

Monthly Activities – CAO

- Initiated and completed the on-boarding process to the township
- Conducted One on One meetings with members of Council for introduction and learning purposes.
- Held One on One meetings with all members of the Leadership Team.
 - In many instances these meetings involved travel through-out the community and visitation at as many township buildings as possible.
- Attended community events including the grand opening of the Douro Firehall, Remembrance Day ceremonies in Warsaw and the annual Santa Claus parade.
- Engaged with the new Economic Development department for Peterborough County.
 - Participated in monthly County Economic Development Transition meetings
 - Participated in the Tourism Roundtable activity with local industry at the Douro Community Centre
 - Participated in the Tourism and Communications road show focus group interview related to future destination marketing for Peterborough County.
- Responded to several calls and some in-person meetings with residents related to township governance matters or property related concerns.
- Participated in Councils successful “Coffee and Conversation” event for elected officials and residents.
- Held several meetings related to the proposed joint fire hall and public works facility
- Participated in regular meetings with County CAO group
- Facilitated weekly department head meetings