2024,
Planning-2024-30

Resolution Number 074-2024

Moved By: Councillor Johnston

Seconded By: Mayor Watson

That Planning Department update report October to December 2024, Planning-2024-30 be received with thanks. Carried

- 6.6 Finance Department Update Report - October to December 2024, Treasurer-2024-25

Resolution Number 075-2024

Moved By: Deputy Mayor Nelson

Seconded By: Councillor Johnston

That Finance Department update report from October to December 2024, Treasurer-2024-25 be received with thanks. Carried

- 6.7 Clerk's Department Update Report - October to December 2024, Clerk's Office-2024-25

Resolution Number 076-2024

Moved By: Deputy Mayor Nelson

Seconded By: Councillor Johnston

That Clerk's Department update report from October to December 2024, Clerk's Office-2024-25 be received with thanks. Carried

- 6.8 CAO's Office Update Report - October to December 2024, C.A.O.-2024-26

Resolution Number 077-2024

Moved By: Mayor Watson

Seconded By: Deputy Mayor Nelson

That CAO's office update report from October to December 2024, C.A.O.-2024-26 be received with thanks. Carried

7. New Business to be requested for next Meeting: None

8. Adjournment

Resolution Number 078-2024

Moved By: Deputy Mayor Nelson

Seconded By: Councillor Johnston

That this meeting adjourn 12:10 p.m. Carried

Chair, Tom Watt

Clerk, Martina Chait-Hartwig